

Dunn Township

Minutes of the regular monthly meeting

Monday, June 08, 2015

The meeting was called to order by Chairman D. Johnson.

Members present: D. Johnson, Kvale, Dalman, and Herseth. Treasurer: Peplenjak, Clerk: Johnson and also township engineer Stabnow. Supervisor Seifert was absent.

The Pledge of Allegiance was recited by all present.

AGENDA: A motion to approve the agenda was made by Dalman and seconded by Kvale. Motion passed unanimously.

PREVIOUS MEETING MINUTES: A motion by Kvale and seconded by Herseth to approve the minutes as presented, passed unanimously.

TREASURERS REPORT: A motion to accept the report as presented was made by Dalman and seconded by Herseth. Unanimous.

CLAIMS: A list of claims was presented by the treasurer. A motion was made by Kvale and seconded by Herseth to approve the claims list for payment, passed unanimously.

CITIZEN CONCERNS/COMMENTS/AGENDA REQUESTS: Lakeland True Value – Beer License. Lisa, from Lakeland, presented the beer license to the board for approval. This is an annual request. License runs from July 1 to June 30th. Motion by Kvale to approve. Seconded by Dalman, unanimous.

Tom Ihringer presented a petition to the town board to have Fish Lake Road striped. Petition has 28 signatures. Ihringer – striping is a safety issue. Currently, no centerline or edge striping on F.L. Road. There has been striping in the past but not since new overlay. Herseth – what are safety issues? Ihringer - cars in

center of road, speeds of 40-50 mph, increased foot traffic. Johnson – solid, double center line would be only center striping option. Herseth – no striping requirement at any level if traffic less than 3,000 vehicles per day. Township made earlier decision not to stripe due to cost concerns. Kvarre – no intention to compromise safety. Town hasn't striped for several years. Johnson – look in to cost. R. Arntson – option to put on center stripe tape every few feet. Cheaper and effective. Kvarre – get machine from county that shows speed, to slow people down. Chairman Johnson thanked Ihringer for his presentation.

Puppy Point Road. Mike Smiley introduced the developer; Bruce Qvammen. Johnson – road policy in place since 2007. Road has to be tarred by developer before Town will accept as township road. Township engineer would monitor tarring. Herseth – road specs should be modified on dead-end roads. Current specs may not be practical on such roads. Qvammen agreed to keep Johnson informed of progress. Johnson – Qvammen should get engineer to recommend what can be done with existing road.

PELICAN VALLEY HEALTH DISTRICT: Dave Sloten gave an update on the new building additions plans moving forward. His monthly report is on file.

TOWNSHIP ENGINEER REPORT: Stabnow – seal coating – two weeks from now if weather cooperates. E. Lake Lizzie Rd needs patching in several places before seal coating. Sink hole on Blyberg Road needs to be addressed before seal coating. Motion made by Kvarre to seal coat E. Lake Lizzie Rd and re-evaluate priority of other roads before additional seal coating. Dalman seconded. Passed unanimously. Stabnow - Lost Highway/470th has bad spots. He will get cost of fix so that board can determine priority of Lost Highway, EdLynn Beach and Sunset Beach Lanes.

CORRESPONDENCE: 1. Summer Short Courses – Clerk will register all board members. 2. MAT membership cards for supervisors. 3. State Demographer update. 4. Otter Tail County Transportation Plan Meeting schedule.

NEW BUSINESS:

1. Otteson Trail obstruction – Supervisors Johnson and Herseth visited with resident about property in right of way. Asked owners to move. Supervisors will revisit in 10 days to see progress. Follow MAT procedures if no progress observed.
2. Krause Brothers Class 5 bid. Bid was accepted at May meeting. However, when gradation report received, product didn't meet minimum standards. Kvaré made a motion that since there was no gradation report or proof of insurance form with bid, as required, and since gradation not up to minimum standards, that bid by Krause Brothers be rejected. Dalman seconded, unanimous.
3. Seal coat bids. 3 bids received. Bid by Aztec was low bid. Kvaré made motion to accept bid by Aztec based on unit prices. Herseth seconded. Passed unanimously.

OLD BUSINESS:

1. Class 5 bids. Only one bid received. Bid from Egge included gradation report and proof of insurance. Discussion that further testing should be done to ensure the binder is clay. Kvaré – motion to accept bid based on the qualification that binder is clay. Herseth 2nd. Johnson to contact Egge to verify clay binder. Passed unanimously.
2. Road Policy Review. James, Peters, Peters law firm, who assisted in zoning policy was contacted. Their firm would be willing to assist in a review of the Town Road Policy. Engineer Stabnow also provided copies of road policies from several townships and Otter Tail County. Johnson – we should review examples of policies before determining formal review. Supervisors Herseth and Kvaré to review and report back to the board.
3. Security System. Sherbrooke willing to look at. Shift sensor off the top of the door? Herseth – aware of another option. Clerk to contact Sherbrooke first.

4. Richard Peterson Cartway update. Supervisors Herseth and Johnson met with Peterson and presented him with a bill for township time and expense. Peterson will get back to township regarding proceeding with his project. Attorney Nycklemoe slow to respond on this issue. Discussed attorney Troy Gilchrist as an option.

5. GIS project update. Herseth – GIS department just does mapping. Township needs to re-evaluate roads. Several ways to ‘make’ roads township roads. One option is to do nothing. Stabnow – several townships have undertaken project. Herseth – stay tuned.

6. Conditional Use Permit (C.U.P.) form update. Sample forms reviewed by board members. Motion made by Kvare to accept form. Herseth passed. Unanimous.

TOWN BOARD MATTERS:

1. Accident Insurance. Supervisors are covered. Renewal in July at which time Herseth will be added for coverage.

2. Township legal work. Clerk to get info from Gilchrist firm to present to board.

3. Property Insurance. MATIT policy reviewed. Township aggregate limit at \$3,000,000. Building and personal property limits reviewed. Agent says that due to limited staff, they would not be able to appear at township meeting but would be willing to appear at any meeting where several townships would be present. Clerk to see if District 9 meeting would be a possibility.

4. Resolutions Authorizing Contract with Interested Officer. Resolutions passed authorizing contract with interested officers, with interested officer abstaining from vote.

5. Other. Kvare - Pelican Point has a beaver damming up the culvert. Trapper will be contacted. Knife River Ready Mix truck dropped cement on South Pelican Drive. K. River will reimb town for clean-up. Dustguard – Stenger – expected to be applied approx. June 26.

MEETINGS:

The next monthly town board meeting will be July 13, 2015.

Summer short course will be Monday, June 22nd at the Bigwood Center in Fergus Falls.

ADJOURNED: Motion by Dalman and seconded by Kvale to adjourn, motion passed unanimously.

Respectfully Submitted,

_____ Michael Johnson, Clerk

_____ David Johnson, Chairman