

Dunn Township

Minutes of the regular monthly meeting

Monday, July 13, 2015

The meeting was called to order by Chairman D. Johnson.

Members present: D. Johnson, Kvare, Dalman, Seifert and Herseth. Treasurer: Peplenjak, Clerk: Johnson and township engineer Stabnow.

The Pledge of Allegiance was recited by all present.

**AGENDA:** A motion to approve the agenda was made by Herseth and seconded by Kvare. Motion passed unanimously.

**PREVIOUS MEETING MINUTES:** A motion by Kvare and seconded by Seifert to approve the minutes as presented, passed unanimously.

**TREASURERS REPORT:** A motion to accept the report as presented was made by Kvare and seconded by Dalman. Unanimous.

**CLAIMS:** A list of claims was presented by the treasurer. A motion was made by Kvare and seconded by Seifert to approve the claims list for payment, passed unanimously.

**CITIZEN CONCERNS/COMMENTS/AGENDA REQUESTS:**

Helen Friend, Knollwood Lane, suggested that each supervisor's name be on a placard during the monthly meeting for attendees who are not familiar with the board. The board agreed.

Dog issues – resident, Henry Hill Lane approached the Board with a petition signed by 16 residents of Henry Hill Lane and Franklin Lake Road. Petition headed; Petition Advocating for Leash Laws on Henry Hill Lane and Beyond. Resident – at least three people (including resident) attacked by dogs. A poodle also attacked. Neighbors afraid to walk on road. No enforcement/consequence.

Resident spoke to Scott Wagner – deputy O.T. County sheriff and is attending commissioners meeting July 14. Herseth – state ordinance covers dog issues. Kvarre – how many dogs? Resident – more than one, several. Johnson – County will probably try to find dog control officers that can cover several townships. Kvarre – dog issues not new in our township. Herseth – Mn Statutes allow impoundment at owner’s home. Johnson –Dunn will continue to look for dog control officer and watch what action county takes. Currently, according to the O.T. county ordinance, it appears the county is required to take action. Johnson thanked resident for attending.

Spraying – Knollwood Lane. Helen Friend, who lives on Knollwood Lane inquired as to who sprayed their road and why. Herseth – township had to maintain right of way. Spraying is the most efficient use of township funds to accomplish the task. Johnson – we’ve also had a similar question from a horticulturist who seemed satisfied with the board’s actions once it was explained. Dalman – also important to keep R of W cleared for Fire Department vehicles use of roads. Friend was satisfied with the explanation and asked if the township would notify beach captains before spraying. Johnson – that seems like a reasonable request.

**PELICAN VALLEY HEALTH DISTRICT:** Dave Sloten gave an update on the Memory Care project and new construction progress. His monthly report is on file.

**TOWNSHIP ENGINEER REPORT:** Stabnow – 1. Lost Highway (470<sup>th</sup> St) project estimate at \$49,300. Motion by Kvarre for Stabnow to solicit quotes for the project reflecting appropriate widths for the road. Seconded by Seifert. Discussion regarding widths. Johnson – get 3 quotes minimum. Award job at Aug meeting to be completed by Nov 1<sup>st</sup>. Passed unanimously. 2. Wood Lake Lane needs tar patching. Stabnow expects the cost to be under \$20,000 and will get quotes for the job. 3. Striping. Quote received from Swanston. Stabnow will get 2<sup>nd</sup> quote. Johnson – only stripe where recently overlaid. Striping will generally only be on roads that are heavily populated vs wide open roads. Kvarre – motion to strip new overlaid portion of Fish Lake Road and E. Lake Lizzie Rd. 2<sup>nd</sup> by Seifert. Passed unanimously. 4. Kvarre asked that engineer check the grade on 215<sup>th</sup> Ave.

**CORRESPONDENCE:** 1. Fish Lake Rd Striping Quote. 2. Public hearing notice – Franklin Lake. 3. Tax forfeited land sale notice. 4. PGOLID meeting notice.

**NEW BUSINESS:**

1. Legal Representation – email response from Troy Gilchrist at Kennedy & Gaven read to board. Herseth – why wait. Pass resolution to use Kennedy & Gaven for new business. Clerk will research process and report at August meeting.

2. Township computer backup. Peplanjak – the only thing being backed up currently is the CTAS financial system. Word, Excel and all saved docs are not being backed up on a regular basis. Carbonite is a relatively simple backup to the cloud. Clerk to contact Pro Systems to assist in backing up township data on a continuous basis.

3. Rental policy review. Supervisors were provided a copy of the current rental policy. All supervisors to review and come to August monthly meeting ready to discuss. Specifically, fees and deposit charged for renting the hall.

4. Fee/Permit Schedule review. Herseth – should we differentiate for non-profit usage? Kvaré – hall rental fee of \$300/\$400 too much. Peplanjak - \$100 - \$125 per picnic charged in the past. Kvaré – need to cover expenses. Fees adjustments for hall meeting usage (\$25) and hall event usage (\$100) added to the fee schedule along with \$200 damage deposit.

**OLD BUSINESS:**

1. Otteson Trail. Herseth reported that all obstructions have been removed from the road and right of way.

2. Condition Use Permit (C.U.P.) – Grefsrud Motel. Clerk explained that Oct 2014 minutes reflected that CUP approved subj to agreement regarding sewer system and that the CUP was never signed by board. After discussion, Kvaré made motion to accept Grefsrud Motel CUP without restrictions. Second by Herseth, passed unanimously.

3. Peterson Cartway Resolution 2015-04. Township attorney, Nycklemoe provided Resolution to repeal order vacating a town road. Kvaré – the length of the road presented in the town road vacation was incorrect and that vacation now needs to be repealed. Kvaré made a motion to approved Resolution 2015-04. Seifert seconded, passed unanimously.

4. GIS project update. Herseth –Nothing to report at this time.

**TOWN BOARD MATTERS:**

1. Resolution 2015-03 revision. Motion made to approve revision by Seifert. Herseth seconded. Passed unanimously, Kvaré abstaining.

2. Thistles - update. Dunn sent out 4 letters asking that thistles be removed within 14 days. Dalman will re-check. Johnson noted that there is leafy spurge in the ditch by the old Elk Farm on E. Lake Lizzie Rd. Johnson to spray.

3. Other. Dalman – let residents know that Johnson is contact re storm damage to our roads and right of way. Slo-down sign – Herseth to follow up. Clerk to call Team Electronics to look at our security system. Resident H. Friend noted that the Dunn web site contact information is confusing. Clerk to review. Dalman – we need to get residents to attend meetings, especially annual meeting.

**MEETINGS:**

The next monthly town board meeting will be August 10, 2015.

MAT District 9 meeting Monday, Aug 17<sup>th</sup>, Cormorant Town Hall. Registration 7 p.m., meeting follows at 7:30 p.m.

**ADJOURNED:** Motion by Kvaré and seconded by Seifert to adjourn, motion passed unanimously.

Respectfully Submitted,

\_\_\_\_\_ Michael Johnson, Clerk

\_\_\_\_\_ David Johnson, Chairman

