

Dunn Township

Meeting Minutes
Monday, August 8, 2016
Dunn Town Hall 7:00 pm

Called to Order by Chairman Johnson at 7:00PM.

Supervisor Seifert was absent.

Pledge of Allegiance was recited by all.

Agenda – Approval: Chairman Johnson asked to add item 3A: Approve Hearing Minutes. After addition to the Agenda a motion to approve the Agenda as changed was made by Herseth, seconded by Kvale and Carried.

Previous Meeting Minutes- Approval: Arntson needs to replace the reference to Sorenson Construction under Township Engineer Report. Motion to accept as corrected by Kvale and seconded by Dalman and carried.

Treasurers Report – Approval: Treasurers report was approved on a motion by Kvale and seconded by Dalman and carried. Report is on file.

Claims List – Approval: A motion to approve the report as presented was made by Kvale and seconded by Herseth and carried. The report is on file.

Citizen Comments/Questions/Agenda Requests: None.

PVHD Report - Dave Slotten: report on file. Report was reviewed by Dave Slotten.

Township Engineer Report- Jeff Stabnow: A. West end of Fish Lake Rd overlay is complete, Poss Beach is not yet scheduled, Puppy Point Rd needs overlay of class 5. Discussed road width and shoulders and they are not within our minimum width. Herseth stated that we need to stick with our current road policy. Cul-de-sacs need to be completely asphalted thru the middle and not just a circular turn around.

B. Patching on Poss Beach Rd needed.

C. Pelican Point residents asked about patches and dips on the roadway and if they could be repaired. The engineer stated that the underside of these repairs are a different material than the rest of the roadway so they respond to freezing differently. May not rise as high as the adjoining roadway.

Correspondence- Clerk: 1. Discussed the Aug 15th MAT district meeting and election in Glyndon, no one interested in attending. 2. Discussed a Variance Hearing for Midland Beach Lane, they want to build 15' from right of way. Supervisors stated that it is not close enough to right of way to be a problem.

New Business: 1. Polling Place Accessibility: It was mentioned that according to the Minnesota Secretary of State's Office minimum requirement for a voting place to have a paved handicap parking area available. No action to be taken.

2. Approach from the Barn on to S. Pelican Drive. The operators of the Barn will do some brush cutting near the approach and also place a Stop sign at the entrance to South Pelican Drive.

3A. Approve Minutes from the two Hearings held on August 1, 2016. The Minutes of the Poss Beach Hearing were read. A motion to approve them was made by Dalman and seconded by Herseth and carried. The Minutes of the Peterson Road Vacation Hearing were read and a motion was made by Dalman and seconded by Herseth and carried.

3. Poss beach Resolution was read by Herseth a copy of which is attached to these Minutes. A motion was made by Kvaré to adopt the Resolution 2016-02 and seconded by Dalman, and carried.

4. Richard Peterson Vacation Resolution: The Resolution was read by Herseth. A motion to adopt Resolution 2016-03 was made by Kvaré and seconded by Dalman and carried.

5. Outdoor Bulletin Board: The clerk asked if he could gather quotes to build or purchase an outdoor Bulletin Board for use in displaying Township and Election Notices. The Board of Supervisors agreed to allow the quotes.

6. Cell phone Boost: Kvaré suggested that we pursue the purchase of a cell phone booster for the town hall. As it is now cell phones will not work inside the hall and it is a benefit to the Township if we use personal cell phones for long distance calls. The clerk will gather information on the equipment and bring it to a future meeting.

7. Liquor License, The Inn at Dunvilla: An application has been made with Otter Tail County for a Liquor, Wine and Beer license. Dunn Township must give its approval of the license. A motion was made by Kvaré to approve the application and was seconded by Herseth and carried. At that the form was signed by the chairman and the clerk.

Old Business: 1. Pelican Twp. meeting review: The meeting was attended by Kvale and Herseth and was attended to establish a shared cost of 460th Street, which is bordered by

Pelican Twp., Dunn Twp. and Scambler Twp. They gave an absolute NO to any share of costs involving 460th Street. At that Herseth drafted a letter to the Otter Tail County Board of Commissioners a copy of which is attached to these minutes. A motion to send this letter to the OTC Board of Commissioners was made by Herseth and seconded by Kvale and Carried. We would include in this motion that we will abide by whatever the OTC Board recommends. Carried.

Town Board Matters to be addressed:

1. Town Clerk Appointment on Nov. 8 Ballot. The Title and Question requested for the November 8th General election is as follows: Title: Approval to Appoint Town Clerk. The Question: “Shall Option B, providing for the appointment of the clerk by the town board, be adopted for the government of the town?” A motion to approve the question as presented for the November 8, 2016 ballot was made by Kvale and seconded by Herseth, Carried.

2. Deputy Clerk Appointment: The clerk requested that Faye Spitzley be placed as Deputy Clerk of Dunn Township. A motion to approve was made by Kvale and seconded by Herseth and carried.

3. Weed Notice 6-29-2016 & 7-6-2016: Dalman suggested that the Weed Notice be placed earlier next year. By August 1st it is getting too late for proper treatment. In 2017 the ad should be placed the last week of May and Mid-June 2017 with a treatment by July 15th or the Township will take care of it.

4. Variance Hearing Date: Charles Kvale filed a variance application to change his development from 5 lots to 7 lots. The Hearing date was set at Monday August 29, 2016 at 6:00pm. Notice to be sent to the Pelican Press.

Meetings:

Regular Monthly Meeting Date: Monday, Sept. 12, 2016 at 7:00pm
Lions Club Meeting, the third Tuesday of each month.

Adjourn: A motion was made by Dalman and seconded by Herseth and carried.

Respectfully Submitted,

_____ Douglas Winter, Clerk

_____ David Johnson, Chairman