

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 9, 2013
7 P.M. DUNN TOWN HALL**

Chairman Johnson called the meeting to order. All board members were present. The Pledge of Allegiance was recited by all present.

Agenda Approval – Several items were added to the agenda. Under Old Business, Hosterman dam. Under Town Board Matters, Schedule fall road tour, Citizens library complaint, Lost Highway issues, Dan Pressler road issues.. With those changes, Pare made motion, seconded by Seifert to approve the agenda. Motion passed unanimously.

Previous Meeting Minutes – It was noted under Citizen Agenda Requests that #3. Had a spelling error and should be changed to Villella. With that change noted, Kvare made a motion, seconded by Pare to approve the August meeting minutes. Motion passed unanimously.

Treasurers Report -The Treasurers report was presented. Kvare made a motion to accept the report as read, Dalman seconded the motion, all in favor, motion carried.

Correspondence – N/A

Claims List – Motion made by Pare, seconded by Seifert to accept the claims list of \$8,248.06 including payroll. Motion passed unanimously.

Citizens Agenda Requests – The Peterson Cartway Vacation Petition and Road Petition were presented to the Board by Wayne Erickson. All names were previously verified by the Secretary. Chairman Johnson explained the steps that needed to be taken before the Board could vacate/accept. Mr. Erickson questioned whether all the fees were necessary and Chairman Johnson explained that the fees were primarily to reimburse the township for expenses of the required notices and meetings. There was further discussion about the special meetings needing to be held within 10 days of the regular October 15 Township Board meeting.

Cartway Vacation – a motion was made by Kvare and seconded by Pare to accept the Vacation petition. The Cartway Vacation Public hearing will be held on October 7th at 6pm on site. The Township Board will then reconvene at the Town hall at approx. 6:30pm to complete the hearing.

Road Petition – a motion was made by Dalman, seconded by Kvare to accept the Road Petition. Public hearing to be held on October 8 at 6pm on site with the Town Board reconvening at approx. 6:30pm to complete the hearing.

Township Engineer Report – Jeff Stabnow – Stabnow was not present. However Chairman Johnson reported that Marks Sand & Gravel had requested to move the completion date of the Fish Lake Road project from Oct 1 to Oct 15. Stabnow had recommended that Marks not be allowed to move the completion date back due to

weather concerns. Further discussion was had that if the weather turned cold and stayed cold, so that the project would have to be delayed until spring, any delay penalties would be discussed further and possibly waived.

PVHD – Representative Slotten’s report is on file. Of particular interest was Slotten’s reporting that the expenses incurred due to the expansion project (\$250,000+) are being moved from the balance sheet to the income statement as the expansion project has been cancelled and related costs thus have to be recognized.

New Business – N/A

Old Business – Scott Teigen approach - nothing new to report.

Hosterman Dam – Chairman Johnson talked to the DNR about cost sharing on removing bogs from the dam. There is a procedure for the DNR to assist in paying for bog removal. However, the DNR has to be notified before removal so that they can inspect and approve. Johnson relayed this information to Pelican Township who are primarily in charge of bog removal at the dam. Johnson was also informed that the U.S Fish and Wildlife could be approached to help pay for bog removal. Supervisor Kvaré suggested that Dunn put this information in writing to Pelican Township. Secretary is to write the letter.

Town Board Matters for Discussion – 1, ACRT (Tree Trimming) bid opening; The bids were opened. Three quotes were received as follows;

Carr’s Tree Svc	\$18,650
Superior Lakeside	\$22,000
Midwest Tree & Maint.	\$15,899

A motion was made by Kvaré and seconded by Siefert to accept the bid from Midwest with an 11/15 completion date. Further discussion then ensued regarding whether a completion date could be imposed after bids were opened. The delay in opening bids was at the request of the bidders and ACRT was informed of the due date. However it was decided to amend the motion. Siefert rescinded his second and Kvaré rescinded his motion. Kvaré then made a new motion seconded by Siefert to accept the bid by Midwest with a completion date of 12/01. Further discussion was had if any completion date should be specified. At that time the question was called. 4 in favor of the motion, 1 abstained. Motion carried.

2. Moug/Zimmerman road vacate expenses – the expenses were reviewed by the board. The bill will be mailed by the secretary.

3. Sunset Beach Lane issues – the board has acquired a manhole to be installed on S.B. Lane. Kvaré is in possession. The manhole will be installed.

At 23415 S.B. Lane there are cars too close to the road that will interfere with snow removal. Secretary to send a letter to resident asking that the cars be moved.

At 23365 there is a telephone pole very close to the road. Chairman Johnson will check with the phone company to see if it can be moved.

At 23389 there are 2 steel posts and a flower bed abutting the blacktop. Secretary to send a letter to resident asking that the posts/flower beds be moved before winter.

Cul de sac – there is a second cul de sac on the lane. Resident has informed the Township that it owns the cul de sac and it can be used for snow removal. Township will check plats to ensure it is a township cul de sac before using this winter.

4. V. Haugrud snowplowing rates. Mr. Haugrud is asking for a \$20 increase in hourly rate to remove snow. The board reviewed his expenses and current contract. Secretary is to make up a new contract with a \$20 per hour increase. The contract will then be reviewed and discussed at the October monthly board meeting. The same contract terms should be set up for a snow removal contract on 215th Ave.

5. Fall road tour – date for the fall road tour was set for October 5th. Supervisors to meet at the town hall at 8am.

6. Citizen issue with library donations. Supervisor Kvare visited with the complainants. Kvare explained that township cannot donate directly. He also provided citizen with info regarding Dunn’s contributions to the fire hall, hospital district, etc., and further explained the process by which Dunn arrived at the decision to purchase carpet for the town hall.

7. Lost Highway complaint – Supervisor Pare visited with resident who is concerned about a portion of the Lost Highway being too narrow for vehicles to pass. Supervisors will review that area on their fall road tour.

8. Dan Pressler Road – after some discussion the board decided that they will put in some fill to help maintain that road.

9. Chairman Johnson reported that Arntson has 21 boxes of crack seal and 4 bags of cold mix in inventory for Dunn. Also, that Arntson Const. has purchased a new snowplow truck for the upcoming season.

10. Chairman Johnson reported that Ripley’s will be doing some borings on Fish Lake Road for electrical lines and a water line passing under the road. The township needs to get a signed release from those owners to ensure the township is not responsible for breakage or further disturbance of the road. Secretary to send appropriate letters.

Meetings - Peterson Cartway Vacation – October 7th at 6pm on site.

Peterson Road Petition – October 8th at 6pm on site.

Regular monthly meeting – Tuesday, October 15th, due to Columbus Day falling on the regular Monday date. 7pm.

With no further business to discuss, Dalman made a motion to adjourn the meeting, Pare seconded the motion, all in favor, motion carried. **Meeting Adjourned.**

Marian F Engkjer, Clerk _____

David Johnson, Chairman _____

