

Dunn Township

Minutes of the regular monthly meeting

Monday, December 14, 2015

The meeting was called to order by Chairman D. Johnson.

Members present: D. Johnson, Kvare, Dalman, Seifert and Herseth. Treasurer: Peplenjak, and Clerk: Johnson.

The Pledge of Allegiance was recited by all present.

AGENDA: A request was made to add Jean Stangland, Sunset Beach Trail, under Citizen's Comments. Motion to approve the agenda was made by Seifert and seconded by Dalman. Motion passed unanimously.

PREVIOUS MEETING MINUTES: A motion by Kvare and seconded by Seifert to approve the minutes as presented, passed unanimously.

TREASURERS REPORT: A motion to accept the report as presented was made by Kvare and seconded by Herseth. Kvare asked where the CD funds were taken from. Treasurer – taken from the Road and Bridge fund, but that can be adjusted in necessary. Motion passed unanimously.

CLAIMS: A list of claims was presented by the treasurer. Treasurer added EFTPS payment of Federal Payroll taxes to the claims list. A motion was made by Kvare and seconded by Herseth to approve the claims list for payment, passed unanimously.

CITIZEN CONCERNS/COMMENTS/AGENDA REQUESTS: Jean Stangland, Sunset Beach Trail – construction firm leaving equipment in Road. Would township speak to contractors? This is a snow plowing issue. Chair – will send two supervisors to talk to contractor.

PELICAN VALLEY HEALTH DISTRICT: Slotten's monthly report is on file. Kvaré – what would projections look like with 89-90% occupancy? Slotten – should make money at that occupancy rate. Projecting profit for year, per budget – when including levy.

TOWNSHIP ENGINEER REPORT: Stabnow not in attendance but spoke to Chairman. Midland Beach culvert is now too high, will adjust in spring. Lost Highway project not yet completed. Kvaré – Contractor on Midland Beach project stated no sign showing 5 ton road. Stated only moved when road restrictions were off. Kvaré – should we post it as a 5 ton road.

CORRESPONDENCE: 1. West Ottertail Township Assoc. meeting notice on 11/24
2. Several other misc. notices.

NEW BUSINESS:

1. Clerk requested that someone from the Otter Tail County Sheriff's office attend one of our monthly meetings. After contacting the Sheriff's office, Sheriff Schlueter has agreed to attend our January monthly meeting.

2. Speed limit signs – Dunn township continues to explore avenues to increase awareness of speed limits in our township. Kvaré – the Cormorant LED signs seem to be effective. Chair – Check with Becker County to determine cost. Clerk to check on cost and also how the county determined placement of the sign. Kvaré – asked Sherry Trepp (PLPOA), who was in attendance, if that Assoc. would be willing to share sign costs. Trepp – Assoc. would prefer not to own/maintain due to potential liability. Chair – PLPOA could just make a contribution to the township towards the cost of signs. Kvaré – Township should investigate all options, talk to lake associations and try to come up with a solution by spring.

3. Fall Road tour – Supervisor Kvaré went over the list of Dunn roads that will need work in the upcoming year. Henry's Hill – there is a boat in the township ROW. Clerk to send letter notifying owner that it must be moved. Grobe Beach Road – there is a hole where Grobe Beach Road meets County Hwy 20. Clerk to contact Becker County to ask them to fill the hole. Senn's Beach Road – there are three trees in the cul de sac that need to be cut. Clerk to determine owner and

send letter to contact owners. Fish Lake Road – was permit issued for road over ditch across from #50433? Clerk to check (permit #5-2015 was issued in August). 460th St West - does Scambler Township have plans to overlay? Clerk to check. Otteson Trail/Bement – if problem with obstacles in ROW continues, township will send letter stating that obstacles will be towed at owners expense. Road report was approved by Kvarre, 2nd by Dalman and approved unanimously.

OLD BUSINESS:

1. Schmoll fire call – Schmoll has been visited and certified letter sent asking him to pay for the fire call by the Pelican Rapids Fire Department. Motion made by Herseth, 2nd by Kvarre to notify County Auditor to add to owner's property taxes and for Dunn to reimb. the Fire Dept for the fire call expense. Motion approved unanimously.

2. GIS project – Supervisor Herseth visited with Meadowland Surveying regarding Poss Beach. It appears that some roads in Dunn not recorded as roads even though acknowledged in the property abstract. These need to be recorded. Meadowland will give us an estimate of costs to analyze Poss Beach. Township attorney has stated that town needs to go through a process to get elector approval, etc. Herseth – Meadowland would use 'practical' width determined by circumstances where roads have not been recorded. These would then be recorded on each abstract. Herseth recommended that town get estimated from Meadowland and use Poss Beach to start the process. Kvarre made motion to have Meadowland Surveying give us an estimate for Poss Beach. Seifert 2nd and approved unanimously.

TOWN BOARD MATTERS:

1. MATT annual Education Conference – Clerk attended and gave report. Issues addressed included Road Safety (towards zero deaths) and rural emergency medical services. Current sign policies and rural fire safety also discussed. Clerk distributed Road Right-of-Way Issues handout to all supervisors as well as a handout titled Recognizing & Solving Conflicts of Interest.

2. Clerk – out of office. Deputy Clerk (Doug Winter) will fill in for January and keep office hours on Jan 11th and possibly Jan 19th. Vendors/supervisors should get bills/exp. reports in by Dec 28th if possible. **Auditor’s meeting set for Monday, Feb 22nd at 6pm.**

3. Misc. - Kvarre – As previously discussed, town should include microphones for meetings and antenna for phone reception in office for the 2016 budget. Clerk to check on costs. Chair – should we hold monthly meetings at 6 instead of at 7 during winter months? Will leave time of meeting as is. Arntson – ordered sand with heavy salt mix (30%). Mixture can be diluted down.

MEETINGS:

The next monthly town board meeting will be Monday, January 11, 2016.
Supervisors – a reminder that the annual audit meeting will be held on Monday, Feb 22nd at 6pm.

ADJOURNED: Motion by Seifert and seconded by Kvarre to adjourn, motion passed unanimously.

Respectfully Submitted,

_____ Michael Johnson, Clerk

_____ David Johnson, Chairman