

**Dunn Township
Meeting Minutes
Monday, September 12, 2016
Dunn Town Hall**

Call to Order: The meeting was called to order by Chairman Johnson at 7:00p.m.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Agenda – Approval: A motion was made by Herseth and seconded by Dalman to approve the agenda as printed. Carried

Previous Meeting Minutes- Approval: A motion was made by Kvare and seconded by Seifert to approve the Minutes of the August 2016 meeting, Carried.

Treasurers Report – Approval: The Treasurers report was approved by a motion by Dalman and seconded by Herseth, Carried. The report is on file in the Town Hall.

Claims List – Approval: The Claims List was approved on a motion by Seifert and seconded by Herseth, Carried.

Citizen Comments/Questions/Agenda Requests: 1. Lake Lizzie Assn Hall dates. A list of dates for Town Hall Use was presented and those date will be placed on the 2017 calendar.

PVHD Report - Dave Slotten: report on file: The report was review by Slotten.

Township Engineer Report- Jeff Stabnow: No Report.

Correspondence- Clerk: Reviewed each of the items received since the last meeting with the following actions taken. Otter Tail County will begin making payments to the township via ACH. The form activating this process will be filled out and is authorized to be signed by the appropriate township officials.

The cost estimate for hall cleaning from West Central Cleaning (\$97.00 for every other month cleaning) was approved on a motion by Seifert and seconded by Kvale, Carried.

Old Business:

1. Letter to Otter Tail Commissioners Re: 460 St.: Otter Tail County will contact each of the townships involved with the road maintenance cost sharing proposal after they have reached a decision.

2. Broadwater Beach Rd Maintenance: Reviewed a letter from the township attorney which stated that road maintenance costs could not come from the township because the road is considered a private road. The chairman stated that with some major renovation they could get a negotiated service in the future.

3. Labrador Beach Rd Paving-Bruce Qvammen: It was discussed at a previous meeting and re-stated that with a 20 foot top and 2 foot sides the road could be paved and made a township road. The residents on that road would be responsible to bring the road to these standard and pay for the paving directly to the paving contractor. The chairman will contact the township engineer to have him work up the specifications and request bids on the project. The engineers time would also be paid by the property owners on this project.

Fadness Stairs: Ross Herseth reviewed the previous issues and requested solutions to this problem. Mr. Fadness had told the county that he did not encroach on the road right of way, which is not true. He is on the right of way on both sides of the road. The main issue on this situation is township liability. We are responsible for keeping the road right of way in a safe condition. Mr. Fadness at a minimum would need to provide legal documents which will hold the township harmless if any issues come up. Herseth wants our attorney to write a letter with our requirements. Ross thought that Fadness would sit on it until forced to make changes. The clerk stated that they should insist on minimum liability insurance coverage when they make their demands. Ross will have the attorney draft an agreement with Mr. Fadness in which we must be an additional insured and a hold harmless agreement must be added in addition to the insurance coverage and made a motion to that affect, seconded by Seifert and carried.

Old 59 ditch washout: There is a washout at the curve going west at the downhill area. It will be checked out and repaired.

Other Washouts: Additional washouts at 385th St should be filled before the next rain. A motion was made by Seifert and seconded by Dalman to fix the 4 or 5 areas of concern and to hire Arntson Construction to do the work. Motion carried.

Road Approach standards vary stated Kvarre, the application forms and the Road Policy need to be standardized.

New Business:

1. Kvarre Variance Hearing Resolution: A motion to approve the Kvarre variance request and have attorney Gilchrist prepare a resolution was made by Seifert and seconded by Dalman, Carried. Kvarre abstained from the vote.

2. Sound System for Town hall: Tabled for further study.

3 Cell Phone Booster: Tabled for further study.

4. Bulletin Board: Tabled for further study.

5. John Wertish-22421 Seifert Beach Rd, Water Issue: Discussed Mr. Wertish's water issues. It was discussed that he should get culvert installation bids from Ripley's, who would not have to dig the road surface to install a culvert. He has a bid from Egge Construction for \$1,500. After we have the costs we can discuss a possible cost sharing.

6. James Peinovich, Road Vacation lot 49775: A public hearing was discussed and a date and time of Monday, October 3, 2016 at 7:00 p.m. was approved. A hearing notice will be sent to the Pelican Press.

7. Greg Swanson Road Vacation Hearing date.: A public hearing was discussed and a date and time of Monday, October 3, 2016 at 7:30p.m. was approved. A hearing notice will be sent to the Pelican Press.

Town Board Matters to be addressed:

1. Encroachment permit fee \$100, plus Current Recording \$46.00.

After discussion a motion was made by Kvarre and seconded by Herseth to approved the proposed permit fees and costs for Encroachment permits, carried.

2. Town hall Landscaping and Air Conditioner Protective posts:

Discussed the scope of work proposed and decided to contact Wes Pare' to refresh the rock and boarders and install pipe or culvert protective stops around the air conditioner units as well as around the Water Well casing.

Meetings:

Regular Monthly Meeting Date: Tuesday, October 11, 2016, 7PM

Lions Club Meeting, 3rd Tuesday of each month.

Adjourn: A motion to adjourn was made by Seifert and seconded by Kvaré, Carried.

Respectfully Submitted,

Douglas Winter, Clerk _____

David Johnson, Chairman _____