

Dunn Township

Minutes of the regular monthly meeting

Monday, March 9, 2015

The meeting was called to order by Chairman D. Johnson.

Members present: D. Johnson, Kvare, Dalman, Seifert, and Herseth. Treasurer: Peplenjak and Clerk: Johnson.

The Pledge of Allegiance was recited by all present.

**AGENDA:** A motion to approve the agenda was made by Kvare and seconded by Dalman. Passed unanimously.

**PREVIOUS MEETING MINUTES:** A motion by Kvare and seconded by Seifert, to approve the minutes as presented, passed unanimously.

**TREASURERS REPORT:** A motion to accept the report as presented was made by Dalman and seconded by Seifert. Discussion ensued regarding the Reserve account. It is now fully funded. Interest earned on reserved investments will continue to fund the Reserve account.

**CLAIMS:** A list of claims was presented by the treasurer. A motion was made by Kvare and seconded by Seifert to approve the claims list for payment, passed unanimously.

**CITIZEN CONCERNS:** None.

**PELICAN VALLEY HEALTH DISTRICT:** Dave Slotten gave an update on the new building additions plans. His monthly report is on file.

**TOWNSHIP ENGINEER REPORT:** No report

**CORRESPONDENCE:** 1. Spring Short Course approaching. Most board members will attend on March 30<sup>th</sup> in Mahanomen. 2. West Otter Tail Township Assoc. Spring meeting in Underwood on April 2<sup>nd</sup>. 3. Annual Bridge Safety Inspection report received on Old 59 bridge. 4. FEMA – an additional \$285.74 will be sent to Dunn Township. 5. Noxious Weed meeting on March 16<sup>th</sup>. Seifert and Dalman to attend.

**NEW BUSINESS:**

1. Old copier/Laser cartridges. Cartridges have been returned to Marco for partial credit. A discussion whether to offer the old copier for sale or return to Marco to be recycled. Due to the age of the copier, it was decided to return the copier to Marco.

2. P.R. Fire Report – Herseth. 8 of 46 rural calls to Dunn. ‘Code Red’ weather alert coming for individual phones/e-mails/text. Free to sign-up. Get the word out to the Lake Associations and encourage sign-up.

3. Approve bid letting and review of contracts. After a review of a print out of Notice for Quotes a motion was made by Herseth and seconded by Seifert to publish the Notices such that bids would be received by the April board meeting. Ditch Mowing contract reviewed and will be changed to reflect Ditch mowing statute. After further review and changes, motion made by Seifert and seconded by Kvarre to approve the Ditch Mowing contract as amended. Road Grading Contract was reviewed. A discussion regarding the fuel surcharge clause. Motion made by Siefert, seconded by Herseth to remove the clause. Motion approved with one opposed. Snow Plowing contract was reviewed. Discussion that it contradicts our Road Policies in some areas. A decision was made to hold off on a Notice for Quotes on Snow Plowing until the contract could be reviewed and amended. Chariman Johnson asked all Supervisors to review and get back to him by March 23<sup>rd</sup> with suggested changes. Contract will be further reviewed at the April town board meeting.

4. A/C & Well Head protection – a discussion on how to adequately protect from being hit by vehicles. Chairman Johnson will work with Jordan Arntson to come up with a plan for a visually attractive barrier.

5. Budget – the annual budget, to be presented at the March 10 Annual meeting was reviewed. The presentation of the proposed budget was agreed upon.

6. A discussion over the pay for the moderator at the annual meeting was had. Motion made by Siefert, seconded by Herseth to pay the moderator \$75. Passed unanimously.

**OLD BUSINESS:** Cleaning Township Hall. Three potential providers were contacted. Two responded and neither currently carry liability insurance. A discussion ensued about putting the provider on the township payroll. The cost was expected to be under \$100 per cleaning. Written bids s/b solicited for review at next monthly meeting. Cleaning to be completed before each monthly meeting. A motion was made by Kvale seconded by Herseth to put the cleaning person on payroll. Motion passed unanimously.

**TOWN BOARD MATTERS:** D Slotten has agreed to give a PVHD update at the annual meeting.

**MEETING:** The next monthly town board meeting will be April 13, 2015. The annual Township meeting will be held Tuesday, March 10, 2015.

The MAT Spring Course will be Monday, March 30<sup>th</sup>.

The West Ottertail annual spring meeting will be on Thursday, April 2<sup>nd</sup> in Underwood.

**ADJOURNED:** Motion by Dalman and seconded by Seifert to adjourn, motion passed unanimously.

Respectfully Submitted,

\_\_\_\_\_ Michael Johnson, Clerk

\_\_\_\_\_ David Johnson, Chairman