

Dunn Township

Minutes of the regular monthly meeting

Monday, May 11, 2015

The meeting was called to order by Chairman D. Johnson.

Members present: D. Johnson, Kvaré, Dalman, Seifert, and Herseth. Treasurer: Peplenjok, Clerk: Johnson and also township engineer Stabnow.

The Pledge of Allegiance was recited by all present.

AGENDA: A motion to approve the agenda was made by Kvaré and seconded by Seifert. Motion passed unanimously.

PREVIOUS MEETING MINUTES: A motion by Kvaré and seconded by Herseth to approve the minutes as presented, passed unanimously.

TREASURERS REPORT: A motion to accept the report as presented was made by Dalman and seconded by Seifert.

CLAIMS: A list of claims was presented by the treasurer. A motion was made by Kvaré and seconded by Seifert to approve the claims list for payment, passed unanimously.

CITIZEN CONCERNS/COMMENTS/AGENDA REQUESTS: . Labrador Beach Trail – Bruce Qvammen, developer, was not in attendance. Mike Smiley, resident was in attendance. Smiley – owners would like their road to be paved. Developer would be willing to turn over to the township. Kvaré and Herseth discussed current road specs and it appears that L.B. Trail is not currently up to township road policy specs. Kvaré – developer should petition the township board to accept the road. Stabnow explained county specs for gravel vs paved roads. Kvaré – all costs to bring the road to township specs to be paid by the developer. Owners can blacktop and maintain as private road.

PELICAN VALLEY HEALTH DISTRICT: Dave Slotten gave an update on the new building additions plans moving forward. His monthly report is on file.

TOWNSHIP ENGINEER REPORT: Stabnow discussed the need for a culvert replacement on Midland Beach Road and the need for a culvert replacement on 470th St (Lost Hwy) and a frost boil on 470th that s/b addressed this summer. Wood Lake Lane will get paved this summer. He will get quotes. Stabnow to get quotes for seal coating. Township road policy s/b reviewed. A road policy review committee was discussed but it was decided that clerk should contact Peters (zoning ordinance attorney) and MAT to see if there is anyone specializing in formulating road policies or any direction on how to update.

Chairman Johnson initiated a discussion regarding Calcium Chloride vs Magnesium Chloride. Dunn has been using Calcium for many years and there appears to be quite a bit of residual on the roads. A general consensus that we could use Mag Chloride for a few years as it's cheaper.

CORRESPONDENCE: 1. Request for Variance - Braton 2. Request for Variance - Bauer 3. Someplace Safe 4. L&M Road Services brochure 5. MN DOT training.

NEW BUSINESS:

1. Bids for Class 5 gravel were opened. Bid for gravel was published twice in the Pelican Press and Egge was called and reminded of bid deadline. One bid was submitted; Krause Brothers. Gravel from the Rollag pit. Clerk to call and request gradation report (what is binder material?) and certificate of insurance as per bid request. Motion to accept bid made by Seifert and seconded by Herseth. Motion passed unanimously.

2. Bids for dust guard opened. Envirotech – Calcium Chloride, Stengers – Magnesium Chloride, Fergus Power Pump – Mag and MnDot Magic – Mag and Calc. Motion to accept the low bid for Magnesium Chloride by Stengers made by Kvare, seconded by Dalman . Motion passed unanimously.

3. Bids for snow plowing. One bid submitted; Arntson Construction, LLC. Motion made by Seifert, seconded by Kvaré. Motion passed unanimously.

4. Town hall security system. Discussed that we've had two different services look at the system and try to repair without success. Clerk to contact Chuck Sherbrooke and ask what our options are and possible costs to repair.

5. Richard Peterson Cartway. Discussion and decision to have Clerk review files, contact Township attorney for an update and put together a bill to send to Peterson for township work to date. Kvaré made a motion to ask Clerk to send R. Peterson a bill once review with attorney is completed. Motion seconded by Seifert, passed unanimously.

6. Township hall parking lot. Chairman Johnson asked Jordan Arntson to grade the lot as soon as he can. Arntson agreed.

7. Letter from the Ottertail County GIS department regarding the recording of Township roads was discussed. Supervisor Herseth was asked to review the attached map and contact the department to determine what further action is needed by the township.

8. Conditional Use Permits (C.U.P.) forms. Clerk provided a copy of the Otter Tail County C.U.P. form. Clerk to modify and have 10-20 forms made for Township use.

OLD BUSINESS:

1. Cleaning Town hall. Service Master (Detroit Lakes) provided a quote of \$225 per cleaning of the hall. A discussion that local cleaning services would probably charge less than \$100 to clean, but that those contacted (three local services) did not carry insurance. It was suggested that a local cleaning person could be put on the township payroll so that insurance would not be an issue. Kvaré made a motion, seconded by Dalman to contact Service Master and inquire about a one-time spring cleaning and also to investigate other options. After further discussion Kvaré and Dalman withdrew their motions. Kvaré then made a new

motion to authorize the Township Chairman and Clerk to get quotes for a one-time cleaning and to use their discretion to hire a cleaning service. Dalman seconded, motion passed unanimously.

2. A discussion ensued regarding the Township Reserve Fund. That fund is currently set up as a fund separate from the Road and Bridge Fund, but could be incorporated in to the R&B fund. It was discussed that it is important that there be visibility of this emergency fund and that it should be set out separate from any other funds in the Township reporting system.

3. Accident insurance. Clerk inquired and confirmed that accident insurance is no longer offered through the Minnesota Benefits Assoc. (MBA). Kvaré suggested that Township should carry accident insurance as Supervisors are frequently working on township roads, culverts, signs and ditch issues and there is a real possibility of injury on the job. Clerk to inquire of MBA and/or MATIT for recommendation of someone that would offer coverage.

4. Spring Road tour date is set for Thursday, May 14th. Supervisors will meet at 8am at the township hall. Clerk to post notice.

TOWN BOARD MATTERS:

1. MATIT Liability coverage. Current policy was reviewed. A discussion ensued regarding a 'single limit' policy. Clerk to inquire of MATIT and ask if someone could appear at a regular Township monthly meeting to explain coverage and answer questions.

MEETINGS:

The next monthly town board meeting will be June 8, 2015.

Lake Lizzie Lake Assoc. meeting on Saturday, May 16th. Clerk will open the hall.

Summer short course will be Monday, June 22nd at the Bigwood Center in Fergus Falls.

ADJOURNED: Motion by Seifert and seconded by Dalman to adjourn, motion passed unanimously.

Respectfully Submitted,

_____ Michael Johnson, Clerk

_____ David Johnson, Chairman