

**RENTAL APPLICATION FOR THE  
DUNN TOWNSHIP TOWN HALL  
47979 East Lake Lizzie Road  
Pelican Rapids, MN 56572**

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Applications must be submitted to the town clerk at least 60 days before the Event.

Contact Clerk at **Town Hall:** (218)863-2099 **Home:** (218)849-0501

Mailing Address:**Dunn Township-47979 E Lake Lizzie Rd-Pelican Rapids, MN 56572**

Date of the Event:\_\_\_\_\_ Type of Event:\_\_\_\_\_

**Application Information.**

Name of Applicant:\_\_\_\_\_ Date of Application:\_\_\_\_\_

Address:\_\_\_\_\_

Phone(Home/Work/Cell):\_\_\_\_\_

**Rental Hours.** Start Time:\_\_\_\_\_ Ending Time:\_\_\_\_\_ (no later than) **1:00 AM**

**Set-up and Clean-up Times.** Applicant may request additional time to set-up for the event or to clean-up after the event.

Set-up Date & Times:\_\_\_\_\_ Clean-up Date & Times\_\_\_\_\_

**Alcohol.** Will any alcohol be brought to or consumed at the event? \_\_\_\_ Yes \_\_\_\_ No

**IMPORTANT:** Alcohol may **not** be sold or otherwise exchanged for compensation in any way in connection with the use of the Hall. When alcohol is to be consumed at an event, the Town requires the Renter to hire a licensed law enforcement officer to provide security for the event. A copy of the contract with the licensed law enforcement officer or registered security agent must be on file in the township office at least 14 days before the event. Name of Law Enforcement agency providing onsite security\_\_\_\_\_

**Rental Fees & Damage Deposit.** The Rental Fees and damage deposit must be paid to the Town when the application is submitted or this application is voided. Amount of fee and deposit included with this application. \_\_\_\_\_

**Applicant understands and agrees that if its application is approved, applicant is fully responsible for the event and is subject to the terms and conditions of the Dunn Township Hall Rental Policy.**

Applicant's Signature:\_\_\_\_\_ Date:\_\_\_\_\_

**TOWN USE ONLY**

Application approved? \_\_\_\_ Yes \_\_\_\_ No

The approval is conditioned upon the following modifications, limitations, or additional requirements (if any) such as garbage facilities:\_\_\_\_\_

Rental fee and damage deposit check(s) will be cashed immediately. The damage deposit amount will be returned if the Town Hall and furnishings are left in the same condition as before the event. Thank You.

Signature for the Town\_\_\_\_\_

Printed Name

Signature

Date

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