

**Dunn Township
Meeting Minutes
Monday, December 10, 2018
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:00pm.

Supervisors: Herseth, Seifert, Dalman and Kvarre were present. As were Treasurer S. Pepelnjak and Clerk D. Winter. In the audience were Randy Arntson, Dave Slotten, Richard Gabe, Mary Nyquist, John Kvarre, Carol Bement, Mark Bement and Jeff Stabnow, Township Engineer.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: The encroachment License for residents on Edlynn Beach Rd was added to New Business. With the addition a motion was made by C. Kvarre to approve the Agenda, seconded by D. Seifert and carried.

Meeting Minutes: Approve the Minutes of the November 13, 2018 meeting.: A motion to accept the minutes as presented was made by C. Kvarre and seconded by B. Dalman, carried.

Treasurer's Report – Approval. The Treasurer read the monthly activity with ending balances (reports on file with these minutes). A motion to approve the report was made by D. Seifert and seconded by B. Dalman, carried.

1. CD change confirmation: Treasurer S. Pepelnjak presented several spread sheets regarding the transfer from Bell Bank CD's to Bell Bank Investment accounts. (spreadsheets are on file with these minutes).

Claims List Approval:

The Claims List was reviewed in the amount of \$550,910.68 which includes the payroll and the transfer from CD's to Investments of \$536,000.00. A motion to accept the documented Claims List was made by C. Kvarre and seconded by R. Herseth, carried

Citizen Comments/Questions/Agenda Requests: None.

Township Engineer Report- Jeff Stabnow:

J. Stabnow reviewed the Seal Coating issue with Pelican Township and the reasoning for the frequency. He supplied us with a document that further explains the reasoning. Also reviewed were the Sign Life intervals. Our signs will be due for inspection and possible replacement in 2022. He explained the law as it applies to clearing trees and brush in the township road right of way. We are able to legally trim trees vertically at the edge of the right of way as high as we deem necessary.

PVHD Report Recap – Dave Slotten: Mr. Slotten reviewed his recap of the month Board of Directors meeting.

Correspondence- Clerk: See list of items. No questions from the Supervisors in regard to the listed correspondence received.

New Business:

1. Seal Coating on 460th objection from Pelican Township: Chairman Johnson has been in contact with the Chairman of Pelican Township and it was decided that he should attend their next meeting to discuss the work performed and its necessity. He asked for other supervisors to attend also and D. Seifert agreed to attend the Wednesday, December 19, 2018 meeting at the Pelican Library.
2. Campaign Finance Report due from all candidates: All Election candidates have been notified of the need to submit the report and all candidate responded by meeting time. They will be placed on the Dunn Township web site as prescribed by State Statute.
3. Designate 2019 Polling Place: Each year all voting precincts are required to designate their Polling Location. We have a prepared Resolution number 2018-13 designating the Dunn Town Hall as our Polling Place for 2019. A motion was made by R. Herseth and seconded by C. Kvale, carried.
4. Evenson Right of Way, Mark Bement: The situation as described is that Mr. Evenson does not want salt or sand put on the snow and icy winter roads. He does not live at his lake property in the winter months. Mark and Carol Bement asked the township to continue providing winter road maintenance services to that road (Ottoson Trail) since a number of residents live there during the winter months. It was stated by the Road Supervisors as well as the contracted snow removal company manager that they would continue to service the road during the winter months. Supervisor R. Herseth reviewed information that he gathered from several sources and the roadway is a 66 foot right of way on Ottoson Trail and is established by maintenance and use over many years. Additional research will be done to restore the turn around area that was established along with the road right of way. The snow removal equipment must have a place to turn around in order to provide proper service to the residents.
5. Encroachment License for Edlynn Beach Road: A new license agreement has been drawn up and only two words have been changed to make the license agreement compatible with State Statutes. We intend to keep the original signed documents and just change the pages that have been revised.

Old Business:

1. Arvig Web maintenance agreement: The agreement has been signed by Supervisor Herseth. As of now Arvig is working with our current provider, Joshua Banks to transition to the new server host.

Town Board Matters to be addressed:

1. Fall Road Tour, December 2018: A brief recap of the Road Tour done on Wednesday, December 5, 2018 by all Supervisors was reviewed. The supervisors recommend that we grind and overlay Pelican Point Road. The current road has lasted for 15 years and they feel that doing the same method next summer would give an additional 15 years of service. East Lake Lizzie Court has some serious asphalt deterioration and it is recommended to do major work on that roadway next season.
2. Review WOTTA Meeting Tuesday, November 20, 2018: D. Johnson and D. Seifert attended the meeting. Not a lot of new information came up at the meeting. J. Stabnow talked about the sign review needed by all townships and the possible needs for replacement.
3. Re-Org meeting date: January 14, 2019: Will be held immediately following the Regular monthly meeting on that date.
4. Recording cost estimate for East Lake Lizzie Rd: R. Herseth received an estimate of \$9,000 to survey and record the East Lake Lizzie Road. In the past Poss Beach was surveyed and recorded for \$4,900, Fish lake road in three phases was surveyed and recorded at \$18,900. A motion to proceed with the survey was made by C. Kvare and seconded by D. Seifert, carried
5. Dunn Town Hall Sign on Highway 59: Clerk Winter reviewed the information regarding having signage places along highway 59 indicating the Dunn Town Hall Location. The county can not place any signs on their street signs if they are located with the State Highway road right of way. The estimated cost from the Minnesota State Highway Department were in excess of \$900.00 per sign for two different sizes. The Clerk was directed to research any other options available and report back to the board.
6. Meeting Date Poster approve or change? Clerk Winter asked the town board to review the meeting date notice and approve its display on our web site and two town bulletin boards. After review a motion was made by C. Kvare to approve the Notice dates, seconded by D. Seifert, carried

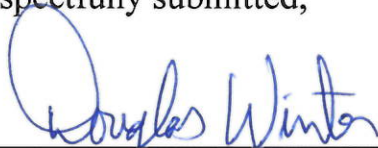
7. Chairman David Johnson, thanked Supervisor Charles Kvale for his many years of service to Dunn Township.

Meetings: Next Regular Monthly Meeting Date:


1. January 14, 2019 – 7pm, Regular Monthly Meeting
2. January 14, 2019 – Re-Org meeting following the Regular Meeting.

Meeting Adjourn: A motion to adjourn the meeting was made by D. Seifert and seconded by B. Dalman, carried.

Respectfully submitted,



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township