

**Dunn Township
Meeting Minutes
February 11, 2019
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order at 7:00pm by Chairman Johnson, Supervisors Herseth, Nyquist, Dalman and Seifert were present, as well as Deputy Treasurer Gabe and Clerk Winter. In the audience was D. Slotten and Randy Arntson.

Pledge of Allegiance: The Pledge of Allegiance was recited

Agenda – Approval: A motion to approve the agenda as presented was made by D. Seifert and seconded by B. Dalman, motion carried.

Previous Meeting Minutes- Approval: January 14, 2019: The meeting minutes for the January 14, 2019 meeting minutes were approved by a motion made by R. Herseth and seconded by B. Dalman, motion carried.

Re-Org meeting Minutes – Approval: The Minutes of the Re-Organizational meeting were read by Clerk D. Winter and were approved by a motion made by D. Seifert and seconded by R. Herseth, motion carried.

Treasurers Report – Approval: The Treasurers report was read by Deputy Treasurer R. Gabe and were approved by a motion made by D. Seifert and seconded by B. Dalman, motion carried.

Claims List – Approval: The Claims list totaling \$21,340.59 was reviewed by the Supervisors. A motion was made by R. Herseth to approve as presented and seconded by D. Seifert, motion carried.

Citizen Comments/Questions/Agenda Requests

- 1. Randy Arntson-Heavy snow & mail boxes:** Mr. Arntson spoke about the difficulty widening the roads and getting past mail boxes without damage. It was stated that mail boxes are to be 42 to 46 inches above the roadway in order for a plow to pass without hitting the boxes. A letter from the Post Office will be sent to all who are in violation of the height requirements. It was stated that

the township has no responsibility for mail boxes that are hit while maintenance is being performed.

PVHD Report - Dave Slotten: D. Slotten gave a brief recap of the monthly board meeting of the Pelican Valley Health District. He spoke about people who are leaving the employment and the search for replacements. Reviewed the management company efforts to regulate costs and provide excellent care.

Township Engineer Report- Jeff Stabnow: Mr. Stabnow was not available to attend the meeting but called in earlier to say that the quotes requested for overlay for the coming summer construction will be available for opening at the March 11, 2019 meeting. Supervisor R. Herseth spoke about a contact letter with Mr. and Mrs. Barta in regard to their application for the township to take over Steeple Chase road and Lane in Dunn Township, section 22. They need to receive correspondence from the township regarding the open items of concern prior to the board of Supervisors acting on their request. The items mentioned were the addition of another 1 ½ inch of class 5 (compacted), Tree and brush removal to the 66-foot road right of way, and the review of the soft spot that was filled but will be revisited when the frost is coming out this spring to see if it re-appears. If it does it will have to be dug out and refilled with proper fill.

Correspondence- Clerk: The Clerk reviewed the list provided to the Supervisors. No additional action will be needed on the items discussed.

New Business:

- 1. WOTTA 2019 Spring Meeting on Thursday, March 21, 2019 in Fergus Falls:** The meeting will be held at the government services building in the County Commission meeting room. A decision as to who will attend will be made at the next meeting.

Old Business:

- 1. Web site Arvig to rebuild our site:** The Web site has been rebuilt and looks as it always has. It is said that it will be much more user friendly. The Clerk will be in contact with Arvig to arrange for training on the new site.

- 2. Maintenance on Ottoson Trail:** No new information or contact with the people involved with the previous discussions.

Town Board Matters to be addressed:

- 1. Sue determined that PERA is required for paid employees who earn over \$5,000 per year. She will follow-up on this when she returns.:** Sue wanted this placed on the agenda so the Supervisors would be familiar with requirements as to who should be enrolled in PERA.
- 2. Township Officers Life Insurance review. Payment due April 1, 2019:** The coverage costs \$85.00 per person each year and at age 70 is cut from \$5,000 to \$2,500, and is cut again at age 75 to \$1,250. At age 80 it becomes an accidental death policy. Discussion will take place to see if there is a better alternative or if we want the coverage at all.
- 3. Annual Pelican Fire Dept/Dunn Township meeting 2-25-19 7pm:** This meeting will be held two weeks from tonight. After discussion B. Dalman and M. Nyquist will attend the meeting and report back to the full board.
- 4. 2019 Budget & 2020 Levy:** Supervisor Herseth updated the spreadsheet listing all expenditures by the township by fund and reviewed what will be needed in each fund for the coming year. It appears that the township will be able to meet its needs without an increase in the levy. It will be presented at the Annual Taxpayers meeting on March 12, 2019. A motion for R. Herseth to proceed with the report and make the presentation at the annual meeting was made by D. Seifert and seconded by B. Dalman, motion carried.

Meetings: Audit meeting to follow this meeting

Regular Monthly Meeting Date: March 11, 2019

Annual Taxpayers Meeting: March 12, 2019 at 7pm

Adjourn: A motion to adjourn the meeting was made by D. Seifert and seconded by B. Dalman, motion carried.

Respectfully submitted,

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township