

**Dunn Township
Meeting Minutes
March 11, 2019 at 7:00pm
Dunn Town Hall**

Call to Order: The meeting was called to order by Chairman D. Johnson, also present were Supervisors Herseth, Nyquist, Dalman & Seifert, Treasurer Pepelnjak, Clerk Winter, Randy Arntson, Dave Slotten and Richard Gabe.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: A motion to accept the Agenda as printed was made by B. Dalman and seconded by D. Seifert, motion carried.

Previous Meeting Minutes: Feb. 11, 2019 Regular & Audit Meeting Minutes. The minutes of each meeting were reviewed and a motion was made by D. Seifert and seconded by R. Herseth, to approve the minutes as printed, motion carried.

Treasurers Report: The treasurer reviewed the Schedule 1 for February 28, 2019, with ending balance is all funds as 198,787.96, Investments of 536,000 for a total of 734,787.96. A motion to approve the treasurers report was made by R. Herseth and seconded by B. Dalman, motion carried.

Claims List: After review a motion by D. Seifert and seconded by B. Dalman to approve the claims list totaling \$65,563.95, motion carried.

Citizen Comments/Questions/Agenda Requests: A request by Vic Haugrud who does snow removal on Sunset Beach Rd to extend the snow removal to widen the Edlynn Beach Road per requests from residents and near his storage buildings where the snow is encroaching on the roadway. After discussion it was stated that all of the Dunn Township roads are in a similar condition. The township keeps them open to allow for passage of emergency vehicle and review each road on a case by case basis. They will not allow additional widening unless they review the location and approve the need themselves.

PVHD Report: D. Slotten gave a recap of his monthly board meeting notes. The memory care unit received a gift from a former Pelican Rapids resident in the amount of \$163,000 for updates and improvements in the memory care unit.

Township Engineer Report- Jeff Stabnow: Quotes for Summer 2019 Road Projects. Quotes received for five projects proposed for the summer of 2019: Asphalt Overlay of Pelican Point Drive 1.25 miles, Seifert Beach Road .8 miles, Johnson Lane .65 miles, 215th Avenue 2.0 miles and East Lake Lizzie Lane .45. The winning bid for all projects was Central Specialties from Alexandra, MN with a bid of \$465,670.00. Also bid was a Two-foot Raise and Overlay project on Midland Beach Road, a .2-mile roadway that is prone to flooding, the winning bid was Driveway Services for \$42,620. A motion to

approve the winning bids was made by D. Seifert and seconded by R. Herseth, motion carried.

Correspondence: Clerk Winter provided a recap of the correspondence received during the month. No questions or actions taken on the correspondence.

New Business:

1. **MAT Spring Short Course**, April 1, 2019 at Mahnomen. All Supervisors, the treasurer and the clerk are authorized to attend. We will meet at the town hall at 7:15am to carpool to Mahnomen for the training.

Old Business:

1. **Web site Arvig** going live March 4th: The site did not go live on Monday, March 4th. There was training on the site on Tuesday March 5th and the site became live after the March township meeting.
2. **Maintenance on Ottoson Trail:** Supervisors will ask the MAT attorney how to proceed when they attend the Spring Training in Mahnomen on April 1st.
3. **Pelican Point Dr. Encroachment/Horn Trust:** No response from them as yet, R. Herseth and M. Nyquist will visit with them after the snow is gone.

Town Board Matters to be addressed:

1. Annual Pelican Fire Dept/Dunn Township meeting 2-25-19 7pm. B. Dalman and M. Nyquist attended the meeting at which they reviewed the ten fire calls to Dunn Township and equipment that is being replaced. They will be selling at bid a 1990 GMC, 2000-gallon tanker truck and will be replacing it with a new truck.
2. **2019 Budget & 2020 Levy:** R. Herseth reviewed the past years fund expenditures and levy amounts. He proposed the same levy as last year at \$500,000. The 2020 Levy will be: General Fund \$60,000 same as last year. The Road and Bridge Fund will be \$390,000, down \$15,000 from last year and the Fire Fund will be \$50,000 up \$15,000 from last year.
3. **Gmail Accounts. Ref: Web site:** The Web site people suggested that all of the township officials get a Gmail account for their e-mail. Some on the board don't like Gmail, so further discussion will take place.
4. **Randy Arntson:** Asked if we could get the Graveling and Dust Control quote requests out so we could award them in April 2019. If we ask for the quotes later, we can't get the gravel on the roads early enough to have the DustGuard applied.

Meetings:

Regular Monthly Meeting Date: April 8, 2019
OTC Sanitation Code Revision Hearing, March 12, 2019 at 2:00pm
Annual Taxpayers Meeting: March 12, 2019 at 7pm
OTC Long Range Planning, March 13 & 14, 2019
WOTTA Spring Meeting, Thursday, March 21, 2019 in Fergus Falls

Adjourn: A motion to adjourn was made by D. Seifert and seconded by B. Dalman, motion carried.

Respectfully submitted,

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township