

**Dunn Township  
Meeting Minutes  
June 10, 2019 at 7:00pm  
Dunn Town Hall**

**Call to Order:** The meeting was called to order by Chairman D. Johnson. Supervisors present: Herseth, Seifert, Dalman, Nyquist and Clerk Winter. In the Audience: Robin Davis, Shirley Davis, David Sholy, Janis Gustafson, Dave Slotten, and Jeff Stabnow (Township Engineer). Absent: Treasurer Pepelnjak.

**The Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Agenda – Approval:** A motion to approve the agenda as printed was made by D. Siefert and seconded by R. Dalman, carried.

**Meeting Minutes-May 13, 2019:** After a miss-spelling of a name correction a motion to approve the minutes as corrected was made by R. Dalman and seconded by R. Herseth, carried

**Treasurers Report – Approval:** In the absence of the Treasurer, Clerk Winter read the totals from the Cash Control Statement. Beginning Balance of \$111,178.95, Total Receipted of \$508.98, Total Disbursements of \$12,039.79, Ending Balance of \$99,648.14 which is the reconciled balance of the Township Bank Statement.

**Claims List – Approval:** It was stated by Supervisor Herseth that primary contractors who hire sub-contractors due to equipment needs must pay that sub-contractor and bill the township. This is due to the requirement to have an insurance certificate on file at the town hall in the amount of \$1,500,000 for each contractor paid by the township. In the case of items that are needed to repair roads such as cold patch, crack seal tar, etc. Those items can be billed to the township to save the sales tax expense to the township. A motion to approve the Claims List was made by D. Seifert and seconded by R. Dalman, carried.

**Citizen Comments/Questions/Agenda Requests:**

1. **Lakeland General Store beer license Renewal:** A motion to approve the license request from Lakeland General Store was made by R. Herseth and seconded by D. Seifert, carried
2. Mrs. Gustafson asked about striping South Pelican Drive. The Chairman asked our engineer to get pricing for our striping needs and bring it back to the board.
3. Robin Davis had a question about Midland Beach Lane. That item appears on the agenda later in the meeting.

**PVHD Report - Dave Slotten:** Mr. Slotten discussed the residential uses of the various buildings. R. Herseth met with the CEO of a similar facility and he stated that a nursing home almost never makes it without assisted living residents and other units to help to keep them going.

**Township Engineer Report- Jeff Stabnow:** The Engineer introduced the quotes received for Seal Coating project on Labrador Beach Trail, 470<sup>th</sup> St South in Section 34. 3,600 LF (.5 miles) 20 feet wide, 5,800 SY. The project was awarded to Asphalt Preservation Company, Inc. in the amount of \$7,936.82 by a motion to approve by D. Seifert and seconded by R. Dalman, carried.

Mr. Stabnow observed the turn around on Seifert Beach Rd and said that drainage looked good so a top added should work well. They will check with the snow removal people to assure that it is large enough in area to adequately be able to turn their equipment.

**Clerk: 1. Correspondence:**

2. **Voting Booth Replacement or additions:** With our cardboard voting booths show a lot of wear and tear a search was made to find a supplier. American Made Election Equipment can fill our needs. They have a product constructed from ABS plastic on the base and corrugated heavy-duty plastic side panels at \$25.00 each. A motion was made by R. Herseth to purchase Eight replacement voting security panels, seconded by D. Seifert, carried
3. **Computer replacement:** After checking various computer outlets (Costco, Sam's, Walmart and Best Buy) for a replacement computer. The clerk was advised to check with Arvig to see what they recommend for a replacement that can properly accommodate our web service with them.

### **New Business:**

- 1. Insurance Policy Review:** Reviewed the various coverages. The building coverage \$446,129. Personal property separately. \$25,000 for office equipment. Valuable papers coverage wouldn't touch the cost of total loss of all of our records at \$2,000.

### **Old Business:**

- 1. Pelican Point Encroachment:** No new information, supervisors will be meeting with them soon.
- 2. E. Lake Lizzie Rd recording Hearing:** Held on Saturday June 8<sup>th</sup>. The file had been sent to the recorder's office for recording.
- 3. Steeple Chase Ln & Dr. Hearing:** Waiting for the gravel to be installed and the brush will be cleared by Arntson's. The resolution will be brought forward to a future meeting after all items have been completed. No hearing fees will be charged for this hearing.
- 4. Ottoson Trail Hearing:** D. Johnson and M. Nyquist will meet with Mr. Evenson on June 18, 2019 at 6pm to discuss a location for a turn around.
- 5. Midland Beach Road:** A concrete culvert will be installed. David Sholy spoke about all of the items listed in last months meeting. He would like to know how the culvert will be placed at the proper elevation. He was told that the DNR and County Lakeshore Management people will supervise the installation of the culvert. They are complaining about the water levels and how they have gone up over the past 70 years. R. Herseth spoke about the fill being removed and the rock that has been installed on the side of the road to prevent Muskrats from burrowing under the road. We will revert the road back to gravel and leave it for a year, put the new culvert in and see how it holds up. The previous meeting at which the Midland Beach Lane was discussed there were residents complaining about the road being raise and it would not have impacted them at all. The raise would be over a 350-foot area of the road where it is lowest and most impacted by the higher water levels. Mr. Sholy stated that he had a letter from the Land and Resources office that states that Dunn Township made the decision of the drainage level of that area and illegally and improperly

installed the culvert. The letter was received by Mr. Sholy about 8 years ago. The Supervisors asked that he provide a copy of that letter to the township. A motion was made to cancel the Midland Beach Ln project by R. Herseth and seconded by D. Seifert. Carried.

Jeff Stabnow stated that just east of the culvert there is a bump in the road that is a stump that raised from frost heaving. It will be removed when the culvert is installed.

**Town Board Matters to be addressed:**

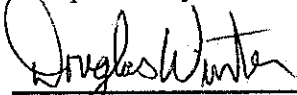
- 1. Weed Notice and Spraying:** The Weed Notice has been posted on our bulletin board and has been published in the Press last week. Mrs. Gustafson stated that they object to weed spraying on Knollwood Road.
- 2. Material Orders: Swing Away Mail box posts and Corner Chevrons:** The clerk will check on availability and pricing of Swing Away mail box posts. We can order the corner chevrons from M & R Signs.
- 3. State Demographer Report for Dunn Township:** The supervisors reviewed the report. We have a population of 907 with 433 households

**Regular Monthly Meeting Date: July 8, 2019**

**Hall Rental: LLLA, July 20<sup>th</sup>, 10am to 1pm**


**Adjourn:** A motion to adjourn was made by D. Seifert and seconded by R. Dalman.

Respectfully submitted,



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Douglas Winter, Clerk of Dunn Township



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David L. Johnson, Chairman of Dunn Township