

**Dunn Township
Meeting Minutes
July 8, 2019 at 7:00pm
Dunn Town Hall**

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:02pm. Supervisors present were, Herseth, Seifert, Dalman, Nyquist, Treasurer Pepelnjak, Clerk Winter. In the audience was, Mike Evenson, Dave Slotten, Jeff Stabnow (Township Engineer), Janis Gustafson, Helen Friend, William Blasczyk, Linda Blasczyk and Randy Arntson (Township Road contractor).

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: R. Herseth asked to add an agenda item under Town Board Matters: Rod Wilson Pelican Beach sign. A motion to approve the revise agenda was made my R. Herseth and seconded by D. Seifert, carried.

Meeting Minutes Approval- Regular meeting, June 10, 2019: A motion to approve the minutes as printed was made by D. Seifert and seconded by R. Dalman, carried.

E. Lake Lizzie Rd Recording Hearing: A motion to approve the minutes as printed was made by R. Herseth and seconded by M. Nyquist, carried.

Steeple Chase Ln as a town road Hearing: A motion to approve the minutes as printed was made by R. Herseth and seconded by R. Dalman, carried.

Steeple Chase Lane: The engineer spoke about the progress on the punch list that needs to be taken care of before the road can come into the township for maintenance. The gravel is satisfactory. The trees as you come up the hill are at 33 feet from the centerline. Further down the road the trees appear to be within the right of way. We will need to do a measurement and mark the trees that will need to be removed. It was noted that blading on the roadway should not be done to the shoulders but kept in the middle with a 4% rise to

the middle of the roadway. An addition to the hearing minutes: The engineer should give the final approval of the roadway before the board adopts the resolution to bring the road into the township for maintenance.

Ottoson Trail maintenance Hearing: A motion to approve the minutes as printed was made by D. Seifert and seconded by R. Dalman, carried.

Ottoson Trail: Mr. Evenson stated that his copy of the survey is recorded. Supervisor Herseth said he check on it and it was not recorded. Evenson asked about the setback for his building. Ross stated that the setback is 20 feet. The Chairman and supervisor Nyquist met with Mr. Evenson on June 18, 2019 and reviewed an area of Mr. Evenson's property to be used for a turn around. The township and Mr. Evenson will need to negotiate the payment of the turnaround. American Enterprises quoted \$12,000 but did not state any price on the erosion prevention needed. Egge's would do the back slope at 3 to 1, their quote was \$16,500. They would do a blanket and seed the slope and would do the work in September or October. Supervisor Herseth talked to our attorney's at Kennedy – Gravin about the land turn over to the township and Mr. Evenson's area road to be vacated. It could be handled as a trade or an easement on the property. We will get clarification on the quotes, survey and the legal work costs on the project.

Treasurers Report – Approval: The Treasurer reviewed the Cash Control Statement balances: Beginning Balance was \$99,648.14, Receipts were \$430,776.75 which included the sale of \$150,000 in the investments and a county tax payment, Disbursements of \$24,174.99 for an ending balance of \$506,249.90. We received interest on investments of \$3,017.48. The investment account is now at \$386,000, \$110,000 of that is in the emergency fund. Total cash is \$892,249.90. A motion to approve the Treasurers report was made by R. Herseth and seconded by D. Seifert, carried.

Claims List – Approval: The Claims List was reviewed by all Supervisors. A motion to approve the total disbursements of \$22,548.69 was made by R. Herseth and seconded by D. Seifert, carried.

Citizen Comments/Questions/Agenda Requests:

- 1. Will Blasczyk, petition to establish Lake Hills Rd as a town road:** William Blasczyk presented a petition with the appropriate signatures requesting that Dunn Township establish the Lake Hills Road as a township road. Chairman Johnson asked about the trees

in the right of way. They become a problem for snow removal. Blasczyk stated that they would do what had to be done.

Supervisor R. Herseth stated that the Clerk should contact our attorney Troy Gilchrist regarding the township's response to the request and what our procedure should be for proper establishment of the road as a town road. It was also stated our township engineer will review the roadway and recommend the changes that need to be made prior to the roadway becoming a town road.

- 2. E-mail from Jennifer Tesch regarding high speeds on Fish Lake Road:** Supervisor R. Herseth stated that the township should purchase two flashing radar speed signs that records the date, time of day and speed of the traffic. The clerk was asked to contact the Otter Tail County Sheriff to see what they recommend for signs and to gather any additional information that he can. Also, the Clerk was asked to contract the engineering department at Otter Tail County to ask about traffic counts on the Fish Lake Road.
- 3. Helen Friend:** A resident of Knollwood Ln, asked about the stop sign that was hit last winter. It appears that an attempt was made to straighten the post but it is not done properly. The supervisors spoke about their attempt and said they will need to replace the post but will need to have Gopher State One call flag the area since there are numerous phone lines, etc. buried in that area. She also asked about an overlay of the asphalt road. It should be completed after Labor Day. She asked about the tree trimming, who is responsible and how far up and back does the trimming need to be from the roadway. It was stated that it should be trimmed 16 feet high and 3 feet back from the roadway. It was mentioned by a supervisor that a bolt in the stop sign on Poss Beach Rd was missing and needed to be replaced. Sign is hanging upside down.

PVHD Report - Dave Slotten: Mr. Slotten recapped the Board of Directors meeting held prior to our meeting. His recap is on file.

Township Engineer Report- Jeff Stabnow: Johnson Rd: The culvert needs to be evaluated for size before the overlay is done. Ross suggested digging the ditch along Johnson Rd in the area that has been holding a lot of water. In doing so it would not require an additional culvert since one is in place

further down the road. Franklin Lake Rd asphalt is caving in. Muskrats & Beavers have been active in that area.

Spidah: Ross stated that Spidah could remove trees on his cartway but the original cartway that comes off from County Road 31 requires that he have the land owners permission to take trees down along the original section of the cartway. The cartway meanders and isn't running straight so an exact roadway has not been determined. Ross stated that he has pictures of the Spidah cartway and he said equipment and the roadway appears to be completed. Ripple's did the road work and they have left a large pile of logs 10 to 12 feet long which were taken down for the construction of the cartway. They will need to be removed.

Clerk: **1. Correspondence:** The Supervisors review the clerk's recap of the correspondence file. There was no information that required any action

New Business:

- 1. Jensen Cline regarding Rod Spidah cartway:** The firm Jensen Cline contacted our attorney regarding the Spidah tree removal. It was stated that since they contacted our attorney, we should not deal with them but let the attorney take care of things. What is being requested by Spidah is to remove trees on the original cartway and he has been told that he needs to get the approval from the landowners who own the trees in the right of way. R. Herseth stated that there is equipment in the area of his cartway so access is not a real concern and the new cartway for Spidah appears to be completed.
- 2. Bryan Wetli, regarding Cartway C642:** Mr. Wetli did not appear at the meeting. Supervisor Herseth has a deed that shows the cartway C642. Herseth was not able to locate the cartway. Supervisor Dalman stated that it was vacated in the Merle Miller time on the board and never recorded.

Old Business:

- 1. Pelican Point Encroachment:** The Supervisors who were to meet with the Horn Trust representative have not made contact as yet. Herseth and Nyquist are to meet with them if they can get it arranged. The township received an e-mail from Jim Poolman in

regard to the encroachment issue and he was told that it may affect the overlay project if they can't get the problem resolved.

Town Board Matters to be addressed:

- 1. Material Orders: Swing Away Mail box posts and Corner Chevrons:** The Clerk had documents from the web regarding several swing away style mailbox post. One of them being SwingSAFE, which is recommended by Otter Tail County. The clerk was instructed to order 10 or 11 sets from SwingSAFE. The corner chevrons are available from M R Signs in Fergus Falls and can be picked up at our convenience.
- 2. Rod Wilson, Pelican Beach Sign:** The Pelican Beach Resort sign along Otter Tail County 31 is not a township sign.

Regular Monthly Meeting Date: August 12, 2019

Hall Rental: LLLA, July 20th, 10am to 1pm: Sue Pepelnjak will open for LLLA

Univ. of MN Septic Training, setup Aug 12, Classes Aug 13 & 14, 2019: We have received the ok to give the chairman's brother a key for the townhall for their training sessions.

Adjourn: A motion to adjourn was made by D. Seifert and seconded by M. Nyquist.

Respectfully submitted,

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township