

**Dunn Township
Meeting Minutes
August 12, 2019
7:00pm
Dunn Town Hall**

Call to Order: The meeting was called to order at 7pm by Chairman D. Johnson. Also present were supervisors Herseth, Seifert, Dalman and Nyquist, Treasurer Pepelnjak and Clerk Winter. In the audience was: Elise Erickson, D. Martin Scramstad, William Blasczyk, Linda Blasczyk, Mike Evenson, Dave Sloten, Randy Arntson, Gary Barta, Janis Gustafson, Greg Gustafson and Jeff Stabnow (Township Engineer).

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: After a request to add L&M Spraying to Old Business and in Town board Matters: Seifert Beach Rd tree removal was added, a motion was made by R. Dalman to approve the agenda as revised. A second to the motion was made by D. Seifert, carried.

Meeting Minutes Approval- Regular meeting, July 8, 2019: A motion to approve the meeting minutes for July 8, 2019 was made by R. Herseth and seconded by M. Nyquist, carried

Treasurers Report – Approval: The treasurer stated that the beginning balance from the Cash Control Statement was, \$506,249.90, Receipts were \$6,276.27, Disbursements were \$22,548.69, for and ending balance of \$489,977.48, which agrees with the Bank Statement reconciliation for the month of July 2019. Two outstanding checks totaling \$454.73. Total investment of \$386,000, for a total cash balance of \$875,977.48. A motion to accept the treasurers report as printed and stated was made by D. Seifert and seconded by R. Herseth, carried.

The treasurer asked when the large road projects would be completed and ready for payment so she can plan on having the appropriate funds available for the payment. It was stated by the Chairman that the projects would not be started until after Labor Day and probably not be billed until October or November 2019.

Claims List – Approval: A motion to approve the claims list in the amount of \$46,707.35 including payroll and withholding for PERA was made by R. Dalman and seconded by D. Seifert, carried.

Citizen Comments/Questions/Agenda Requests:

- 1. Vacation petition-Erickson/Scramstad, Northland Beach:** A petition requesting that Dunn Township Vacate sections of the originally platted roadway of Fish Lake Rd adjacent to Lots 10 & 11 in Northland Beach, Pelican Lake, belonging to Roger & Lise Erickson Lot 10, 861 sq. ft. and D. Martin & Linda Scramstad Lot 11, 1,626 sq. ft. was received by the board.
The petition contained 9 voting residents of Dunn Township according to the voters list in the Clerks office. A Hearing was scheduled for, Monday September 9, 2019 at 6:30pm.

PVHD Report - Dave Slotten: D. Slotten reviewed his recap of the month Board meeting minutes.

Township Engineer Report- Jeff Stabnow:

- 1. Striping 460th & S. Pelican Dr:** The low quote for road striping was received from Lot Pros in Fergus Falls, MN. They quoted \$799.00 for 9,400 lineal feet of striping on 460th and \$2,635.00 for 31,000 lineal feet of striping on South Pelican Drive. A motion to accept the quotes was made by D. Seifert and seconded by R. Herseth, carried.
- 2. Steeple Chase Ln-Gravel:** Gravel is at the proper depth on the roadway. Marked trees were removed and one stump is yet to be removed. Lot number 24888 has two small Ash trees in the right of way. They should be moved or cut down to comply with the road standards. Property owners must pay the legal and engineering fees prior to the resolution being adopted.
- 3. Lake Hills Rd review:** The engineer stated that the roadway would need an aggregate base and trees within the 33 foot from center line right of way would have to be removed. Mr. Blasczyk

stated that he needs the punch list of items in order to forward it to Egge Construction who will be doing the needed work. In the resolution prepared for Lake Hills Rd. the wording about conforming with the Dunn Township Road Policy and Standards should indicate that they are the standards approved on April 11, 2016. With this change Resolution 2019-03 was approved by a motion made by R. Herseth and seconded by D. Seifert, motion passed unanimously.

- 4. Chairman Johnson** stated that Johnson Lane needs to have allegatoring removed from the roadway before it can be overlaid and the township needs to decide whether to clear the ditch for proper run-off or install an additional culvert.

Clerk: **1. Correspondence:** The Clerks list of correspondence items was reviewed with no information that needed discussion by the board.

New Business:

- 1. Dead End sign on 500th St- & Stop Sign, Min. Maint sign.**
Norman Strom: The chairman stated that 500th is not a Dead End but since it has a cul-d-sac it should have a sign that says ‘NO OUTLET’. Order the sign from M-R Signs.
- 2. SwingSafe Mailbox posts: Cost \$54.09:** The recently received SwingSafe mail box posts cost \$54.09 plus about \$10.00 for the post. The Treasurer stated that if we charge our residents for the box posts we will have to charge sales tax. We do not currently hold a sales tax number or permit. After discussion it was decided that we will give the current inventory away to our residents and discontinue stocking them when they are gone since the systems are available at local suppliers.
- 3. Stenger Dust Guarding 2019:** The Clerk asked for permission to ask Stenger Dust Control to bill directly to Newport Beach Rd and Robin Johnson for their services since the work is not in the public interest and therefore not allowed to be bill through the township.

Old Business:

- 1. Pelican Point Encroachment update:** Supervisors Nyquist and Herseth met with Paul Horn in regard to the drain being placed immediately below the asphalt roadway. He agreed to pull the pipe out and re-install it one foot down below the asphalt.
- 2. Jensen Cline regarding Rod Spidahl cartway update:** D. Johnson has received two or three calls from adjacent land owners. They were told that it is not a township issue but instead they should call the Sheriff if Mr. Spidahl or his contractors are trespassing. The Sheriff did issue a citation to Mr. Spidahl. R. Herseth stated that he had asked Anderson Surveying to check their stakes to assure that the cartway is in the correct location. Mr. Spidahl has dumped brush on private property and put 20 to 30 logs in a slough near the cartway.
- 3. Bryan Wetli, regarding Cartway C642 update:** C-642 is not a cartway. We have a letter on file from our attorney stating that it was recorded as a cartway using mapping in the mid 1980's which was later found by a court to be illegal. Mr. Wetli has been informed by our attorney of the error from his attorneys' information.
- 4. Ottoson Trail update on turn-a-round:** There is no new information at this time but supervisors were asked by the Chairman to review the proposal and come to the September meeting with their views on cost sharing for the building of the new turnaround on Mr. Evenson's property. Mr. Evenson will acquire the land where the original turn around was located in exchange for the land for the new turn around. The costs to be shares include, legal, engineering and other possible costs. Mr. Evenson said the change is a betterment for the township. Randy Arntson stated that with the time savings it would be a cost savings to the township. Supervisor Herseth will check with our attorneys to verify and establish the proper steps needed to proceed with this project but we should not proceed until those steps have been established. We need to decide how to properly transfer the land for the turn around and vacate the land that Mr. Evenson will acquire.

Town Board Matters to be addressed:

- 1. Discussion Re: Cartways established thru mapping in 1985-86:**
Supervisor Herseth would like to have the board review all cartways in the township to assure that any that were approved by the mapping process in the mid-80's be addressed and possibly vacated. Also, to assure that current cartways that are being used were legally established.
- 2. A tree on Seifert Beach Rd that needs to be removed:**
Supervisor stated that there is a tree near Terry Potters property which is in the right of way that should be removed. It will require a boom truck to get at the tree.

Regular Monthly Meeting Date: September 9, 2019

Hall Rental: Univ. of MN Septic Training, setup Aug 12, Classes Aug 13 & 14, 2019, 7am to 5pm

Adjourn: Motion by R. Dalman seconded by D. Seifert.

Respectfully Submitted,

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township