

**Dunn Township
Meeting Minutes
December 9 and 10, 2019
7:00pm
Dunn Town Hall**

Call to Order: The meeting was called to order by Chairman Johnson at 7:00pm. Due to a power failure at the Dunn Townhall and LREC expecting it to last until 10:00pm a motion was made by D. Seifert to postpone the regular meeting until 7:00pm Tuesday, December 10, 2019. A second to the motion was made by M. Nyquist, motion carried. Present at the meeting were Supervisors: Nyquist, Herseth, Seifert, Dalman in at 7:05pm). Treasurer Pepelnjak and Clerk Winter. In the audience either Monday Dec 9th or Tuesday Dec 10th: Randy Arntson, Russell Severson, John Kvare, Jordan Arntson, Peg Severson, Dave Slotten, Jean Stangeland, Nathan Eppler.

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: A request to add, License Agreement on Labrador Beach Rd, was added to New Business and the set-back requirements for Lakeland General Store on Town Board Matters. A motion to approve the agenda as revised was made by D. Seifert and seconded by M. Nyquist, carried.

Meeting Minutes Approval- Regular meeting, November 12, 2019: The Treasurer asked that the Clerk remove the references to rates of return on the township investments due to them being incorrect. After the changes a motion to approve the minutes as revised was made by R. Herseth and seconded by D. Seifert, motion carried.

Treasurers Report & Approval:

The reconciled bank balance is \$533,757.00 with one outstanding check in the amount of \$125.00. The beginning balance was \$583,090.11 with total receipts of \$9,090.57, total disbursements of \$58,548.68 for an ending balance of \$533,632.00. Our investment balance is \$386,000.00 for a cash

total of \$919,632.00. A motion to approve the treasurers report was made by R. Herseth and seconded by D. Seifert, carried.

The Treasurer noted that two CD's are maturing in December and asked what the supervisors would like to do with the money. We will need some cash to cover this past summer overlay projects so one CD can be put in the checking account and one could be re-invested, \$138,000. A motion to do as requested was made by R. Herseth and seconded by M. Nyquist, carried.

Claims List – Approval: After reviewing the claims list a motion to approve was made by D. Seifert and seconded by R. Dalman, carried.

Citizen Comments/Questions/Agenda Requests:

1. Jean Stangeland asked about the snowplow operator stopping short of her property on the last two snowfall events. Our contractors from Arntson were present and said they had new employees who were still being trained. The snow will be removed.
2. Peg Severson who lives just off of Dahl Road asked to have the plow come in the quarter mile to their property. Chairman Johnson stated that the township cannot maintain the road since it is a private road. It was suggested that she hire a private contractor to get their snow removed. She was directed to the web site to get a copy of the Dunn Road Standards to see what would have to be done to their road to bring it in compliance with the Dunn Standards.
3. Nathan Eppler spoke about high water levels and what appears to be water running under 470th off the East Lake Lizzie Road. It seems to be going down but may be going under the road which will eventually cause a road collapse. Supervisors will look at the area.

PVHD Report - Dave Slotten: Mr. Slotten review the monthly Board of Directors report.

Township Engineer Report- Jeff Stabnow:

Jeff Stabnow was not able to attend the meeting. Jordan Arntson spoke about a new blade that they have been using that breaks ice up and allows the plow to remove it from the roadway. A discussion took place regarding low

hanging branches hitting snow removal equipment in several areas of the township. Supervisor Dalman will look into trimming the areas.

Clerk:

1. Correspondence: List review:

The Clerk reviewed the correspondence list, noting the MAT district 9 Special Election to fill the term of the director elect who passed away. Supervisor R. Herseth reviewed a letter received by him from the Wetli attorney in regard to the cartway process for his client who is land locked. He asked for information regarding the Spidahl vacation process. Herseth forwarded the information requested.

New Business:

- 1. Vacate platted Rd, Fish Lake Rd, Provan Beach, changes in property description needed.** Dirk Lenthe, one of the petitioners to vacate a portion of the platted roadway which is not a part of the current Fish Lake Road right of way, has sent a property description describing his full property and not the area to be vacated. It needs to be corrected prior to the hearing. The hearing will be scheduled for January 13, 2020, with an onsite review of the property at 4pm and the meeting reconvened at 5pm at the Dunn Townhall. A motion to approve Resolution 2019-09 setting the on-site visit time and the Public Hearing time was made by R. Herseth and seconded by D. Seifert, motion carried unanimously.
- 2. Recommendation and Resolution from Attorney Re: Landlocked Property/ Larry & Gayle Henry:** Resolution 2019-10 was introduced requiring petitioners Larry and Gayle Henry to file security to the township in the amount of \$15,000 before the township can proceed with the cartway actions to move forward. A motion to approve the Resolution was made by R. Herseth and seconded by D. Seifert, motion carried.
- 3. License Agreement for sewer run by Nathan Eppler:** Mr. Eppler was given a copy of the license agreement with the Vic Haugrud group to show the needed actions prior to the issuance of a license to encroach on road right of way.
- 4. MAT short course and other educational opportunities: What topics would you like to have covered:** A letter from the director of education from the Minnesota Association of Townships was reviewed by the board. The MAT office would like any input from

town boards, Treasurers and Clerks so they can provide the training that townships want and need to move forward in the public duties of each group. The board and other officers will consider their needs and respond to MAT accordingly. Cartway process and CTAS training was mentioned. Other areas of training needs should be given to the clerk for forwarding to the MAT training personnel.

Old Business:

- 1. Radar Speed signs:** The signs are on order and will be delivered to the town hall when they arrive. Ross said they will call him when the delivery will be made so they can be put into the townhall.
- 2. Lake Hills Road contract to perform certain duties:** Lake Hills Road has been accepted as a township road and a contract listing the items that need to be addressed by William Blasczyk next spring was presented to the board.
- 3. Ottoson Trail turn around/Evenson-Resolution:** Resolution 2019-11 was presents to the board. The resolution sets the on-site visit time, meeting time for the required hearing. The Hearing will be held on Monday, January 13, 2020, with the on-site visit at 4:30pm and the reconvened hearing at 5:30pm at the Dunn Townhall. Motion to accept the date and time in the Resolution made by R. Herseth and seconded by D. Seifert, motion carried. Notification needs to go to the Bement's and the Evenson's and is the responsibility of the petitioner. The petitioner is responsible to provide a dedication application, dedicating a portion of their property as a road.
- 4. Kruse Storage Building:** A letter and supporting documentation has been prepared by Supervisor Herseth and he requests that the letter be sent on township letterhead to the Kruse's home address. The board gave their verbal approval to have the clerk send the letter.

Town Board Matters to be addressed:

- 1. High speed traffic while plowing (hit mail box) Randy:** Mr. Arntson stated that when he was plowing snow on Knollwood

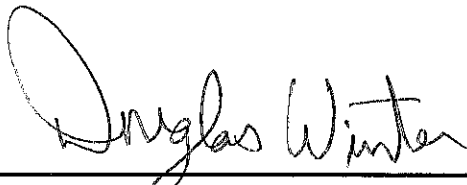
Lane, high speed traffic approaching the plow forced him over too far to avoid hitting a masonry mail box which he demolished. His plow has a 12-foot blade and the roadway is only 18 feet wide. There is a need for a sign: "Beware of snow plowing equipment".

2. **Ross reviewed a request from O'Day Equipment:** They would like to find out what the road right of way width is and the set back required on Old Hwy 59 at the Lakeland General Store. They are planning on a fuel pump replacement and canopy installation. The town Board stated that they are of the opinion that the set back in that area is 20 feet. Supervisor Herseth stated that the owners of the General Store may need to survey the property to get a clear picture of how far they are from Robin and Carla Johnson's property in that area.
3. The Treasurer stated that she would be on vacation for the months of January and February 2020 but will return in time to attend the annual taxpayers meeting in March.

Regular Monthly Meeting Date: February 10, 2020

Adjourn: A motion to Adjourn was made by D. Seifert and seconded by R. Dalman.

Respectfully Submitted



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township