

**Dunn Township
Meeting Minutes:
November 12, 2019
7:00pm
Dunn Town Hall**

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:00pm. Present at the meeting: Supervisors Herseth, Seifert, Dalman, and Nyquist, Treasurer Pepelnjak, Clerk Winter. Present in the audience: John Kvale, Michael Tiffany, Randy Arntson, Larry Henry, Gayle Henry, Shelley Hendrickson, Dave Slotten (PVHD representative), Will Blasczyk, and Washington Maldonado.

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: After a review of the printed agenda a motion to approve as presented was made by R. Dalman and seconded by D. Seifert, motion carried.

Meeting Minutes Approval- Regular meeting, October 14, 2019: After a review of the minutes a motion to approve as presented was made by R. Herseth and seconded by M. Nyquist, motion carried.

Treasurers Report & Approval: The Treasurer reviewed the rate of return on our investment accounts through Bell Bank Investments. The township beginning monthly balance was \$437,135.58, with receipts of \$199,943.16 and disbursements of \$53,988.63 for an ending balance of \$583,090.11. We had

outstanding checks of \$410.00 and a reconciled bank balance of \$583,500.11. Investments total \$386,000 for total cash available of \$969,090.11. A motion to approve the report was made by D. Seifert and seconded by R. Dalman, motion carried.

Claims List – Approval: After a review of the claims list a motion to approve the list in the amount of \$58,548.68 with payroll was made by R. Dalman and seconded by R. Herseth, motion carried.

Citizen Comments/Questions/Agenda Requests: Dave Slotten stated that the paving overlay on the Turn Around for Wood Lake lane looks good.

PVHD Report - Dave Slotten: Mr. Slotten reviewed his printed recap of the monthly Board meeting. Supervisor Herseth asked if the loss this year is less than last year. Mr. Slotten did not know.

Township Engineer Report- Jeff Stabnow: The engineer was not available to attend the meeting but did supply the recap of the billing for this year's overlay project. The billing from Central Specialties shows our share at \$440,833.03 which covers the projects on Pelican Point, Seifert Beach Rd, Johnson Ln, E Lake Lizzie Ct and 75% of 215th Ave.

Supervisor D. Seifert stated that a shed has been placed in the road right of way at 47741 Henry Hill. The Clerk was instructed to send them a letter stating that immediate removal from the right of way take place.

A washout was noticed on 245th going in to the Dalman property. R. Dalman will fill the area with rock and gravel.

A 3-inch lip is along the paving on the Seifert Beach Rd turn around. Randy would like to ask Egge's to add about 10 yards of fill to make a better edge.

Clerk: 1. Correspondence: List review: The Clerk review the list of items received during the past month. He mentioned item

#5: Otter Tail County Long range strategic plan Open House on November 20, 2019 in Pelican Rapids 5:30 to 7pm. The clerk also mentioned the fall meeting of the West Otter Tail County Township Assoc, which will meet on Tuesday, Nov. 19, 2019 in Fergus Falls, MN. Supervisor Seifert will attend.

New Business:

- 1. Resolution to designate 2020 Polling Place (next Res # 2019-05):** Each year the legislature requires that each municipality designate a Polling Place. Resolution 2019-05 was introduced by Supervisor R. Herseth to designate the Dunn Town Hall at 47979 East Lake Lizzie Rd in rural Pelican Rapids, MN as our polling for 2020. A second to the motion was made by D. Seifert and passed unanimously.
- 2. Resolution for Winter Road Closing:** A resolution 2019-07 to close minimum maintenance roads described as: Minimum Maintenance road going easterly off South Pelican Drive in Section 20 of Dunn Township, Minimum maintenance road going westerly off County Road 31 in section 15 of Dunn Township and Minimum maintenance road going easterly off the end of 500th Street and ending at Highway 59 in section 14 of Dunn Township for the winter months was introduced by Supervisor R. Herseth and seconded by Supervisor R. Dalman and passed unanimously.
- 3. Petition to Vacate platted Rd, Fish Lake Rd, Provan Beach, Hendrickson, Lenthe, Larson:** A petition to vacate the original platted road adjacent to the listed properties which is not a part of the recorded roadway was submitted to the board by Shelley Hendrickson representing her property as well as the property of the

other participants in the petition. The petition was received by the board of supervisors and Ms. Hendrickson was advised that we would send the petition to our legal advisors for recommended actions before we proceed with any action.

4. Petition for a cartway to access Landlocked Property/ Larry & Gayle Henry: Larry and Gayle Henry appeared before the board of supervisors requesting that a cartway be establish to allow them access to their land locked property. The board will forward their request to our legal advisors to get a recommended course of action for the cartway. A discussion was held regarding past easements that were established and later built upon by the resident owning the property. Other conversation from Michael Tiffany who is the property owner of the property that will have to be crossed, took place that will be a part of any future Hearings that may be held. The two property owners were advised that it would be in their best interest to make an agreement before the hearing process to save a substantial amount of cost. If a cartway is established on the site it will be a 33-foot cartway and not the 25 feet that was originally established thru the easements that were put in place.

5. Tree Stump removal, Terry Potter property: The Clerk was notified that the stump removal that was billed and paid in last month's Claims was on private property owned by Terry Potter. The Clerk was advised that the property in question is a part of the road right of way that comes off from the newly paved turn around.

Old Business:

- 1. Radar Speed signs:** Supervisor Herseth reviewed research that he performed in regard to Radar Speed Signs from M-R Signs in Fergus Falls, MN. Mr. Herseth recommended an Evolution 15SD unit with a base price of \$4,326.00. A motion to purchase two units from M-R Signs was made by R. Herseth and seconded by R. Dalman, motion carried.
- 2. Midland Beach Tr culvert progress:** R Herseth spoke about the fact that freeze up will prevent us from installing the new culvert which will be delayed until next spring.
- 3. Lake Hills Road punch list, Will Blasczyk:** Mr. Blasczyk was told that the engineer would not sign off on the road since several items on the punch list have not been completed. Mr. Blasczyk stated that he cannot due the ditch work because of the fiber optic lines that have been laid. He was told by supervisor Herseth that he would have to do what everyone else has to do and dig by hand in the areas that are marked by utility locator services. Blasczyk was told that he has not installed the required amount of fill on the roadway. He stated that he has completed that but was told that the engineer had a requirement of 578 yards of gravel be installed on the roadway. One of Blasczyk's property owners was in attendance and stated that if it was not a township road the Detroit Lakes School bus would not come in to pick his child up for school. A roll call vote was taken to determine whether the township would take the road in as a township road with a written agreement that Mr. Blasczyk would complete all items not yet finished by an August 1, 2020 date. Mr. Blasczyk verbally agreed to sign the contract which will be written and signed later. A motion to accept the Lake Hills Road as a Dunn township road was made by R. Herseth and seconded by D. Seifert. Motion carried.

4. Ottoson Trail turn around/Evenson: Chairman Johnson stated that he has spoken to Mr. Evenson earlier in the day and as of that time the Evenson attorney and our attorney had not spoken about the turn-around. We have been advised by our legal council that we can not pay all of the bills pertaining to the Ottoson trail turn around and bill his taxes if he does not pay them. Supervisor Herseth stated that he thinks that Mr. Evenson should pay all of the costs in regard to the new turn-around, since his building and placing his driveway in such a way as to prevent maintenance equipment from turning around in the area where we have had a turn-around in place for decades. Mr. Evenson should be responsible for providing the new turn around at his expense. Supervisors spoke with their opinion on that matter. Supervisor Nyquist said she agrees with what Herseth stated. Supervisor Dalman said that Mr. Evenson has cost the township enough money and we should not pay any more. Supervisor Seifert agrees with the others that we should pay no more costs in regard to the turn around. Chairman Johnson said he is a non-committal at this time.

Town Board Matters to be addressed

- 1. Repairs on East Lake Lizzie Road:** There is a culvert near Allen Ln that appears to have washed out and has created a large dip in the road. Chairman Johnson suggested that we fill it with cold patch to hold it until spring.
- 2. Otter Tail County Winter Maintenance/salt & sand Resolution:** A resolution number 2019-08 to approve the purchase of 250 yard of salt/sand mixture from Otter Tail

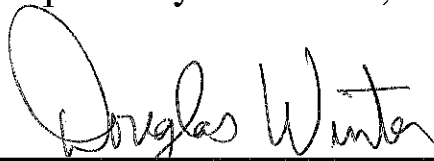
County for the 2019/2020 snow season was made by D. Seifert and seconded by R. Dalman, carried unanimously

- 3. OTC 2020 Seal Coating and Traffic Marking Projects**
Resolution: No action taken. We get our own providers
- 4. OTC Sign and Post resolution:** No action
- 5. Election Administrators meeting Monday, December 9th from 9:30am to 11:30am. In Fergus Falls. The office will be closed until Clerk returns:** The clerk has a mandatory election officials meeting in Fergus Falls on Monday, December 9, 2019, from 9:30 to 11:30am, which is our normal meeting date and office hours. The office will be closed all morning and will open when the clerk can return from Fergus Falls, MN

Regular Monthly Meeting Date: December 9, 2019

Adjourn: A motion to adjourn the meeting was made by D. Seifert and seconded by M. Nyquist.

Respectfully Submitted,



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township