

**Dunn Township  
Meeting Minutes  
January 13, 2020  
7:00pm  
Dunn Town Hall**

**Call to Order:** The meeting was called to order at 7pm by Chairman D. Johnson. Supervisors present were Herseth, Seifert, Dalman and Nyquist as well as Deputy Treasurer R. Gabe and Clerk Winter. In the audience was Jeff Stabnow (Township engineer), Randy Arntson (Township service provider) and Dave Slotten (PVHD representative) and Emily Meyers from Fairhills Resort.

**The Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Agenda – Approval:** After reviewing the agenda a motion to approve as presented was made by R. Herseth and seconded by D. Seifert, motion carried.

**Meeting Minutes Approval- Regular meeting, December 9, 2019:** After a review of the previous months meeting minutes a motion to approve as presented was made by D. Seifert and seconded by R. Dalman, motion carried.

**Treasurers Report & Approval:** Deputy Treasurer Gabe stated that the beginning cash account balance was \$213,075.26 and the ending balance of cash was 474,601.18. He stated that the investment account transferred \$138,000 to the checking account. He stated that the beginning Bank Balance was \$533,757.00 and the reconciled bank balance was \$226,896.18, with one outstanding check in the amount of \$295.00. From an investment account statement, he stated that the investment balance is \$11,964.49. A motion to approve the report was made by R. Herseth and seconded by M. Nyquist, motion carried.

**Claims List – Approval:** The claims list was reviewed by the Board of Supervisors and after the review a motion to approve the list in the amount of \$23,919.10 which includes the monthly payroll was made by R. Dalman and seconded by D. Seifert, motion carried.

**Citizen Comments/Questions/Agenda Requests:**

- 1. Fairhills Liquor license approval:** Emily Meyers appeared before the board to request that the township approve the 2020 liquor license for Fairhills Resort. A motion to approve the application was made by R. Herseth and seconded by D. Seifert, motion carried.

**PVHD Report - Dave Slotten:** Mr. Slotten reviewed his recap of the monthly Board of Directors meeting. Occupancy percentages are up and the health district has been awarded grants to provide employee educational scholarships.

**Township Engineer Report- Jeff Stabnow:** Mr. Stabnow said he would be recommending seal coating all of the 2019 overlay projects next summer. There will be no other major project proposed for the summer of 2020. We need to get Midland Beach Lane completed as soon as possible, R. Herseth stated that we should get on Egge Constructions early list. We will have to redo the Gopher State one call since last summer's flagging of wiring will be expired. Jeff asked if we would be overlaying the whole road. Ross stated that we should fix what we expose and let it ride since the roadway is moving a lot this winter. Jordan stopped the water flow under the Fish Lake Road and the water level began to raise substantially and got onto the Fish Lake Road so the block had to be altered. R. Herseth stated that he had arrange to have a drone fly over the area to see if we could find the water flow and possible beaver dam that has been opened to allow the excess water flow. Since it snowed before they could get to that it was postponed for a later date. R. Arntson asked why Dunn seal coats the year following an overlay while other road authorities do it 3 or 4 years after. David stated that the practice has been a part of the Minnesota Association of Townships training for years.

**Clerk:** **1. Correspondence: List review:** The Otter Tail Historical Society has requested a year end donation. It was stated that we have given them \$500.00 for several years. A motion to send them a check in the amount of \$500.00 was made by R. Herseth and seconded by D. Seifert, motion carried. It will be prepared with the February 2020 claims.

### **New Business:**

- 1. Hearing to Vacate platted Rd, Fish Lake Rd, Provan Beach:** A motion was made by R. Herseth to approve Resolution 2020-02 to vacation of a portion of the previously platted but not a part of the recorded Fish Lake Road roadway. A second to the motion was made by D. Seifert, motion carried
- 2. Hearing to vacate and re-dedicate portions of Ottoson Trail:** At the site visit a group of neighbors stated that they were opposed to the vacating and changes being made to the road. The supervisors advised them to state their issues in the form of an email to the township and the hearing would remain in recess until February 10, 2020 and be reconvened at 6:30pm on February 10, 2020 to hear the issues raised by the residents and allow our attorney the opportunity to get the legal ramifications of the problems with the changes proposed.
- 3. Landlocked Property/ Larry & Gayle Henry Security:** No contact has been received from the Henry's at this time so the board will await their input.

### **Old Business:**

- 1. Wetli Land Locked Property, re: C642:** Resolution 2020-03 was introduced by R. Herseth. The resolution requires the petitioner to file security to the township in the amount of \$15,000 to cover costs of (administrative, surveying, legal assistance, etc.) establishing a cartway. The signed resolution will be sent to our attorney Jason Hill to forward to the Wetli's attorney. The motion was seconded by D. Seifert, motion carried.

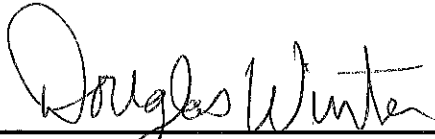
### **Town Board Matters to be addressed:**

- 1. Hall Rental Policy and Application, R. Herseth:** Herseth made changes to the Rental Policy that the board discussed last month, as well as the Rental Application. After review of the costs it was recommended that the damage deposit for non-profit events of less than 25 people should be removed. The changes will be made and new forms will be presented for approval.
- 2. Budget Review:** R. Herseth handed out the 2019 budget review and asked all supervisors to review the proposed changes to the 2020 levy so they can be discussed at the February 2020 regular meeting. They will have to be approved at the March Annual meeting.

**Regular Monthly Meeting Date: February 10, 2020 at 7pm.**

**Adjourn:** A motion to adjourn the regular meeting was made by D. Seifert and seconded by R. Dalman.

Respectfully submitted,



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Douglas Winter, Clerk of Dunn Township



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David L. Johnson, Chairman of Dunn Township