

**Dunn Township
Meeting Agenda
March 9, 2020
7:00pm
Dunn Town Hall**

Call to Order: The meeting was called to order by Chairman D. Johnson. Supervisors present were Herseth, Seifert, Dalman, Nyquist, Treasurer Pepelnjak, Clerk Winter. Others Present were, Jeff Stabnow (Township Engineer), D. Slotten (PVHD Representative), Randy Arntson and Jordan Arntson.

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: A motion to approve the agenda as printed was made by R. Dalman and seconded by R. Herseth, carried.

Meeting Minutes Approval- Regular meeting on February 10, 2020: After a review of the meeting minutes for February 10, 2020 a motion was made by D. Seifert to approve the minutes as printed. The motion was seconded by R. Herseth and carried.

Treasurers Report & Approval:

Treasurer Pepelnjak stated that the Beginning Balance on February 1, 2020 was \$211,744.31, Total Receipts were \$45,143.23, Disbursements were \$31,647.35 with an ending balance of \$225,240.19. One outstanding check for \$85.00 and a reconciled bank balance of \$225.325.19. A motion to approve the report was made by R. Herseth and seconded by D. Seifert, carried.

Claims List – Approval:

A motion to approve the Claims List totaling \$34,390.21 which includes Payroll, Federal and State tax withholding deposits, PERA deposit, motion was made by R. Dalman and seconded by M. Nyquist, carried.

Citizen Comments/Questions/Agenda Requests:

1. Chairman D. Johnson read a Thank You card stating that they are very pleased with the snow removal job done by Arntson Construction this winter.

PVHD Report - Dave Slotten:

D. Slotten reviewed the recap of the monthly Board of Directors meeting for the Pelican Valley Health District.

Township Engineer Report- Jeff Stabnow: 2020 Seal Coat Project costs:

Jeff Stabnow reviewed the estimated costs of the proposed 2020 Seal Coat projects. The total of \$115,091.67 which includes Scambler Townships share of 215th Ave of \$11,739.58. Dunn's share will be estimated at \$103,352.08.

Clerk: 1. Correspondence: List review:

2. MAT Spring Short Course in Mahnomen on March 30, 2020:

All Supervisors, the Treasurer and Clerk should meet at the town hall at 7:30am to carpool to Mahnomen for the Short Course.

An item on the Correspondence list was, Stenger Dust Control. They offer a price per gallon of Magnesium Chloride at \$0.98. A motion to approve hiring Stenger for our Dust Control needs this coming summer was made by R. Herseth and seconded by D. Seifert, carried.

New Business:

1. Kvare Beauty Bay Addition 2: Two people have offered to buy the final lot in the addition and they wish to split the lot in half. The lot is Lot One and is 300' X 213'. After dividing the lot each lot will be 150' X 213'. A motion for the township to approve the split of the lot was made by D. Seifert and seconded by M. Nyquist, carried unanimously.

2. Wetli Cartway-Resolution and Escrow: Our attorney is available to attend the cartway hearing on April 21, 2020. With that information a Resolution numbered 2020-04 was proposed by R. Herseth to set the on-site visit on April 21, 2020 at 10:00am and convene the Hearing at the town hall immediately after the site visit. A second to the motion was made by D. Seifert, Carried.

3. Henry Cartway-Resolution and Escrow: With our attorney being available on April 21, 2020 a motion to set the Hearing date on April 21, 2020 with a site visit a 2:00pm and the Hearing to convene at the town hall immediately after the site visit. The Resolution number is 2020-05. The motion was made by R. Herseth and seconded by M. Nyquist, carried unanimously.

Old Business:

1. Ottoson Trail:

A letter has been received from Michael Evenson asking the township to share in the costs of the turn around and retaining wall at his home site on Ottoson Trail, in the percentage of 80% paid by the township and 20% to be paid by Mr. Evenson. After a lengthy discussion as to the reason for the need of the turn around and other factors, a motion was made by R. Herseth and seconded by M. Nyquist as follows: Dunn township will pay for its own attorney fees in regard to the turn around and retaining wall. Dunn township will pay nothing toward the Ottoson Trail turn around and retaining wall or any costs from vendors associated with the turnaround/retaining wall at Ottoson Trail. A roll call vote was taken by the Clerk as follows: Yes-Seifert, Herseth, Dalman and Nyquist. Voting No: D. Johnson.

Town Board Matters to be addressed:

1. Budget review and 2021 Levy:

A review of the past several years of income and expenses for Dunn Township was presented by R. Herseth. It showed the areas that will increase in the coming year necessitating a \$25,000 increase in the levy. A motion to accept the report was made by D. Seifert and seconded by R. Dalman, carried.

2. Fire Department Meeting Review & 2nd Half billing: Reviewed the information received by the Dunn representative at the Fire Department annual township meeting. More discussion will take place at the annual meeting.

3. Hall Rental Approval LLLA: We have three rental applications from the Lake Lizzie Lakeshore Association for hall rental on: May 16, 2020 (Spring Meeting), July 18, 2020 (Picnic) and September 12, 2020 (Fall Meeting). Rental fees have been reduced to zero for non-profit groups of less than 25. The rental fee for the Picnic was received with the application in the amount of \$100.00 plus a refundable damage deposit of \$250.00. A motion to approve the applications was made by M. Nyquist and seconded by R. Dalman, carried.

NEXT: Regular Monthly Meeting Date: April 13, 2020 at 7pm
Ottoson Trailer Hearing Reconvene April 13, 2020 6:00pm

Chairman David Johnson reminded the board that The West Otter Tail Township Association spring meeting will be held at the Otter Tail Government services building in the commission room on Thursday, March 12, 2020. 12:30pm registration with the meeting starting at 12:45pm.

ANNUAL MEETING DATE: March 10, 2020 at 7:00PM

Adjourn: Motion by D. Seifert and seconded by R. Dalman.

Respectfully submitted,

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township