

**Dunn Township
Meeting Minutes
April 13, 2020
7:00pm
Dunn Town Hall**

Call to Order: Chairman David Johnson called the meeting to order. Supervisors present were: Herseth, Seifert, Dalman and Nyquist. Treasurer Pepelnjak and Clerk Winter. Also present was Jordan Arntson

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: Supervisor Dalman requested that a building proposal by Larry Vilella be placed on the agenda. After the item was added to the agenda, Supervisor Dalman made a motion to approve the agenda as changed. A second was made by Supervisor Seifert, motion carried.

Meeting Minutes Approval-Regular meeting on March 9, 2020:

The Meeting Minutes were reviewed by all Supervisors and a motion was made by Dalman to approve the minutes as presented and seconded by Nyquist, motion carried.

Treasurers Report & Approval:

Treasurer Pepelnjak reviewed the Cash Control Statement and the Schedule 1 statement. The beginning balance was \$225,240.19, Receipts \$17,085.26, Disbursements of \$35,046.88 with one outstanding check for \$85.00 leaving an ending bank balance of \$207,363.57. Investment balance is \$248,000.00 for a total cash balance of \$455,278.57. A motion to approve the report was made by Supervisor Herseth and seconded by Supervisor Seifert, motion carried.

Claims List – Approval:

The Claims List was reviewed by the Supervisors. After the review a motion to approve the Claims List in the amount of \$20,523.67 was made by Seifert and seconded by Nyquist, motion carried.

Citizen Comments/Questions/Agenda Requests: None

PVHD Report - Dave Slotten: None

Township Engineer Report: None

Clerk: 1. **Correspondence: List review:** Nothing pertinent.

New Business:

1. **Future meetings:** A statement prepared by the township attorney titled: **Presiding Office Statement Regarding Holding Meetings via Telephone or Other Electronic Means** was read. After discussion a motion to approve the statement and to have it posted at the town hall and Lakeland General Store bulletin boards was made by R. Herseth and seconded by R. Dalman, motion carried.
2. **Supervisor Dalman:** Larry Villella approached R. Dalman with a question about building a commercial building across the road from his lake property. It was suggested by the supervisors that he contact Otter Tail County Land and Resource Management since it appears that the property is in their jurisdiction.

Old Business: None

Town Board Matters to be addressed:

1. **Encroachment License Agreement – Re: Horn, Trust:** Supervisor Herseth will review the document for accuracy and bring it forward at the next meeting.
2. **Road Tour Date:** Chairman Johnson stated that he would like to get the tour completed this week. Supervisors Johnson and Herseth will go to specified roads and Supervisors Dalman and Seifert will go to specified roads.
3. Approve the Off-Sale License for the Lakeland General Store. Motion to approve by Nyquist, seconded by Seifert, motion carried.
4. The Chairman had a quote from Egge Construction for Road Gravel for this summer. The price was \$7.28 per ton, hauled and dumped on Dunn

Township roads with 18yard semi loads. To be bladed by others. The stockpile is located in section 28 of Candor Township. A map of roads that will need gravel will be given to Egge's by June 1st and the hauling and grading must be completed by June 15, 2020. Motion to approve was made by Supervisor Seifert and seconded by Supervisor Dalman, motion carried.

- 5. Supervisor Herseth:** Herseth stated that there are a number of road signs that will need to be replace or repaired. Should they hire a firm or ask Arntson to take care of it when the frost is out. Jordan Arntson will take care of it but the Speed Signs will be installed by a commercial firm. They will go on the Fish Lake Road, location to be decided.

NEXT: Hearing: 10:00am, April 21, 2020, Wetlie Cartway Petition
Hearing: 2:00pm, April 21, 2020, Henry Cartway Petition
Regular Monthly Meeting Date: May 11, 2020 at 7pm

Adjourn: A motion to adjourn was made by R. Dalman and seconded by D. Seifert.

Respectfully submitted,

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township