

RESOLUTION TO TRANSFER EXCESS CARES ACT FUNDS TO ANOTHER GOVERNMENT ENTITY

RESOLUTION No. 2020-13

Whereas, in response to the COVID-19 Pandemic, on March 27th, 2020, the Federal Government enacted the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, to distribute money to the States and local governments to be used as reimbursement for the township's COVID-19 related expenses;

Whereas, the State of Minnesota received funding from the CARES Act and distributed \$22,675.00 to Dunn Township, Otter Tail County, Minnesota from the CARES Act money;

Whereas, the State and Federal CARES act guidance allows the Township to transfer its CARES Act money to another local government for qualifying CARES Act expenditures;

Whereas, the Township may transfer property to other units of government under Minn. Stat. 471.85 and other units of government may accept grants or devisees of personal property under Minn. Stat. 465.03;

Whereas, Dunn Township, desires to allocate all or part of its CARES Act funding to another unit of local government;

Whereas, Federal guidance on CARES Act expenditures allows the Township to be reimbursed for their COVID-19 related expenses if the Board of Supervisors reasonably believes the expenses meet the following three criteria:

1. The expense must be necessary in response to the COVID-19 Pandemic's effect on the Township;
2. The expense was not accounted for in the Township's budget passed as of March 17, 2020, and could not be funded using a line item, allotment, or other allocation with the budget;
3. The expense was incurred between March 1, 2020 and December 1, 2020.

Whereas, the Township finds it is in the public interest to transfer its surplus of CARES Act funding to Otter Tail County, Minnesota.

Whereas, the Local Government provides services or community connections to the township;

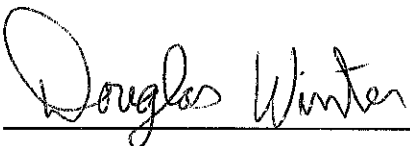
NOW, THEREFORE BE IT RESOLVED, Dunn Township will transfer \$5,966.06 of its CARES Act allocation to Otter Tail County Community Resilience Program;

Passed this 9th day of November, 2020.

BY THE BOARD

A handwritten signature in cursive script, appearing to read "David L. Johnson", is written over a solid horizontal line.

David L. Johnson, Chairman of Dunn Township

Attest: A handwritten signature in cursive script, appearing to read "Douglas Winter", is written over a solid horizontal line.

Douglas Winter, Clerk of Dunn Township

RECAP OF CARE'S ACT FEDERAL FUNDS

REVENUE

Federal CARE'S Act \$ 22,675.00

EXPENSES

WAGES

Supervisors Wages	\$	74.25	
Election Wages	\$	574.46	
Taxes - paid quarterly	\$	80.98	
Cardmemeber Service	\$	444.22	
Cornfield Café - catered lunch for judges	\$	167.16	
Amee Central - wipeable voting boxes	\$	694.00	
Doug Winter - Mileage	\$	65.00	
Total Wages & Taxes and election supplies			\$ 2,100.07

GENEREAL GOVERNMENT

Code Electric - electrician, exchanger	\$	1,200.00	
L&M - Computer	\$	764.99	
Amazon - Calculator	\$	52.88	
Connect Interiors - big tables	\$	750.00	
Ross Herseth - Mileage for computer	\$	46.00	
Schritz Plumber - hands free equipment	\$	11,795.00	
Ottertail County - Community Resilance Program	\$	5,966.06	
			\$ 20,574.93

TOTAL EXPENDITURES \$ 22,675.00

Balance of grant \$ -

01/01/2020 To 11/30/2020

Covid - CARE'S Act Budget

Fund Name: CARE'S ACT
 Account Number: 260-41110-103
 Account Name: Council/Town Board
 Object Code Name: Wages and Salaries: Part-time Employees

\$0.00

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Minnesota Dept of Rev	MNEF1120	\$12.00	\$12.00	(\$12.00)
11/9/2020	Payroll Period Ending 11/03/2020	12864	\$62.25	\$74.25	(\$74.25)

Fund Name: CARE'S ACT Budget \$0.00

Account Number: 260-41410-103
 Account Name: Elections
 Object Code Name: Wages and Salaries: Part-time Employees

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Payroll Period Ending 11/03/2020	12875	\$414.46	\$414.46	(\$414.46)
11/9/2020	Payroll Period Ending 11/03/2020	12862	\$160.00	\$574.46	(\$574.46)

Fund Name: CARE'S ACT Budget \$0.00

Account Number: 260-41990-223
 Account Name: Other General Government - CARES
 Object Code Name: Repair and Maintenance Supplies: Building Repair Supplies

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Code Plus Electric Inc	12841	\$1,200.00	\$1,200.00	(\$1,200.00)

Fund Name: CARE'S ACT Budget \$0.00

Account Number: 260-41990-240
 Account Name: Other General Government - CARES
 Object Code Name: Small Tools and Minor Equipment

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Cardmember Services (Bell Bank)	12840	\$764.99	\$764.99	(\$764.99)
11/9/2020	Cardmember Services (Bell Bank)	12840	\$52.88	\$817.87	(\$817.87)
11/9/2020	Connect Interiors	12837	\$750.00	\$1,567.87	(\$1,567.87)

Fund Name: CARE'S ACT Budget \$0.00

Account Number: 260-41990-331
 Account Name: Other General Government - CARES
 Object Code Name: Transportation: Travel Expense

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Herseth, Roscoe - Misc	12853	\$46.00	\$46.00	(\$46.00)

Fund Name: CARE'S ACT Budget \$0.00

Account Number: 260-41990-401
 Account Name: Other General Government - CARES
 Object Code Name: Repairs and Maintenance - Contractual: Buildings

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Schritz Plumbing and Heating LLC	12848	\$11,795.00	\$11,795.00	(\$11,795.00)

Fund Name: CARE'S ACT Budget \$0.00

Account Number: 260-41990-810
 Account Name: Other General Government - CARES
 Object Code Name: Refunds and Reimbursements

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Otter Tail County Treasurer	12880	\$5,966.06	\$5,966.06	(\$5,966.06)

01/01/2020 To 11/30/2020

Fund Name: CARE'S ACT **Budget** \$0.00
Account Number: 260-41995-201
Account Name: Election Exp - CARES
Object Code Name: Office Supplies: Accessories (staplers, pencil sharpeners, etc.)

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
9/14/2020	Cardmember Services (Bell Bank)	12799	\$444.22	\$444.22	(\$444.22)
11/9/2020	Cornfield Cafe	12876	\$167.16	\$611.38	(\$611.38)

Fund Name: CARE'S ACT **Budget** \$0.00
Account Number: 260-41995-240
Account Name: Election Exp - CARES
Object Code Name: Small Tools and Minor Equipment

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
10/12/2020	Amee Central	12823	\$694.00	\$694.00	(\$694.00)

Fund Name: CARE'S ACT **Budget** \$0.00
Account Number: 260-41995-331
Account Name: Election Exp - CARES
Object Code Name: Transportation: Travel Expense

<u>Date</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount Paid</u>	<u>Year To Date Paid</u>	<u>Budget Balance</u>
11/9/2020	Winter, Douglas - Misc	12879	\$65.00	\$65.00	(\$65.00)

CARE'S ACT Totals

Total Payments for the Year	\$22,594.02
Total Budget	\$0.00
Over / Under Budget	(\$22,594.02)

+ 80.98 - Payroll
 FICA +
 Medicare
 \$ 22675.00

For Dec.

For the Period: 10/1/2020 To 12/31/2020

Account Number	Employee Number	Employee Name	Withholding	FICA Employee	FICA Employer	Medicare Employee	Medicare Employer	Total	Total Employee
260-41110-103	E3	Herseth, Roscoe P	\$0.00	\$4.98	\$4.98	\$1.17	\$1.17	\$12.30	\$6.15
		Winter, Douglas A	\$0.00	\$27.83	\$27.83	\$6.51	\$6.51	\$68.68	\$34.34
	Account Total		\$0.00	\$32.81	\$32.81	\$7.68	\$7.68	\$80.98	\$40.49
260-41410-103	E6	Eppler, Nathan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Account Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

100-41425-103

Unallocated (Due to rounding)	\$0.00	\$0.01	(\$0.04)	(\$0.04)	(\$0.06)	(\$0.03)
Total For Period	\$119.15	\$349.99	\$81.85	\$81.85	\$982.83	\$550.99

⚠ License Center Closed Nov. 11-13 | [Learn more...](#)

⚠ Otter Tail County government remains open and continues to provide services. View information about the Coronavirus Disease 2019 (COVID-19) outbreak and accessing county services. | [Learn more...](#)



OTTER TAIL
COUNTY - MINNESOTA

MENU 

Community Resilience



COMMUNITY RESILIENCE

Otter Tail County received \$7.2 million from the federal government through the Coronavirus Aid, Relief and Economic Security (CARES) Act in early July. Of this amount \$1.5 million has been allocated to Community Resilience Programs. The purpose of these programs is to aid households experiencing housing instability, food insecurity, and other financial crises because of COVID-19.

Minnesota COVID Housing Assistance program (CHAP)

Otter Tail County has been awarded \$920,000 from the state to administer the CHAP program. Renters and homeowners behind on housing payments

can get assistance through this program. Otter Tail County residents that have expenses incurred after March 1, 2020 and have qualifying incomes should apply. Eligible expenses may include:

- Rent payments
- Mortgage payments (including escrowed property taxes and insurance in the case of foreclosure prevention) *
- Contract for deed payments
- Manufactured home park lot rents
- Manufactured home payments
- Utility payments
- Homeowners Association fees
- Homeowners insurance
- Additional housing related costs approved by Minnesota Housing

For more information or to apply:

Call **211** (Toll Free 1.800.543.7709; Local 651.291.0211)

Go to 211unitedway.org

Text "MNRENT" or "MNHOME" to 898-211

** For mortgages covered under the federal Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), homeowners are required to contact their mortgage servicer to obtain a special forbearance, a loan modification, and/or set up a repayment plan.*

No puede hacer los pagos de su casa/renta?

Usted podría calificar para la Asistencia de Vivienda COVID-19 Programa. Residentes del condado de Otter Tail que tienen gastos incurridos después del 1 de marzo de 2020 y tienen ingresos calificados deberían aplicar.

Para obtener mas información y aplicar
llame al **211** o por internet

