

**Dunn Township  
Meeting Minutes  
July 13, 2020  
7:00pm  
Dunn Town Hall**

**Call to Order:** Chairman David Johnson called the meeting to order at 7:00pm. Supervisors present: Dalman, Nyquist, Herseth, Seifert. Clerk Winter and Treasurer Pepelnjak were present:

Also, in attendance: Jerry Nolte, Mary Skrove, Shawn Skrove, Ken Cossette, Pam Slifka, Janis Gustafson, Greg Gustafson, Jordan Arntson and Greg Olson.

**The Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Agenda – Approval:** Added Dust Guard. Motion to approve the agenda as amended Seifert and seconded by Dalman, carried.

**Meeting Minutes Approval- Regular meeting on June 8, 2020:** A motion to approve the minutes as printed was made by Herseth and seconded by Nyquist, carried

**Treasurers Report & Approval:** Treasurer Pepelnjak reported, the Beginning Balance was \$182,955.06, with receipts of \$286,112.28, \$200,000 of which was investments cashed in due to maturity. Disbursements were \$222,337.16 which included re-investments of \$200,000, leaving an ending Balance of \$246,730.18. An Investment balance of \$448,000 and total cash balance of \$694,730.18. A motion to approve the report was made by Seifert and seconded by Dalman, carried.

**Claims List – Approval:** Discussed the Dust Guarding invoice. It had an error in a line item and should be corrected before we send the check. The total amount of the invoice was correct but one line item was duplicated. The Treasurer mentioned that Minnesota payroll withholding was not added to the total and PERA was not added to the total. The corrected payments for the

month are: \$62,188.90. A motion was made to pay the bills, holding Stenger Dust Control for a corrected invoice, seconded by Seifert, carried.

**Citizen Comments/Questions/Agenda Requests:**

1. Pam Slifka from 46332 Poss Beach Rd was concerned about a large amount of water flowing from the farm field across the road whenever a heavy rainfall occurs. She asked if a gate could be installed to stop the large flow onto her property. It flows to the lake but has flooded her lift station and drain field. Chairman Johnson said that he and another supervisor visited her home site and did not find a culvert but did find what looked like drain tile. He said that Arvig could have hit the drain tile when they installed the fiberoptic line in the road right of way. The chairman will have our engineer visit the site to see if he has any recommendations for corrective action.
2. Janis Gustafson said that Helen Friend had sent an e-mail to the township in May 2020 and has not received any response. The Clerk stated that he has not received any e-mails from Ms. Friend. Further research will be done but Ms. Gustafson was asked to have Helen Friend re-send the e-mail.

**PVHD Report - Dave Slotten:** Dave was not available. The clerk stated that he had spoken with Mr. Slotten in regard to meeting attendance. He has been meeting with the hospital board remotely since the beginning of the Covid 19 issue. He asked if the board would desire his presence at the meetings. It was discussed by the board and they asked if David Slotten could send us his recap of the Board of Directors meeting each month.

**Township Engineer Report: None**

**Clerk: 1. Correspondence: List review:** There is nothing to report from the State Auditors newsletter, most of what they report pertains to Tax Increment Financing or Relief Associations. There was a Hearing Notice from Otter Tail County Land and Resources regarding the replacement of a storage shed that was 5 feet from the ROW instead of the required 20 feet. They had received a variance in 1999 for the same issue for a smaller shed. The new shed is larger than the original shed.

## **New Business:**

- 1. Skrove Road Vacation-Viken Bay-Fish Lk Rd: Meeting date**  
**Resolution:** Resolution number 2020-06 setting a Hearing date of August 10, 2020 at 6:30pm was adopted by a motion from Herseth and seconded by Seifert, Resolution 2020-06 was passed unanimously.
  
- 2. Certify Election Judges for the August 11, 2020 State Primary:**  
**Nathan Eppler, Hope Eppler, Michael N. Johnson, Stacy Salvevold, Ross Herseth, Linda Walz, Mary Nyquist, Dale Pepelnjak, Susan Pepelnjak, Douglas Winter:** A motion to certify the listed Election Judges for the 2020 State Primary Election was made by Dalman and seconded by Seifert, carried.
  
- 3. Desk, Chair and accessories for the Treasurer, estimate \$1,000.00:** Treasurer Pepelnjak had a quote from Hannaher's Office Equipment for a Desk and side table for \$861.71. She decided not to purchase a chair since they wanted more than \$500.00 for a chair. A motion to approve the purchase was made by Herseth and seconded by Seifert, carried.
  
- 4. Supervisor seats up for election "Seat A & Seat B and Treasurer.** Information only, no action required.
  
- 5. Filing period opens on July 28, 2020 at 8:00am and closes August 11, 2020 at 5:00pm:** Information only, no action required.

## **Old Business:**

- 1. David Kruse, shed encroachment-County has been moved**

2. **Pelican Point Encroachment (Horn Trust): Board approval:** The agreement was presented and must be signed by the Chairman and the Clerk and both signatures must be notarized. After it is completed it will be given to our attorney, Jason Hill for mailing to the Horn Trust for their signature. After it is returned to Dunn Township it will be sent to the Otter Tail County Recorder for recording
3. **Blasczyk contract for road improvements:** No work is required. The road was Dust Guarded with the rest of the township roads.

**Town Board Matters to be addressed:**

1. **Weed Spraying commenced on June 10, 2020/Weed Notices published June 18 & 25, 2020:** Completed.
2. **Radar speed sign-Fish Lake Road: Installation to be completed by Otter Tail County:** They have been picked up from Chairman Johnson's storage building for installation by the county.
3. **Pot holes on Fish Lake Rd and Gosslee Rd:** Both have been repaired.
4. **Signs missing or down Sunset Beach Dr & Pelican Point Dr., E Lake Lizzie Ln:** We will inventory all of our signs and replace all that need to be repaired or replace. We will order a NO OUTLET sign for Pelican Point Drive.
5. **CARES ACT, \$22,600 available to Dunn Twp:** Federal money is available for Covid-19 needs. The clerk suggested that we could install sneeze screens for the Election Judges and purchase other items that would be better suited to disinfecting material. One item in particular would be voting booths. The booths that we have on hand are cardboard and would not be able to be wiped down with a disinfectant. There are plastic booths available.

**NEXT: Hearings: Wetli Cartway, 2:00pm on July 13, 2020 convene on site.**

**Henry Cartway 9:30AM July 14, 2020 convene on site.**

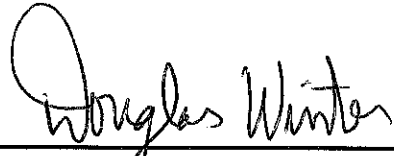
**Ottoson Trail 2:00pm July 14, 2020, convene at the town hall.**

**Regular Monthly Meeting Date: August 10, 2020 at 7pm**

**State Primary Election at the town hall, August 11, 2020, 7am to 8pm**

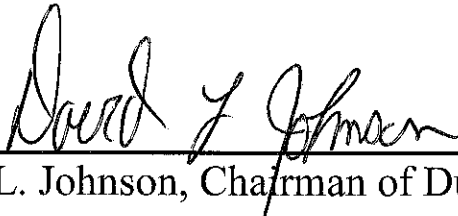
**Adjourn:** A motion to adjourn was made by Seifert and seconded by Nyquist.

Respectfully submitted,



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Douglas Winter, Clerk of Dunn Township



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David L. Johnson, Chairman of Dunn Township