

**Dunn Township Regular Monthly Meeting**  
**December 14, 2020 7:00pm**  
**Dunn Town Hall**  
**MEETING MINUTES**

**Call to Order: Chairman David L. Johnson:** Called the meeting to order at 7:00pm. Supervisors present were: Herseth, Seifert, Dalman, Nyquist. Treasurer Pepelnjak and Clerk Winter. In the audience: Sheeri Dunbar, Allan Dunbar, Dave Slotten, Jeff Stabnow and Jordan Arntson.

**The Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Agenda – Approval:** After a review of the printed agenda a motion was made by B. Dalman to approve the agenda as printed, the motion was seconded by D Seifert and carried.

**Meeting Minutes Approval- Regular meeting on November 9, 2020:** After a review of the printed minutes a motion was made by B. Dalman to approve the minutes and seconded by D. Seifert, motion carried. **Canvas Board Meeting Minutes Approval:** After a review of the canvas board meeting minutes a motion to approve as printed was made by B. Dalman and seconded by M. Nyquist, carried.

**Treasurers Report & Approval:** The Treasurer reported a beginning Balance of \$235,245.27, Receipts of \$205,056.56, Disbursements of \$115,919.69, Ending Balance of \$324,382.14, Outstanding checks of \$13,916.97 with a reconciled Bank Balance of \$338,299.11. A motion to approve the Treasurers report as presented was made by R. Herseth and seconded by D. Seifert, motion carried.

**Claims List – Review and Approval:** The Claims List Payments were reviewed followed by a motion to Approve as printed made by D. Seifert and seconded by R. Herseth, motion carried.

**Citizen Comments/Questions/Agenda Requests:**

1. None

**PVHD Report - Dave Slotten:** Dave Slotten gave a recap of the Board meeting, residency percentages, budget numbers.

**Township Engineer Report:** Jeff Stabnow gave a review of a drive thru he made of Dunn township roads. He commented on the corn rows left as a snow block. He mentioned a double wall plastic culvert that is coming on the market. It is smooth on the inside and corrugated on the outside. The only issue seen so far is they may float if water gets between the layers. He suggested that drain wholes be put in the outside corrugation to drain any seepage. They put steel ends on for strength. Beauty Bay road looks good and wide enough. Some banking on curves may need to be cut down.

**Clerk:** 1. **Correspondence: List review:** Nothing to review at this time. Any item of importance is placed on the regular agenda by the clerk.

**New Business:**

1. **Certificate of Election and Oath of Office (Johnson, Dalman, Pepelnjak):** The Oath of Office was administered by the Clerk for Re-elected officials, David L. Johnson, Robert Dalman and Susan Pepelnjak. They were presented with a Certificate of Election and a signed copy of the Oath of Office.
2. **Designate Dunn Town Hall as Polling Place for 2021:** Resolution number 2020-14 was presented to the Board by Clerk Winter. The resolution Designates the Dunn Town Hall as the official voting cite for the 2021 year. A motion to adopt the resolution was made by R. Herseth and seconded by D. Seifert, motion passed unanimously.
3. **Sherry Dunbar** – Request that Dunn Township take over West Elbow Road. She was told that the road would have to be brought into Dunn township road standards and approved by the township engineer. She will also have to get a Petition signed by at least eight (8) Homesteading/Voters within three miles of the road and bring a \$650.00 check for the Hearing costs for any action to be taken. She was given a Petition form.
4. **Pelican Lake Property Owners Directory Advertising:** In prior years we placed a ¼ page ad at a fee of \$85.00. The Supervisors reviewed the ad and approved the ad by a motion made by B. Dalman and seconded by D. Seifert, carried.

**Old Business:**

1. **Pelican Point Encroachment License (Horn Trust):** The Horn Trust representative is refusing to sign the License Agreement.

**Town Board Matters to be addressed:**

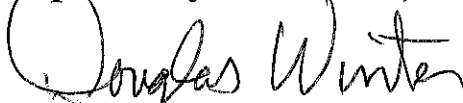
1. **Otter Tail County Recorder:** There are no township roads that have been accepted as township roads that are not recorded according to the supervisors.
2. **Henry Escrow account, late billing from our attorney:** A late billing from Kennedy & Graven was received after we contacted them for any additional billing to be deducted from the escrow account. They stated that they had no more billing so the escrow balance was paid to the Henry's. We have since received a mileage bill for \$135.13. The supervisors won't pay that billing.
3. **Fall Road Tour canceled.** No rescheduling at this late date. Supervisor Dalman said that 245<sup>th</sup> will have a few approaches to get in. He also recommended that 4 Supervisors split the town up and drive the roads to see what needs to be done.

**Adjourn:** A motion to adjourn was made by D. Seifert and seconded by B. Dalman

**Meetings/Hearings: Re-Org Meeting following this meeting**

**Regular Monthly Meeting: January 11, 2021 at 7pm**

Respectfully submitted,



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Douglas Winter, Clerk of Dunn Township



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David L. Johnson, Chairman of Dunn Township