

**Dunn Township
Regular Monthly Meeting
Dunn Town Hall
November 9, 2020
7:00pm**

Minutes

Call to Order: Chairman David L. Johnson: The meeting was called to order at 7pm by Chairman Johnson. Supervisors present: Seifert, Nyquist, Dalman, Herseth. Treasurer Pepelnjak and Clerk Winter. In the audience: Dave Slotten (PVHD Representative) and John Kvare.

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: Additions to the agenda: Under Town Board Matters, Kvare water plan, Haugrud request to lower culvert, Corn left as snow fence. After the additions of the three items, a motion to approve was made by D. Seifert and seconded by B. Dalman, carried.

Meeting Minutes Approval- Regular meeting on October 12, 2020: After review of the printed minutes a motion was made by M. Nyquist to approve as presented, seconded by R. Herseth, carried.

Covid-19 Surplus funds: After discussion a motion was made to forward any surplus Covid-19, Care's Act funds (\$5,966.06) to the Otter Tail County Resilience Program. Motion to adopt Resolution number 2020-13 was made by R. Herseth and seconded by D. Seifert, carried.

Treasurers Report & Approval: Beginning balance of \$279,741.77, Receipts of \$461.31, Disbursements of \$44,957.81, Ending balance of \$235,245.27, outstanding checks for \$192.97 and reconciled bank

balance of \$235,438.24. Investment account balance of \$310,000.00 for a total cash balance of \$545,245.27.

Claims List – Review and Approval: First list: \$96,036.18 plus Election payments and COVID-19 excess funds payment \$6,218.87 for a total of \$102,255.05. Seconded list: Henry Excess Escrow balance: \$9,013.44. Plus, payroll \$4420.62, PERA \$131.60 and Minnesota payroll withholding \$98.98. For a total of all payment of \$115,919.69.

Citizen Comments/Questions/Agenda Requests: None

PVHD Report - Dave Slotten: Mr. Slotten recapped the events at the monthly Board meeting.

Township Engineer Report: The engineer was not available for the meeting. Chairman Johnson asked the Clerk to order a sign for the Evenson turn-around which will read: Private Property beyond this point. Also, for the turn around the Chairman will ask Egge's to deliver crushed concrete to be added to the turn around. We will ask Arntson's to bring a skid steer to level the crushed concrete.

Clerk: 1. Correspondence: List review: No correspondence received that applies to townships. Most information is for Fire Department Relief Assoc, cities or other organizations.

New Business:

- 1. Canvas November 3, 2020 Election results by Nov. 13th:** We will set the Canvas Board meeting for 7pm on Friday, November 13, 2020.
- 2. Invoices that need review by the board prior to payment:** The Clerk and Treasurer asked if we could have at least one supervisor available each month to review the invoices received for payment at the next meeting. There are often invoices with no information as to where a product was used or a rental item

which is not listed on a rental invoice. We will establish a procedure to begin in January of 2021.

- 3. Campaign Finance Report: David, Bob and Susan, Dave Slotten:** A reminder to each of the candidates on the November 3, 2020 election to turn in a Campaign Finance Report to the Clerk as soon as possible.

Old Business:

- 1. Pelican Point Encroachment License (Horn Trust):** Staff at the attorney office is working on the license agreement.
- 2. Spidahl Debris problem:** The Clerk was told to write a letter to Mr. Beauchane telling him that the debris left by Mr. Spidahl is a private matter and can not be handled by the township.

Town Board Matters to be addressed:

- 1. Fall Road Tour date**
- 2. Plugged culvert-Franklin Lake Access-Ross:** Supervisor Herseth stated that the DNR crew who cleaned the items from the plugged culvert did a great job in getting an 8-inch rock out of an 8-inch culvert and asked the clerk to write a letter to the DNR thanking them for a job well done.
- 3. Kvare water issue:** Supervisors Herseth and Dalman will look the project over to see if the work done satisfies the water issue.
- 4. Haugrud request for the culvert near his property be lowered:** It was stated by Supervisor Herseth that there is no drainage in the area. Everything is at the same elevation so there is no place for water to be drained to.
- 5. Corn left for snow fence:** Chairman Johnson stated that Supervisor Seifert left 8 rows of corn to provide snow stoppage for 470th Street. It holds about one acre of corn and he is asking for \$700.00 to cover the value of the corn. A motion was made by R. Herseth to pay the \$700.00, motion seconded by M. Nyquist, carried.

Meetings/Hearings:

**Regular Monthly Meeting: December 14, 2020 at 7:00pm
Followed by the Re-Org meeting on the same date.**

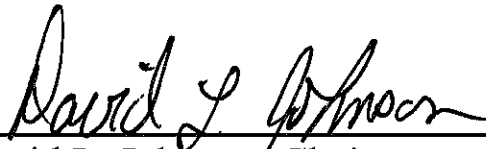
**The Wetli Hearing will be continued at 6:45pm prior to
the December 14th meeting.**

Adjourn: Motion by Seifert and seconded by Nyquist.

Respectfully submitted,



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township