

**DUNN TOWNSHIP
OTTER TAIL COUNTY, MN
ANNUAL TAXPAYERS MEETING
MEETING MINUTES
TUESDAY MARCH 10, 2020 7:00 pm**

Call to Order- Douglas Winter, Clerk: Clerk D. Winter called the meeting to order at 7:00PM. In attendance was, Supervisors D. Seifert, D. Johnson, R. Herseth, M. Nyquist, R. Dalman, Treasurer S. Pepelnjak, Clerk D. Winter, Dale Pepelnjak, Dave Slotten (PVHD Representative), Richard Gabe. Signed in but not in attendance was Dan Sumpter.

Clerk calls for Moderator Nominations: Clerk D. Winter called for nominations for the Moderator position, R. Dalman nominated Dale Pepelnjak, a second was made by D. Slotten. Three additional requests for nominations were made by the clerk. Hearing none the clerk cast a unanimous ballot for Dale Pepelnjak for moderator.

***Moderator conducts Meeting**

Pledge of Allegiance: The Pledge of Allegiance was recited.

Announce agenda for rest of meeting: The moderator asked if there were any changes or additions to the agenda. A motion to approve the agenda as printed was made by R. Gabe and seconded by D. Slotten, carried.

2019 Meeting Minutes-Clerk reads minutes -Motion to Approve Printed Minutes: Copies of the minutes were available. The Minutes were read by the clerk. No changes were requested. A motion to approve the Meeting Minutes for the 2019 Annual Meeting was made by D. Slotten and seconded by D. Johnson, carried.

2019 Annual Financial Report (Schedule 1) Questions, S. Pepelnjak- Motion to Approve: The Treasurer S. Pepelnjak reviewed the 2019 Schedule 1. The Beginning Balance was \$213,075.26, Receipts \$559,752.78, Sale of Investments was \$426,000, Disbursements of \$834,226.86, Investment Purchases \$138,000, Ending Balance of \$226,601.18, Investment Balance of \$248,000.00 and a Total Cash Balance of \$474,601.18. A motion to approve the Financial Report was made by R. Herseth and seconded by D. Seifert, carried.

2020 Ringdahl Ambulance Service Contract – Motion to Approve: The current year Ringdal Ambulance Service Contract was presented. It is based on a per capita billing of \$12.50, for a total billing of \$11,312.50. Motion to approve the contract was made by R. Gabe and seconded by D. Seifert, carried.

2019 Road Report -David Johnson/Road Supervisor: Road Supervisor D. Johnson reviewed the 2019 Road projects completed, which were

1. East Lake Lizzie Road, surveyed and recorded.
 2. Overlaid: Johnson Lane, 215th Ave, Seifert Beach Road, Pelican Point Road and East Lake Lizzie Lane.
 3. Accepted Steeple Chase Lane as a township road.
 4. Accepted Lake Hills Road as a township road (with stipulations).
 5. Bought two Digital Speed Signs to be installed on the Fish Lake Road.
 6. Seal Coated Labrador Beach Trail.
 7. Annual Crack Seal, Dust Coating and Gravel as needed.
- Reviewed the 2020, 2021, 2022 and 2023 proposed projects
 Motion to approve the report was R. Dalman and seconded by D. Slotten, carried.

2019 Fire Dept. Report – B. Dalman & Ross Herseth, Supervisors: Supervisor R. Herseth reviewed the Fire Department expense spreadsheet from 2016 thru 2019. It is fairly standard from year to year. The department uses a formula based on a three-year rolling average to allocate the expenses to each township taking into account the number of calls to each township, the percentage of taxable property values in each township, and population in the township along with other factors to determine the amount billed to each township. They leased a new truck last year so the lease expense will be higher than previously noted. The city has asked the Fire Dept to reduce their budget by 2.7%. Many of the items on their budget are fixed expenses like leases and insurance costs. The call report states that Dunn had 10 calls last year. The building will be paid for in seven years. Motion to approve was made by D. Johnson and seconded by D. Seifert, carried.

Other Business to Discuss:

- **Update from David Slotten/Pelican Valley Hospital District Representative: D.** Slotten reviewed the recap of the 2019 PVHD activities.

Proposed Levy: Review by Supervisor R. Herseth:

<u>2020 LEVY</u>		<u>PROPOSED LEVY FOR 2021</u>	
General Fund	60,000.00	General Fund	50,000.00
Road and Bridge	390,000.00	Road and Bridge	415,000.00
Fire	50,000.00	Fire	60,000.00
TOTAL	500,000.00		525,000.00

Supervisor R. Herseth reviewed the Fund Balances and associated expenses. The Treasurer reviewed the same numbers that Ross is showing on his report. Ross mentioned the \$834,227 disbursed in 2019 which is due to the doubling of the normal annual overlay budget. Normally we do overlays ever other year but in 2018 we were unable to get a firm when we were ready so it was delayed until 2019.

Levy – Motion to Approve: A motion to approve the 2021 Levy as presented above was made by D. Seifert and seconded by R. Gabe, carried

Moderator- Ask if there is any other business to discuss (General Discussion of Items of Concern – advisory only). Nothing was brought forward.

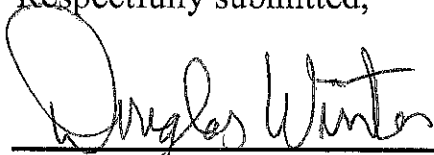
Set 2021 Annual Meeting Date and location- Motion required/Approval

- **7 p.m., March 9, 2021, Dunn Town Hall, 47979 E. Lake Lizzie Rd.**
- **Bad weather date will be March 16, 2021.**

A motion to approve the 2021 Meeting Date and Location was made by D. Johnson and seconded by S. Pepelnjak, carried

Motion to Adjourn: Motion by R. Herseth and seconded by D. Seifert.

Respectfully submitted,



Douglas Winter, Clerk of Dunn Township



Dale Pepelnjak, Moderator for Dunn Township Annual Meeting