

Dunn Township Regular Monthly Meeting
January 11, 2021 7:00pm
Dunn Town Hall
MEETING MINUTES

Call to Order: Chairman David L. Johnson: The Chairman called the meeting to order at 7:00pm. Supervisors present: Nyquist, Seifert, Dalman and Herseth. Treasurer Pepelnjak and Clerk Winter were also present. In the audience: David Slotten.

The Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: After a review of the Agenda a motion to approve as presents was made by D. Seifert and seconded by B. Dalman, motion carried.

Meeting Minutes Approval-Regular meeting on December 14, 2020 Approval: After a review of the minutes a motion to approve was made by R. Herseth with one correction on the second page under the Engineers report. The engineer reviewed a drive through of Beauty Bay roads being proposed for township take over. The minutes stated: Some banking on curves may be needed. It should have read: Some banking on curves may need to be cut down. After the change a second was made by M. Nyquist, motion carried.

Treasurers Report & Approval: Treasurer Pepelnjak reported a beginning balance of \$324,382.14, Receipts \$6,391.46, Disbursements \$21,077.93, Ending Balance \$309,695.67, No outstanding check, Reconciled Bank Balance of \$309,695.67. Investment of \$310,000 for a Total Cash Balance of \$619,695.67. A motion to approve the report as presented was made by B. Dalman and seconded by D. Seifert, motion carried.

The Treasurer asked if she should put some of the checking account balance into a CD or other investment. The supervisors said \$100,000 for six months would be ok.

Claims List – Review and Approval: The Claims list with a balance of \$15,392.62, which includes payroll and tax withholding, was reviewed by all of the Supervisors. A motion to approve as presented was made by R. Herseth and seconded by B. Dalman, motion carried.

- 1. Claims Review Schedule (Supervisors):** The Treasurer introduced a monthly review of Claims form on which each supervisor is to select 2 or 3 months when they will be able to review claims prior to checks being written.

Citizen Comments/Questions/Agenda Requests: None.

PVHD Report - Dave Slotten: He reviewed his recap of the Board of Directors meeting for the previous month.

Township Engineer Report: Information on Corrugated Plastic Culverts: No action.

- Clerk:**
- 1. Correspondence review: No action needed unless Supervisors want an in depth look at an item.**
 - 2. Schedule 9 review, Required to be posted in Town Hall.**

New Business:

- 1. Correct mileage rate from .575 to .56 per mile for 2021. At the time of the Re-org meeting the web site stated a rate of .575:** A motion by R. Herseth to correct the mileage reimbursement amount to 56 cents per mile, seconded by D. Seifert, motion carried.

Old Business:

- 1. Pelican Point (Horn Trust):** After many months of attempts to get an Encroachment License signed by The Connie L. Horn Trust for a project that they initiated and completed (spring of 2019) without any contact with the township for an encroachment License for encroachment upon a Dunn Township roadway and right of way. We contacted our attorney to try to get them to sign and return the agreement which they earlier verbally stated that they would sign. We received an email from our attorney with a recap of a conversation that his paralegal had with Jason Horn, the son of Paul Horn who earlier met with R. Herseth and David Johnson. It stated "My parents don't want to sign the agreement." I don't want them to sign the agreement, and they don't have to sign it if they don't want to." Don't call me or anyone else in my family again." And hung up the phone. After a lengthy discussion all of the Supervisors want to proceed with this issue, either by getting an encroachment agreement (license) signed or by having the Horn Trust remove the illegally place conduit or the township remove the conduit at the Horn's expense. We

may wish to include Arvig in this process since their employees installed the conduit.

Town Board Matters to be addressed:

- 1. LRIP Funding for Road Improvements:** The funding request must go through the county. It was suggested by David that he and another supervisor along with Jeff Stabnow meet with the county to discuss possible projects in Dunn Township.

- 2. Platted Road Vacation off of County 31:** R. Herseth moved that Chairman Johnson and the Clerk sign the documents and have them notarized by the accountant at the Lakeland General Store and post the document as requested. Second by D. Seifert, motion carried.

- 3. Budget/Levy Review:** R. Herseth prepared a preliminary income and expense review to establish the funds needed for the Levy to be set in March 2021 for the budget year 2022. This is only for review with future discussion from the rest of the board at a later meeting.

Adjourn: Motion to adjourn by B. Dalman and seconded by D. Seifert.

Respectfully submitted

Douglas Winter, Clerk of Dunn Township

David L. Johnson, Chairman of Dunn Township