

Dunn Township Regular Monthly Meeting
April 12, 2021 7:00pm
Dunn Town Hall
MEETING MINUTES

Call to Order:

Chairman David Johnson called the meeting to order at 7:00pm. Supervisors present: Herseth, Dalman, Nyquist, Seifert. Treasurer Pepelnjak and Clerk Winter. In the audience: Dave Slotten (PVHD representative), Jordan Arntson (Dunn Township contractor) and Jeff Stabnow (Dunn Township Engineer)

The Pledge of Allegiance:

The Pledge of Allegiance was recited.

Agenda – Approval:

A motion to approve the agenda as printed was made by Bob Dalman and seconded by Duane Seifert, motion carried.

Regular Meeting Minutes March 8, 2021, Approval:

A change in the engineer's report was recommended by the Clerk. Senns Beach should read Linden Park Rd. With the change noted a motion to approve the amended minutes was made by Mary Nyquist and seconded by Ross Herseth, motion carried.

Treasurers Report & Approval:

Treasurer Susan Pepelnjak stated: Beginning Cash Balance of \$311,202.01, Receipts of \$1,286.41, Disbursements of \$37,921.18, with an ending Balance of \$274,567.24. Outstanding checks totaling \$2,154.24, the reconciled bank balance is \$276,721.49. Investment of \$310,000.00 for total Cash Balance of \$584,567.24. A motion to approve the report as presented was made by Duane Seifert and seconded by Bob Dalman, motion Carried.

Claims List – Approval: Reviewed by Bob:

The Claims List was reviewed and signed by all Supervisors. A motion to approve the Claims List in the amount of \$23,191.03 was made by Bob Dalman and seconded by Ross Herseth, motion carried.

PVHD Representative Report - Dave Slotten:

Representative Slotten reviewed his recap of the monthly PVHD Board meeting.

Township Engineer Report – Jeff Stabnow:

Mr. Stabnow reviewed Gosselee Beach Road, Grobe Beach Road, Linden Park and Pelican Circle to Blyberg's (about 2500 feet) was added by Jeff. Quoted was \$174,000 and add Pelican Circle for about \$80,000 without shouldering would make the cost around \$260,000. Add the shouldering to bring the total to about \$300,000. If you go from Pelican Circle to Blyberg's it is about 1100 feet which could be done if the quotes were good. Ross asked if there is any Seal Coating needed this summer. We are up to date with Seal Coating. Ross Herseth asked about getting the culvert area and the stump area overlayed on Midland Beach Lane and Jeff said we would need Driveway Services to do those small areas. Bob asked about the wash-out near Zion Church. They said Driveway would have to do that as well. Jeff stated that he would send out quote requests to about 10 contractors who have bid on Otter Tail County jobs. He would do direct solicitations. All of the contractors adhere to Minnesota DOT Standards so would be fully acceptable for Dunn Township work. A motion to authorize Jeff Stabnow to make the solicitations for roadwork was made by Ross Herseth and seconded by Duane Seifert, motion carried.

Clerk: 1. Correspondence List review:

The Clerk mentioned a Hearing to be carried out by Otter Tail County. Nothing on the list that requires Board action.

Citizens' Concerns: Rental request, Dunvilla Homeowners Assoc. May 22, 8 to noon, approve.

A motion to approve the rental request was made by Ross Herseth and seconded by Mary Nyquist, motion carried.

Old Business:

1. Pelican Point (Horn Trust): Letter & deadline:

No new information received from our attorney. It was suggested that the Clerk contact our attorney to get any updated information.

New Business:

1. Lakeland General Store Liquor license renewal: Approve:

A motion to approve the Liquor License for the Lakeland General Store was made by Mary Nyquist and seconded by Duane Seifert, motion carried.

2. Road Vacation in District Court, Lot 67 Provan Beach:

The township has no objections to the road vacation request through the District Court.

3. Administrative Policy from 2006. Review and or update:

The township approved an Administrative policy which has become outdated. The Clerk asked if the Board would like it brought up to date and brought back to a future meeting for review and approval. The responded in the affirmative.

4. Set-back Variance, Jerome Carlson:

A motion to approve the Variance requested by Jerome Carlson to allow a 10-foot set-back instead of the normal 20-foot set-back, he actually built his garage over his lot line. His neighbor is will to sell him the necessary land to allow the 10-foot set-back. A motion to approve the request was made by Bob Dalman and seconded by Ross Herseth, motion carried.

Town Board Matters to be addressed:

1. Quote requests for: Snow Plowing, Grading, Ditch Mowing & Class 5:

The Board reviewed the quote requests and ok's them as printed.

2. Road Tour recap:

The Clerk presented the recap of the Spring Road Tour. After review a discussion about few cracks to be filled this year, only one deep crack on East Lake Lizzie Rd and Bob mentioned the culvert under 460th that is washing out every few years. It was suggested that they either remove the culvert and re-slope the ditch or some other fix option. A motion to approve the report and address the culvert problem was made by Ross Herseth and seconded by Duane Seifert, motion carried. Each Supervisor signed the Spring Road Tour recap to be placed in the file.

3. Dunn Town purchase shouldering material from Wes Pare':

The Clerk was instructed to prepare a contract between Dunn Township and Wes Pare' for Pare' to supply Shouldering material as determined by Ackley Construction at a rate of 50 cents per cubic yard of material. This is for widening the shoulders of 245th Avenue. Motion to approve by Duane Seifert and seconded by Mary Nyquist, motion carried.

4. A Beaver problem:

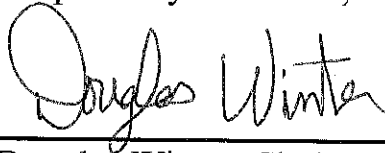
The beaver problem has reappeared across from the townhall and at 470th going into Puppy Point. The Supervisors or Jordan Arntson will make contact with Paul Bergren to trap the Beavers.

ADJOURN:

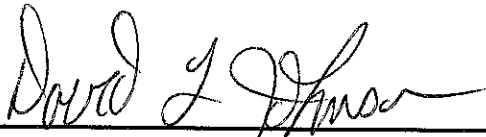
A motion was made by Duane Seifert and seconded by Bob Dalman

Meetings/Hearings: Regular Monthly Meeting: May 10, 2021 at 7pm
Town Hall Rentals: May 8th 9am, July 24th 8am, Sept 11th 9am all LLLA

Respectfully submitted,



Douglas Winter, Clerk for Dunn Township



David L. Johnson, Chairman of Dunn Township