

Dunn Township Regular Monthly Meeting
March 8, 2021 7:00pm
Dunn Town Hall
MINUTES

Call to Order: Chairman:

Chairman Johnson called the meeting to order at 7:00pm. In attendance: Chairman Johnson, Supervisors Herseith, Seifert, Nyquist, Dalman, Treasurer Pepelnjak, Clerk Winter and in the audience: Dave Slotten, Jordan Arntson and Jeff Stabnow.

The Pledge of Allegiance:

The Pledge of Allegiance was recited.

Agenda – Approval:

A motion to approve the Agenda as printed was made by Seifert and seconded by Herseith, motion carried.

Meeting Minutes Approval- Regular meeting on February 8, 2021:

After a review of the printed minutes a motion to approve as presented was made by Nyquist and seconded by Seifert, motion carried.

Treasurers Report & Approval:

Treasurer Pepelnjak presented the following: Beginning Balance of \$298,312.10, Receipts \$28,248.15, Disbursements \$15,847.18, Ending Balance \$310,713.07, outstanding check of \$702.09 and a reconciled Bank Balance of \$311,415.16. Total investment of \$310,000 for a total cash balance of \$620,713.07.

Claims List – Approval: Reviewed by David

Ross:Jun,Nov. David:Dec. Duane:May,Sept .Mary: Jul,Aug,Oct

Claims Review for April: Bob:

After a review of the Claims List a motion to approve as made by Dalman and seconded by Seifert, motion carried.

Citizen Comments/Questions/Agenda Requests: Kelly Cooper request to use Dunn Parking Lot on July 17, 2021 for wedding guest parking:

After a discussion it was decided that if any trash is left in the parking lot a clean-up fee of \$150.00 would be assessed to Mr. Cooper. With that there was a voiced approval for the use of the Parking lot and no other rental options for anyone who would inquire after tonight for the use of the Town Hall.

PVHD Report - Dave Slotten:

Dave Slotten gave a brief review of the previous months Board Meeting.

Township Engineer Report:

Jeff Stabnow spoke in regard to the proposed projects for 2021. Gosslee Beach Road would be milled and re-tarred. Grobe Beach Road would be overlaid so the grader would not have to make the long trip up to it for grading such a short section of road. Linden Park Rd also has about ¼ mile of road that should be overlaid for the same reason. Poss Beach road may not be done. Jeff stated that some other townships are charging residents for overlaying roads especially dead-end roads. At one time it was paid at 70% by the township and 30% by the residents/property owners on the road. Some townships are including the seal coating along with the overlay which is more beneficial to the longevity of the road if done immediately after the asphalt is laid down. There are new methods of crack sealing in which large cracks are filled with aggregate in the hot mix to fill the larger cracks. It makes for a better fill and longer lasting fill.

Clerk: 1. Correspondence List: No action needed unless in depth look at an item.

New Business:

1. Donation Requests: History Arts & Cultural Assoc., OTC Historical Society, Pelican Rapids Public Library, Perham Center for the Arts:

A motion to donate \$500.00 to the Otter Tail Historical Society was made by Herseth and seconded by Dalman, motion carried.

2. Review Levy proposal for Annual Meeting:

Herseth reviewed the abbreviated report that will be given at the annual meeting

3. Town hall cleaning after groups free use of the hall – Doug:

There is a large amount of gravel coming in with extra meeting traffic and in some instances, crumbs are left on the kitchen counters. Groups that use the town hall as tax exempt should be reminded that the hall should be left in the same or better condition than when they arrived.

It was suggested that we look into a commercial cleaning firm to come to the town hall every other month to keep things in better condition. The clerk will look into some firms who could do the cleaning.

4. Discussion on billable expenses, (legal, time, mileage, recording, extra meetings, etc.) MAT attorney Fenske:

Sue Pepelnjak spoke with Steve Fenske from the Minnesota Association of Township about our billing for Cartway petitions and other instances of escrow account requirements. He said we should be billing every cost to the petitioners; the township should not absorb any of those costs. Even if our attorney bills as General Charges if the cost can be shown to be due to the petition it should be bill to that petitioner.

Old Business:

1. Pelican Point (Horn Trust): Letter & deadline:

Our attorney received a response from the Horn family. Horn had some questions regarding the license agreement for their encroachment. We will hold off on the filing of legal charges as long as we are making some headway but if he begins to stonewall the township, we will immediately file civil and legal charges for the encroachment and demand immediate removal of the encroachment.

Town Board Matters to be addressed:

1. Stenger Dust Control:

A motion was made to contract with Stenger Dust Control for the upcoming dust guard application. They will be at \$1.00 per gallon if we use over 2,500 gallons. We will have Supervisor Dalman ride along with them when the product is applied and we will be doing around 50% coverage or less in some areas. Motion was made by Herseth and seconded by Seifert; motion carried.

2. Pelican Rapids Fire Dept. billing:

Review what would be discussed at the annual meeting.

3. LLLA Meetings and Picnic at Dunn Townhall: May 8, July 24, Sept 11, 2021. Need applications for group size and Board approval:

Rental dates have been tentatively approved for the date requested.

4. **Echo Bay** was donated to Otter Tail County to be used as a Park. The County wants to establish a road in to the are of the current easement of 16 feet. Dave Johnson told them that they would have to contact the land owners to get a wider easement for a road access to the park.

5. A **Spring Road Tour** was discussed as to whether the Supervisors would be available on Tuesday, March 16th to do the tour. We would begin from the Town hall at 8:30am. The date and time were acceptable to all.

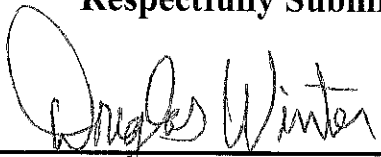
Adjourn: A motion to adjourn was made by Seifert and seconded by Dalman.

Meetings/Hearings:

Regular Monthly Meeting: April 12, 2021 at 7pm

ANNUAL MEETING: Tomorrow 7:00PM, March 9, 2021

Respectfully Submitted,



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township