

**DUNN TOWNSHIP, COUNTY OF OTTER TAIL
STATE OF MINNESOTA
APPROACH PERMIT APPLICATION**

Date of Application: _____ 20 _____

Applicant: _____ Phone Number _____

Address: _____ City: _____ State/Zip: _____

Project Address: _____ **Section:** _____

Parcel Number _____

This parcel is more than 1000' from any lake. _____ I am within Lake Shore Management and have contacted them. _____

Contractor Name: _____ Phone Number: _____

Contractor Address: _____ City: _____ State/Zip: _____

Approach and Driveway Policy Requirements

1. All new approaches and driveways to Town roads must be approved by the Town Board prior to construction to assure adequate line of sight and for determination of necessary drainage.
2. The cost of the constructing or rebuilding an approach or driveway shall be the owner's responsibility.
3. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during the construction of an access, driveway, or installation of drainage facilities.
4. The right-of-way must be cleaned up after work is completed.
5. Approaches and driveways fill slopes shall be constructed 4:1 (4' horizontal to 1' vertical) where existing roadside slopes are 4:1 or better and shall be hand finished and seeded.
6. **Approaches and driveways shall be so constructed so that they have a minimum hard surface top of no less than 20 feet and shall slope down and away from the shoulder line of the highway for a distance of at least 15 feet with a fall of at least 6 inches.**
7. Culverts, where deemed necessary by the Town Board, are to be provided by the property owner.
8. Only new concrete, corrugated metal or corrugated plastic shall be used.

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9. Each line of culvert installed shall be made of only one type and design of material.
10. All culverts shall have aprons and a minimum diameter of 12 inches.
11. All culverts shall have a minimum of 12 inches of cover, excluding aggregate base and surfacing materials, and shall have adequate length to achieve 1:4 slopes or flatter.
12. A site permit shall be obtained before the Town Board will consider approach or driveway approval.

Supervisors Signatures for Approval and Permitting:

APPROVED _____ **NOT APPROVED** _____

Date: _____ **20** _____

1. _____ **2.** _____ **3.** _____

4. _____ **5.** _____

This application must have a minimum of 2 signatures.

AGREEMENT: I HEREBY CERTIFY THAT THE INFORMATION HEREIN IS CORRECT AND AGREE TO DO THE WORK IN ACCORDANCE WITH THE DESCRIPTION SET FORTH AND ACCORDING TO THE PROVISIONS OF THE POLICIES AND ORDINANCES OF DUNN TOWNSHIP, MINNESOTA. I FURTHER AGREE THAT ANY PLANS AND SPECIFICATIONS SUBMITTED WITH THIS APPLICATION SHALL BECOME PART OF THIS PERMIT APPLICATION, AND THAT I WILL COMPLY WITH ALL STATE, FEDERAL AND COUNTY REGULATIONS. I ALSO UNDERSTAND THAT THIS PERMIT SHALL EXPIRE ONE (1) YEAR FROM THE DATE OF ISSUE.

DATE: _____

SIGNATURE OF OWNER

DATE: _____

TOWNSHIP CLERK

For Office Use Only:

Fee: _____ Fee received/paid: Y / N