

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, JANUARY 10, 7:00 PM

Board Members present: David Johnson, Ross Herseth, Bob Dalman, Duane Seifert, Mary Nyquist, Sue Pepelnjak, and Clerk Sandy Tingelstad

The Board Meeting was called to order at 6:59 pm by Chairman David Johnson with the Pledge of Allegiance.

Approval of the Agenda: Duane Seifert made a motion to approve the agenda. The motion was seconded by Ross Herseth. Motion approved.

Clerk Meeting Minutes: Minutes from the December 13, 2021 Board Meeting and 2022 Reorganization meeting were reviewed. David Johnson corrected the date of the next meeting in the Board meeting minutes from January 11, 2022 to January 10, 2022. Motion by Bob Dalman to approve the Board meeting minutes as corrected. The motion was seconded by Duane Seifert. Motion approved. Ross Herseth made a motion to approve the 2022 Reorganization meeting minutes. Bob Dalman seconded the motion. Motion approved.

Treasurer's Report: Township Treasurer Sue Pepelnjak presented financial statements for the month of December, 2021 and January, 2022 claims. Motion by Duane Seifert to approve the December, 2021 financial statements. Motion seconded by Ross Herseth. Motion approved.

Motion by Bob Dalman to approve the January, 2022 claims. The motion was seconded by Mary Nyquist. Motion approved.

Correspondence: 1) Notice of Hearing for Variance from OTC and 2) Local Pheasants Forever Banquet announcement date. No Board action taken.

PVHD Representative Report: Dave Slotten was ill for the meeting and sent the monthly Board Meeting report for December 22, 2021 and the November, 2021 financial statements. Report reviewed by the board.

Road Report: 1) Jeff Stabnow engineer's report- a) completing an engineer's feasibility study on the Lost Highway (470th). Mr. Stabnow will have the report ready for the Annual meeting on March 8, 2022. b) reviewed the sealcoating completed by Central Specialties on township roads last summer c) checked township roads for cracks. Mr. Stabnow will check on a new method of fixing the cracks that would not require sealcoating the entire road.

2) Zion Lutheran Church held their annual Christmas Closet in November, 2021. On the day of the event, the roads were glare ice. An invoice was sent to the church for sand and salt applied in the church parking lot and on the Franklin Lake Road. Zion Lutheran Church is requesting to be reimbursed in the amount of \$175.00 for the sand and salt that was applied to Franklin Lake Road, which is a township road. Ross Herseth made a motion to reimburse Zion Lutheran Church for \$175.00. Duane Seifert seconded the motion. Due to conflict of interest, Bob Dalman and David Johnson abstained from voting on the motion. Motion approved.

3) Fish Lake Road approach – Mr. Lance Frier has requested to be on the agenda for the next monthly board meeting re: an approach on Fish Lake Road.

4) Edlynn Beach Trail – homeowners were not in attendance at the board meeting. Ross Herseth reviewed board meeting minutes from 1996-2006 and found no reference to Edlynn Beach Trail in minutes. Based on the information, it appears that a town road was never established at the location.

Bob Dalman reported that the Minimum Maintenance Road signs did not get installed last fall.

Properties Report: 1) Mr. Plummer, Shad Hanson, is installing a condensation pump and will fix the toilet in the women’s bathroom when the parts arrive.

2) Bob Dalman reported the screws are stripped on the east exterior door of the townhall. A new door knob will be installed.

3) Ross Herseth reported that the townhall air exchanger is not working and burned out. Because of the age of the air exchanger, parts are no longer available. Terry Schritz will be contacted re: installing a new air exchanger.

Zoning Report: no report

Other Reports: 1) ARPA Report – the township received an email from MATS that ARPA funds can be deposited in the general fund and used for township roads.

Old Business: 1) Cell Phones – Ross Herseth will write a report for the February monthly meeting re: township purchase of cell phones for the township officers.

New Business: 1) 2023 Tax Levy – Ross Herseth presented a report for the 2023 Dunn Township Tax Levy. Town Supervisors will review the report for presentation at the annual meeting.

2) Chris Brenk from Computer Technologies in Detroit Lakes sent a price quote for weekly backups, virus protection, and computer support for the maintenance of the township computers. Ross Herseth made a motion to have Computer Technologies provide computer maintenance for the township computers. Mary Nyquist seconded the motion. Motion approved.

The Town Board will conduct an audit of the 2021 financial statements immediately following the board meeting.

The next Board meeting will be February 14, 2022 at 7:00 pm.

Bob Herseth made a motion to adjourn the meeting. Duane Seifert seconded the motion.

The checks were signed and the meeting adjourned at 8:21pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

