

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, APRIL 11, 7:00 PM

Board Members present: David Johnson, Ross Herseth, Bob Dalman, Duane Seifert, Mary Nyquist, Susan Pepelnjak, and Clerk Sandy Tingelstad

The Board Meeting was called to order at 7:00 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda: Mary Nyquist made a motion to approve the agenda as presented. Duane Seifert seconded the motion. Motion approved.

1a. Howard Bjerke could not attend. Will be added to the May 9, 2022 board meeting agenda.

1b. Lance Frier-Mr. Frier received a driveway slope violation letter from Dunn Township and was present to confer with the board on the remedy required to be within Dunn Township road standards. Mr. Freier requested a meeting with township supervisors, the project contractor, and himself to come to an agreement on a solution for a remedy. The town supervisors agreed to a meeting and will be in contact with Mr. Frier to set up a date and time.

Clerk Meeting Minutes: Minutes from the March 14, 2022 Board Meeting. Motion by Duane Seifert to approve the Board meeting minutes. The motion was seconded by Ross Herseth. Motion approved.

Treasurer's Report: Treasurer Sue Pepelnjak presented the March, 2022 financial statements and April, 2022 claims for approval. A motion was made by Bob Dalman to approve the March, 2022 financial statements. The motion was seconded by Mary Nyquist. Motion approved.

Discussion by the board on current snow plowing contract. Arntson Const submitted a claim for March, 2022 with a fuel surcharge included. The current snow plowing contract contains no provisions for a fuel surcharge. The current contract will require amending. The board will renegotiate the contract with Arntson Const to include a fuel surcharge provision and pay the March, 2022 fuel surcharge upon agreement between Arntson Const and the town board. Ross Herseth made a motion to approve the April, 2022 claims. Duane Seifert seconded the motion. Motion approved.

Correspondence: Correspondence was read. No Board action taken.

PVHD Representative Report: Dave Sloten presented the PVHD financial report from February, 2022 and the March, 2022 board meeting report.

Road Report: 1) Corbin Excavating sent a quote for 2022 Magnesium Chloride application to the township roads. Ross Herseth made a motion to approve the 2022 Corbin Excavating quote for Magnesium Chloride. Duane Seifert seconded the motion. Motion approved.

2) Discussion on an ordinance regulating driveways and driveway accesses. A public hearing was set for 3:00 pm, May 5, 2022, at the Dunn Town Hall.

3) The township spring road tour was set for 8:00 am, May 5, 2002, commencing at the Dunn Town Hall. A quorum will be present.

4) A resident on Dunn Lane has water running into her garage. David will call engineer, Jeff Stabnow, to look at the problem and suggest a solution to resolve it.

Properties Report: 1) Zierke & Zierke Lawn Services sent a quote for 2022 lawn services at the town hall. Preferred Lawn has done the service in the past. Sandy will check with them to see if they are planning on mowing in 2022.

Zoning Report: no report

Other Reports: 1) ARPA Report – Sue and Sandy are having difficulty getting into the US Treasury to file the ARPA report. After reviewing the ARPA reporting procedure and standards, it appears to be beneficial to keep the number of projects and contractors using ARPA funds to a minimum. Only \$85.25 of the ARPA funds have been used to date. Because of the reporting difficulty, Ross Herseth made a motion to move the \$85.25 used out of the ARPA Fund to the General Fund. Duane Seifert seconded the motion. Motion approved.

Old Business: Driveway permits and the Corbin Excavating magnesium chloride contract was discussed and voted on in the Road report.

New Business: 1) Sandy presented Resolution 2022-05-Adopting the Minnesota Townships General Retention Schedule to the board. The schedule sets forth procedures for township records retention. If approved and signed by the town board, the resolution is sent to the Minnesota Historical Society for approval of the procedures for the township to follow for record keeping. Ross Herseth made a motion to approve Resolution 2022-05. Bob Dalman seconded the motion. Motion approved. The resolution was signed and Sandy will forward it to the Minnesota Historical Society for approval.

2) Lakeland General Store 3.2 Liquor License request – Duane made a motion to sign the 3.2 Liquor License for Lakeland General Store. Mary Nyquist seconded the motion. Motion approved. Dave and Sandy signed the license.

3) Egge Const sent a quote for Class 5 gravel. Discussion by the board and would like to have clarification of the fuel surcharge. The quote is tabled until the May board meeting.

The next Board meeting will be May 9, 2022 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Bob Dalman seconded the motion.

The checks were signed and the meeting adjourned at 8:16 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk