

## DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

DECEMBER 12, 2022 7:00 PM

Board Members present: David Johnson, Ross Herseth, Bob Dalman, Duane Seifert, Mary Nyquist, and Clerk Sandy Tingelstad

The Board Meeting was called to order at 6:57 pm by Chairman David Johnson with the Pledge of Allegiance.

**Agenda:** Duane Seifert made a motion to approve the agenda as printed. Motion seconded by Bob Dalman. Motion approved.

1a. Lake Hills Road – Washington Mandonado and another resident were present to discuss paving Lake Hills Road. After a presentation by Mr. Mandonado, the board expressed concern that Lake Hills Road has never been brought up to township road specs as established by Resolution 2019-03 and agreed upon November 26, 2019 and signed by William and Linda Blasczyk. Until Lake Hills Road is brought up to township road specs, the board will not consider paving the road.

**Clerk Meeting Minutes:** Minutes from the November 14, 2022 Board Meeting were presented. Motion by Mary Nyquist to approve the Board meeting minutes. The motion was seconded by Ross Herseth. Motion approved.

**Treasurer's Report:** Deputy Treasurer Christie Shulstad was not present for the meeting but remitted the November financial report and December, 2022 claims list for board approval.

Bob Dalman made a motion to approve the November financial report. Motion seconded by Duane Seifert. Motion approved.

Mary Nyquist made a motion to approve the December claims. Ross Herseth seconded the motion. Motion approved.

David Johnson reported that a Money Market account has been set up a Bell Bank.

**Correspondence:** Correspondence was read. No Board action taken.

**PVHD Representative Report:** Mr. Dave Sloten, PVHD Representative, was present for the board meeting and gave a report on the November 28, 2022 board meeting and approved financial report for October 31, 2022.

**Road Report:** 1) Jeff Stabnow-Engineer's Report – Jeff Stabnow gave an update on the Lost Highway (470<sup>th</sup>) road project. Interstate Engineering presented the town board with a proposal to survey and prepare a Certificate of Survey with centerline description of 470<sup>th</sup> St for use by the township in establishing township right of way. The estimated fee is \$6000. Board discussion of the right of way and subsequent recording of the right of way. Bob Dalman made a motion for Interstate Engineering to survey and prepare documents to record the Lost Highway (470<sup>th</sup> St). Motion seconded by Duane Seifert. Motion approved.

Ross Herseth made a motion to authorize road boring on the Lost Highway (470<sup>th</sup> St). Motion was seconded by Mary Nyquist. Motion approved.

2) Approach permit violations – there remains two residences on Fish Lake Road that have not brought their approaches up to township road specs. The board will send a letter to property owners reminding them.

3) Ross Herseth made a motion to approve Resolution 2022-09 -**Resolution Temporarily Closing Minimum Maintenance Road During Winter Months**. Duane Seifert seconded the motion. Motion approved.

**Properties Report:** No report.

**Zoning Report:** no report

**Other Reports:** 1) ARPA Report – no report due until 4/30/2023.

**Old Business:** No old business

**New Business:** No new Business

The 2023 Dunn Township Reorganization meeting will be January 9, 2023 at 6:00 pm.

The next Board meeting will be January 9, 2023 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Mary Nyquist.

The checks were signed and the meeting was adjourned at 8:14 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk