

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

FEBRUARY 13, 2023 7:00 PM

Board Members present: David Johnson, Mary Nyquist, Bob Dalman, Duane Seifert, Adrian Lund, Clerk Sandy Tingelstad, and Deputy Treasurer Christie Shulstad

The Board Meeting was called to order at 7:02 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda: The Fire Dept report was added to the agenda under Other Reports. Bob Dalman made a motion to approve the agenda with the Fire Dept report addition. Motion seconded by Duane Seifert. Motion approved.

1a. Beth Schupp from Fair Hills, Inc requested approval for the 2023 liquor license. Bob Dalman made a motion to approve the Fair Hills, Inc 2023 liquor license. Duane Seifert seconded the motion. Motion approved. The license was signed by board chairman David Johnson and Township clerk Sandy Tingelstad.

1b. Charles Kvare requested board signatures for Kvare's Beauty Bay S, 4th Addition plat. Duane Seifert made a motion to sign the plat. Bob Dalman seconded the motion. Motion approved. The plat was signed by board chairman David Johnson.

1c. Discussion by the board of the prior Public Hearing at 6:00 pm. Adrian Lund made a motion to approve **Resolution 2023-01-Resolution to Approve and Record 470th Street as a Town Road Pursuant to Minnesota Statutes, Section 164.35**. Mary Nyquist seconded the motion. Motion approved. Two additional exhibits will need to be added before recording the resolution.

Clerk Meeting Minutes: Minutes from the January 9, 2023 Board Meeting and the Reorganization Meeting were presented. Bob Dalman made a motion to approve the Board Meeting minutes. Motion seconded by Duane Seifert. Motion approved. Duane Seifert made a motion to approve the 2023 Reorganization Meeting minutes. Motion was seconded by Mary Nyquist. Motion approved.

Treasurer's Report: Deputy Treasurer Christie Shulstad presented the January, 2023 financial report and February, 2023 Claims List for Approval. Mary Nyquist made a motion to approve the January, 2023 financial report. Duane Seifert seconded the motion. Motion approved.

Adrian Lund made a motion to approve the February, 2023 claims list. Bob Dalman seconded the motion. Motion approved.

Correspondence: Correspondence was read. No Board action taken.

PVHD Representative Report: Mr. Dave Slotten, PVHD Representative, was not present for the board meeting but submitted a report on the January 23, 2023 board meeting and the December, 2022 financial report.

Road Report:

Properties Report: 1) Board review of Town Hall rental policy. No board action taken.

2) Discussion of PRHS Class of 1973 request to rent the townhall for their 50th class reunion. Request was approved.

Zoning Report: No report.

Other Reports: 1) Ross Herseth presented the board with the 2022 Receipts, Disbursements, and Balances for the General Fund, Road and Bridge Fund, and the Fire Fund to set the 2024 Budget Levy. The proposed Budget Levy for 2024 is \$30,000 for the General Fund, \$520,000 for the Road and Bridge Fund, and \$60,000 for the Fire Fund. The township proposed 2024 tax levy is \$610,000.

Old Business: No old business

New Business: 1) Bob Dalman made a motion to approve **Resolution 2023-02-A Resolution to establish property authority for financial accounts.** Adrian Lund seconded the motion. Motion approved. Duane Seifert made a motion to approve **Resolution 2023-03-A Resolution to establish compensation for Township officials.** Bob Dalman seconded the motion. Motion approved.

2) 2024 Budget Levy – Mary Nyquist made a motion to approve the 2024 Dunn Township Budget Levy for the township annual meeting. Duane Seifert seconded the motion. Motion approved.

3) Board discussion on setting consulting fees for Ross Herseth. Adrian Lund made a motion to set Mr. Herseth's consulting fees at \$50.00/hour. Duane Seifert seconded the motion. Motion approved.

4) The Board of Audit reviewed and examined the 2022 township receipts and disbursements.

The next Board meeting will be March 13, 2023 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Mary Nyquist.

The checks were signed and the meeting was adjourned at 9:00 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

As on 1/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	73,917.98	798.26	0.00	0.00	1,935.38	0.00	0.00	72,780.86	0.00	72,780.86
Road and Bridge	254,067.52	4,418.92	0.00	0.00	35,793.43	0.00	0.00	222,693.01	303,800.00	526,493.01
Fire Fund	36,304.27	528.51	0.00	0.00	0.00	0.00	0.00	36,832.78	0.00	36,832.78
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	110,000.00
Wetli Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Henry Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scherer Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CARE'S ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA - American Rescue Plan Act	98,463.30	0.00	0.00	0.00	0.00	0.00	0.00	98,463.30	0.00	98,463.30
Total:	462,753.07	5,745.69	0.00	0.00	37,728.81	0.00	0.00	430,769.95	413,800.00	844,569.95