

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, MAY 8, 2023 7:00 PM

Board Members present: David Johnson, Mary Nyquist, Duane Seifert, Adrian Lund, Clerk Sandy Tingelstad, and Treasurer Sue Pepelnjak

The Board Meeting was called to order at 6:59 pm by Chairman David Johnson with the Pledge of Allegiance.

Citizen Comment – A resident from Fish Lake Road approached the board re: water runoff onto her property in the spring and other heavy precipitation events. The ditch is not draining and an existing culvert is not draining adequately. Arntson Construction will fix the ditch and the township will send a letter to the neighboring home owner re: replacing the culvert under their driveway.

Agenda Approval: Duane Seifert made a motion to approve the agenda as printed. Mary Nyquist seconded the motion. Motion approved.

1a: Lakeland General Store Liquor Permit – Adrian Lund made a motion to approve a liquor permit for Lakeland General Store. Duane Seifert seconded the motion. Motion approved. The township chairman and clerk signed the permit.

Clerk Meeting Minutes: Minutes from the April 10, 2023 Board Meeting were presented. Adrian Lund made a motion to approve the Board Meeting minutes. Motion seconded by Mary Nyquist. Motion approved.

Treasurer's Report: Treasurer Sue Pepelnjak presented the April, 2023 financial report and May, 2023 Claims List for Approval. Duane Seifert made a motion to approve the April, 2023 financial report. Adrian Lund seconded the motion. Motion approved.

Duane Seifert made a motion to approve the May, 2023 claims list. Mary Nyquist seconded the motion. Motion approved.

*Board discussion on the purchase of a six month CD. The matter is tabled until the June, 2023 board meeting.

*Work has begun on the 470th St road rebuild. Adrian Lund made a motion to use the ARPA Fund monies for the 470th St rebuild. Duane Seifert seconded the motion. Motion approved.

Correspondence: Correspondences were read. No Board action taken.

PVHD Representative Report: Mr. Dave Slotten, PVHD Representative gave a report on the April 24, 2023 board meeting and the March, 2023 financial report.

Road Report: 1) Engineer Jeff Stabnow gave an update on the 470th St road project. Trees have been removed and the construction plans will be ready in 1-2 weeks for bidding proposals to begin.

*2) Fish Lake Road violations – Chairman David Johnson met with the engineer on one of the driveways in violation of township road policy. The engineer has agreed to grind down the corner of the cement driveway where the snow plow wing catches. The board and Arntson Construction will monitor the driveway repair next winter when snow removal begins. The other driveway in violation was tabled to Old Business at the June, 2023 board meeting.

*3) Ross Herseth presented updated road policies and ordinance. The board will review and vote at the June 12, 2023 monthly board meeting.

Properties Report: 1) Hall rentals – there are three hall rentals scheduled for May 20, May 27, and June 3. David Johnson will open and lock the town hall for the May 20 and June 3 events. Sue Pepelnjak will open and lock for the May 27 event.

Zoning Report: 1) Permit applications – Chairman David Johnson will inspect the permit applications as they come in to the township.

Other Reports: 1) The annual ARPA report was filed to the U.S Treasury on April, 10, 2023.

Old Business: No Old Business

New Business: 1) Cartway procedure – a citizen from another township in Minnesota has requested the procedure for vacating a cartway from Dunn Township. Chairman David Johnson conversed with the citizen and Dunn Township will send the procedure that was used for the cartway vacation.

The next Board meeting will be June 12, 2023 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Mary Nyquist.

The checks were signed and the meeting was adjourned at 8:23 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

As on 4/30/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	73,917.98	1,960.58	0.00	0.00	27,976.55	0.00	0.00	47,902.01	0.00	47,902.01
Road and Bridge	254,067.52	36,749.32	0.00	0.00	125,751.84	0.00	0.00	165,065.00	303,800.00	468,865.00
Fire Fund	36,304.27	528.51	0.00	0.00	31,070.48	0.00	0.00	5,762.30	0.00	5,762.30
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	110,000.00
Wetli Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Henry Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scherer Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CARE'S ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA - American Rescue Plan Act	98,463.30	0.00	0.00	0.00	0.00	0.00	0.00	98,463.30	0.00	98,463.30
Total:	462,753.07	39,238.41	0.00	0.00	184,798.87	0.00	0.00	317,192.61	413,800.00	730,992.61