

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, AUGUST 14, 2023 7:00 PM

Board Members present: David Johnson, Mary Nyquist, Duane Seifert, Adrian Lund, Bob Dalman, Clerk Sandy Tingelstad, and Treasurer Sue Pepelnjak

The Board Meeting was called to order at 6:59 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda Approval: There was 1 addition to the agenda under Citizen's Requests – 1) Lyndon Johnson – plat for Lizzie View Addition.

Bob Dalman made a motion to approve the agenda with the one addition. Duane Seifert seconded the motion. Motion approved.

Citizen Requests: Lyndon Johnson requested town board approval and signature for the Lizzie View Addition plat. Bob Dalman made a motion to approve and sign the Lizzie View Addition plat. Adrian Lund seconded the motion. Motion approved. Chairman David Johnson signed the plat.

1a. Brian Korf (PR School Superintendent), Derrick Nelson (Elem School Principal and Activities Director), and Molly Welch (school board member) presented PR Schools activities, career certification programs, college credit opportunities, and other academic interests offered in the Pelican Rapids school system. PR School representatives are planning to attend fall township board meetings to inform the public about the school activities and curriculums and to receive any input from township citizens.

Clerk Meeting Minutes: Minutes from the July 10, 2023 Board Meeting were presented. Duane Seifert made a motion to approve the Board Meeting minutes. Motion seconded by Mary Nyquist. Motion approved.

Treasurer's Report: Treasurer Sue Pepelnjak presented the July, 2023 financial report and August, 2023 Claims List for Approval. Mary Nyquist made a motion to approve the July, 2023 financial report. Duane Seifert seconded the motion. Motion approved.

Mary Nyquist made a motion to approve the August, 2023 claims list. Bob Dalman seconded the motion. Motion approved.

Board discussion on preparation of annual reports. Ross Herseth will prepare the annual reports with Adrian Lund assisting in the report preparation.

Correspondence: No correspondence received.

PVHD Representative Report: Mr. Dave Sloten, PVHD Representative gave a report on the July 24, 2023 board meeting and the June, 2023 financial report.

Road Report: 1) 470th St – Engineer Jeff Stabnow reported that materials are being ordered for the scheduled September 1, 2023 beginning construction of 470thSt.

Labrador Beach Road culvert replacement is complete but still needs some work in a couple of areas.

2) Dahl Road Right of Way – David Johnson met with Anderson Surveying and the property owner.

Surveying cost for reducing the road right of way is \$2600. The property owner will assume the surveying costs and all other costs that will be incurred with the road right of way changes.

3) Tar Patching – David Johnson has a list of all township roads that need tar patching. The roads will be repaired by winter.

4) Brush Cutting – Scambler Township is renting a tractor with a long arm attachment for fall ditch brush cutting and inquired if Dunn Township would consider cost sharing the rent and transport expense. Arntson Construction is the process of getting prices.

Properties Report: 1) August 26 and September 9 are the dates that the Dunn Town Hall is booked for rental. David Johnson will open the townhall on August 26 for the Class of 1973 reunion and Sandy Tingelstad will open on September 9 for the Lake Lizzie Lakeshore Assn Fall meeting.

Zoning Report:

Other Reports: No report.

Old Business: 1) Fish Lake Road #s 50587 and 50591 violations –the property owner has sent an approach permit application. David Johnson and Bob Dalman are scheduled to meet with the contractor for Dabbert Custom Homes on August 22, 2023 to discuss the violation and changes to the driveway if needed.

New Business: 1) Town board members were contacted by Mr. Mike Benson. Mr. Benson is contacting Dunn and Scambler board members re: a localized fire station. Brief discussion by the board but is only in the discussing stage at this point.

The next Board meeting will be September 11, 2023 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Bob Dalman.

The checks were signed and the meeting was adjourned at 8:03 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

As on 8/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	73,917.98	44,176.98	0.00	0.00	47,785.56	0.00	0.00	70,309.40	0.00	70,309.40
Road and Bridge	254,067.52	295,865.49	0.00	0.00	312,085.61	150,000.00	0.00	88,847.40	453,800.00	542,647.40
Fire Fund	36,304.27	36,848.54	0.00	0.00	31,070.48	0.00	0.00	42,082.33	0.00	42,082.33
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	110,000.00
Wetli Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Henry Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scherer Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CARE'S ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA - American Rescue Plan Act	98,463.30	0.00	0.00	0.00	98,463.30	0.00	0.00	0.00	0.00	0.00
Total:	462,753.07	377,891.01	0.00	0.00	489,404.95	150,000.00	0.00	201,239.13	563,800.00	765,039.13