

DUNN TOWNSHIP MEETING MINUTES-APPROVED

REORGANIZATION MEETING FOR YEAR 2024

JANUARY 8, 2024

The meeting was called to order at 8:39 pm by Chairman David Johnson.

The Pledge of Allegiance will be recited at the previous 7:00 Town Board Meeting.

1. Approve the Agenda – Duane Seifert made a motion to approve the agenda as printed. Mary Nyquist seconded the motion. Motion approved.
2. Select the Town Chair – Duane Seifert made a motion to appoint David Johnson as the town chair. Mary Nyquist seconded the motion. Motion approved.
3. Select the Town Vice Chair – Adrian Lund made a motion to appoint Mary Nyquist as the town vice chair. Motion seconded by Duane Seifert. Motion approved.
4. Designate a Road Supervisor and Assistant Road Supervisor – David Johnson was designated as the Road Supervisor. Adrian Lund volunteered to be Assistant Road Supervisor.
5. Designate a Permit Supervisor – David Johnson was designated as the Permit Supervisor with Mary Nyquist as Assistant Permit Supervisor.
6. Property Supervisor – Duane Seifert was designated to be the Property Supervisor.
7. Designate the Weed Inspector – Bob Dalman was designated to be the Weed Inspector with Duane Seifert as assistant.
8. Set compensation for town officers and employees, election judges, mileage (2024 IRS business mileage rate \$.67/mile), and telephone reimbursement – the 2024 meeting rate for town officers and employees will be \$120.00/meeting for the Town Chair and \$100.00/meeting for the town officers and employees. The annual meeting moderator fee will be \$100.00. The 2024 hourly rate for town officers, employees, and judges will remain at \$30.00/hour. Town officer and employee telephone reimbursement will remain at \$25.00/month and the 2024 mileage rate will be paid at the 2024 IRS business mileage rate of \$.67/mile.

9. Set meeting compensation for PVHD representative - \$200.00/month will be paid to the PVHD representative upon attendance at the town meeting with a report.
10. Set township posting site(s) – Lakeland General Store display board, town hall display board, and the township website were designated at the township posting sites.
11. Designate an official newspaper – The Press will be the official township newspaper.
12. Designate a bank as the town depository – Bell Bank of Pelican Rapids will be the town depository.
13. Set 2024 township fee schedule – the Public Hearing fees were raised to \$850.00. all other fees will remain the same for 2024.
14. Set Gopher, muskrat, and beaver bounty – gopher bounty will be \$5.00/gopher. Muskrat bounty was set at \$20.00/muskrat and \$100/beaver. **Note: Muskrat and beaver bounties are only paid by the township in the event of road right of way issues and request by the board for the trapping.**
15. Adopt a schedule for 2024 Town Board monthly meetings – the second Monday of the month at 7:00 pm was set for the 2024 monthly town board meetings.

Mary Nyquist made a motion to approve Agenda items *4 through *15. Motion seconded by Bob Dalman. Motion approved.
16. Town Cash Basis financial reporting form will be filed by March 31, 2024 to the Minnesota Secretary of State (Treasurer)
17. A list of 2024 town officers will be sent to OTC and township association (Clerk)
18. Unfinished Business (public input-advisory only) – no public input
19. New Business (public input-advisory only) – no public input
20. Motion by Bob Dalman to adjourn the 2024 Reorganization meeting. Motion seconded by Mary Nyquist. Motion approved.
21. The meeting was adjourned at 9:08pm.

Respectfully submitted by Sandy Tinglestad, Dunn Township Clerk