

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, DECEMBER 11, 2023 7:00 PM

Board Members present: David Johnson, Mary Nyquist, Duane Seifert, Adrian Lund, Bob Dalman, and Clerk Sandy Tingelstad

The Board Meeting was called to order at 7:00 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda Approval:

Add Adrian Lund under Other Reports. Adrian will give a report on the MATs workshops held at the MATs Annual Conference. Mary Nyquist made a motion to approve the agenda. Duane Seifert seconded the motion. Motion approved.

Clerk Meeting Minutes: Minutes from the November 13, 2023 Board Meeting were presented. Adrian Lund made a motion to approve the November 13, 2023 Board Meeting minutes. The motion seconded by Bob Dalman. Motion approved.

Treasurer's Report: Clerk Sandy Tingelstad presented the November, 2023 financial report and December, 2023 claims list for approval. Duane Seifert made a motion to approve the November, 2023 financial report. Mary Nyquist seconded the motion. Motion approved.

Adrian Lund made a motion to approve the December, 2023 claims list. Mary Nyquist seconded the motion. Motion approved.

Bell Bank loan fees of \$194.75 were paid on the loan closing date. Bob Dalman made a motion to approve the Bell Bank loan fee of \$194.75. Duane Seifert seconded the motion. Motion approved.

Correspondence: A notice of Hearing for Variance from OTC Shoreland Management and LTAP workshop schedule were presented. No board action taken.

PVHD Representative Report: Mr. Dave Slotten, PVHD Representative gave a report on the November 27, 2023 board meeting and the October 31, 2023 financial report.

Road Report: 1) 470th St – Jeff Stabnow reported the 470th St rebuild is complete. The signs have been reinstalled and the ditches have been seeded. The Drews Construction bid is paid in full, however there remains an unpaid amount for extra fees charged for a mobilization of equipment charge while waiting for Wetlands permit approval and extra Class 5 fill brought in during construction. After discussion, the board agreed that the township is responsible for any extra material required during the construction phase but did not agree that the township should pay for the extra mobilization of equipment charge while waiting for the Wetland permit approval. David Johnson suggested that 2 township board members, the engineer, and Drews Construction meet after the first of the year to discuss a resolution for the extra mobilization of equipment fees. The 470th road contract needs to be signed off on by June, 2024.

2) Harry Wood-set right of way road vacation public hearing-the public hearing is set for January 8, 2024 to commence at 6:15 pm on site and continue at the Dunn townhall at 6:30 pm.

The monthly board meeting will follow at 7:00 pm with the 2024 Reorganization meeting following the board meeting.

3) Approve Resolution 2023-09 **Resolution Issuing an Order Vacating a Portion of Dahl Road and Awarding Damages** – Mary Nyquist made a motion to approve Resolution 2023-09. Duane Seifert seconded the motion. Motion approved.

4) Ross Herseith gave a report on the LRIP funding application. The application was filed by December 8, 2023. Decisions on funding recipients will not be available until March, 2024.

Properties Report: No report.

Zoning Report: No report.

Other Reports: Adrian Lund gave a report on workshops he attended at the MATs annual conference in St. Cloud.

Old Business: 1) Fish Lake Road violations – a letter was drawn up by the township attorney for board approval. The letter will be sent to owner of the approach violation. Adrian Lund made the motion to approve the letter and direct the attorney to send it. Bob Dalman seconded the motion. Motion approved.

New Business: 1) Set date for the township 2023 financial audit – the town board will audit the 2023 financial report on January 8, 2024 following the 2024 Reorganization meeting.

The next Board meeting will be January 8, 2024 at 7:00 pm followed by the 2024 Reorganization meeting.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Bob Dalman. Motion approved.

The checks were signed and the meeting was adjourned at 8:05 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

Statement of Receipts, Disbursements and Balances (Schedule 1)

as on 11/30/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	73,917.98	65,106.52	0.00	0.00	58,003.89	0.00	0.00	81,020.61	0.00	81,020.61
Road and Bridge	254,067.52	716,853.74	100,000.00	0.00	886,870.34	150,000.00	0.00	34,050.92	353,800.00	387,850.92
Fire Fund	36,304.27	60,014.40	0.00	0.00	65,156.37	0.00	0.00	31,162.30	0.00	31,162.30
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	110,000.00
Metli Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Henry Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scherer Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-0.00	0.00	0.00
CARE'S ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA - American Rescue Plan Act	98,463.30	0.00	0.00	0.00	98,463.30	0.00	0.00	0.00	0.00	0.00
Total:	462,753.07	841,974.66	100,000.00	0.00	1,108,493.90	150,000.00	0.00	146,233.83	463,800.00	610,033.83