

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, NOVEMBER 13, 2023 7:00 PM

Board Members present: David Johnson, Mary Nyquist, Duane Seifert, Adrian Lund, Bob Dalman, Clerk Sandy Tingelstad, and Deputy Treasurer Christie Shulstad

The Board Meeting was called to order at 6:58 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda Approval:

Adrian Lund made a motion to approve the agenda as printed. Bob Dalman seconded the motion. Motion approved.

1a. Dunn township resident Kristin Blom presented the board with plans to hold a public wellness gathering in 2025 and inquired if any permits would be required and if there would be any concerns by the board for the event. After discussion, the board had no concerns.

Clerk Meeting Minutes: Minutes from the October 10, 2023 Board Meeting and October 10, 2023 Public Hearing were presented. Adrian Lund made a motion to approve the October 10, 2023 Board Meeting minutes. The motion seconded by Duane Seifert. Motion approved.

Mary Nyquist made a motion to approve the October 10, 2023 Public Hearing minutes. The motion was seconded by Bob Dalman. Motion approved.

Treasurer's Report: Deputy Treasurer Christie Shulstad presented the October, 2023 financial report for approval. Duane Seifert made a motion to approve the October, 2023 financial report. Mary Nyquist seconded the motion. Motion approved.

Engineer Jeff Stabnow informed the board that the 470th St rebuild would be completed by end of the week of November 15, 2023 and payment to the contractor would be due. After board discussion, the board decided to pay Dennis Drews Inc. \$450,000 and add it to the November claims list for approval. Adrian Lund made a motion to work with Bell Bank and LPL Investments to finance the \$450,000 payment to Dennis Drews Inc. for the 470th St construction. Duane Seifert seconded the motion. Motion approved.

Deputy treasurer Christie Shulstad presented the November, 2023 claims list for approval. With the addition of the \$450,000 claim to Dennis Drews Inc., the November claims totaled \$508,301.75. Mary Nyquist made a motion to approve the November, 2023 claims list. Bob Dalman seconded the motion. Motion approved.

Correspondence: A thank you card, dates of the MATs annual meeting, and notice of the WOTTA fall meeting were read. No board action taken.

PVHD Representative Report: Mr. Dave Slotten, PVHD Representative gave a report on the October 23, 2023 board meeting and the September 30, 2023 financial report.

Road Report: 1) 470th St – the rebuild will be completed by November 14, 2023 2) Bob Dalman received a call re: the culvert on Henry's Hill road. David Johnson has looked at it. No board action taken

Properties Report: No report.

Zoning Report: No report.

Other Reports: Adrian Lund reported the Fire Response Committee met re: citizens interest in fire response times.

Old Business: **1)** Fish Lake Road violations – waiting for completion of a letter from the township attorney to send from the township. **2) Resolution 2023-08 Resolution Appointing a Township Project Manager-** Bob Dalman made a motion to approve Resolution 2023-08. Adrian Lund seconded the motion. Motion approved.

New Business: **1)** OTC website town officers' emails – after board discussion, only the Dunn township email will be on the OTC website and any emails to board members will be forwarded from the Dunn township email.

2) Set 2024 Reorganization Meeting – Bob Dalman made a motion to set the 2024 Reorganization Meeting to Monday, January 8, 2024 following the monthly board meeting. Adrian Lund seconded the motion. Motion approved.

3) Discuss winter townhall hours for Dec, 2023-Feb, 2024 – with less townhall activity in the winter months, the clerk suggested changing the townhall hours to Mondays, 9:00 am to 11:00 am for the months of Dec, Jan, and Feb and calling the clerk for an appointment for other times as needed. The board concurred and the change will be posted in The Press and on the Dunn Township website.

The next Board meeting will be December 11, 2023 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Bob Dalman. Motion approved.

The checks were signed and the meeting was adjourned at 7:55 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

As on 10/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	73,917.98	63,281.44	0.00	0.00	54,836.93	0.00	0.00	82,362.49	0.00	82,362.49
Road and Bridge	254,067.52	452,147.86	0.00	0.00	381,540.80	150,000.00	0.00	174,674.58	453,800.00	628,474.58
Fire Fund	36,304.27	58,664.89	0.00	0.00	65,156.37	0.00	0.00	29,812.79	0.00	29,812.79
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	110,000.00
Wetli Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Henry Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scherer Cartway Escrow Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CARE'S ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA - American Rescue Plan Act	98,463.30	0.00	0.00	0.00	98,463.30	0.00	0.00	0.00	0.00	0.00
Total:	462,753.07	574,094.19	0.00	0.00	599,997.40	150,000.00	0.00	286,849.86	563,800.00	850,649.86