

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, JUNE 10, 2024 7:00 PM

Board Members present: Mary Nyquist, Duane Seifert, Adrian Lund, Bob Dalman, Clerk Sandy Tingelstad, and Treasurer Sue Pepelnjak

The Board Meeting was called to order at 7:00 pm by Vice Chairperson Mary Nyquist with the Pledge of Allegiance.

Agenda Approval: Add Fire Response Committee report under New Business.

Duane Seifert made a motion to approve the agenda with the one addition. Adrian Lund seconded the motion. Motion approved.

Correspondence: No correspondence board actions. Sandy will call Dean's Bulk to schedule a propane gas check.

PVHD Representative Report: Mr. Dave Slotten, PVHD Representative gave a report on the 5/20/2024 board meeting and April 30, 2024 financial statements.

Clerk Meeting Minutes: Minutes from the May 13, 2024 board meeting were reviewed. Adrian Lund made a motion to approve the meeting minutes. Duane Seifert seconded the motion. Motion approved.

Treasurer's Report: Treasurer Sue Pepelnjak presented the May, 2024 financial report and June, 2024 claims for approval. Adrian Lund made a motion to approve the May, 2024 financial report. Bob Dalman seconded the motion. Motion approved.

Adrian Lund made a motion to approve the June, 2024 claims. Duane Seifert seconded the motion. Motion approved.

*Delaware Annuity matures July 9, 2024. The township was notified that there would be no penalty if withdrawn a month early. Adrian Lund made a motion to cash in the Delaware Annuity a month early. Duane Seifert seconded the motion. Motion approved.

*Bell Bank note payoff – board discussion to pay off the Bell Bank note with the early withdrawal of the Delaware Annuity. Duane Seifert made a motion to pay the balance of the Bell Bank note. Bob Dalman seconded the motion. Motion approved.

*CD discussion – the board discussed purchasing a six month CD with the remainder of the Delaware Annuity monies after the note pay off. Adrian Lund made a motion to purchase a six month \$100,000. CD with the remaining Delaware Annuity monies. Duane Seifert seconded the motion. Motion approved.

Road Report: 1) Sunset Beach pot holes – Jordan Arntson from Arntson Construction reported that they are in the process of fixing pot holes on the township roads.

2) Gary Larson (Henry Hill) – Mr. Larson reported a road washout issue on Henry's Hill road. Adrian Lund will look at the road.

3) L&M Service (weed spraying) – discussion by the board to have L&M Service spray for weeds. Adrian Lund made a motion to contact L&M Service for township weed spraying. Bob Dalman seconded the motion. Motion approved.

Properties Report: 1) Town Hall rentals – the PRHS Class of 1969 will rent the town hall from noon-6pm on July 12. Sandy will open the townhall for the event.
2) brush removal by the front display box – Duane Seifert will remove the brush.

Zoning Report: No report

Other Reports: 1) Weed Report – no report

Old Business: 1) Fish Lake Road violation – a legal letter was sent to the property owner from the township attorneys. The property owner has until July 1, 2024 to respond.

New Business: 1) Kennedy and Graven legal representation – township attorneys Troy Gilchrist and Jason Hill informed the town board that they are leaving Kennedy & Graven Chartered to form their own firm called Town Law Center PLLP. The letter requested how the board would like to have the township files handled. Adrian Lund made a motion to retain Town Lake Center PLLP as Dunn Township attorneys. Bob Dalman seconded the motion. Motion approved.

2) Fire Response Committee report – Adrian Lund reported that the committee will meet with PRFD Chief Shad Hanson and city administrator Lance Roisum for further discussion on fire service for rural townships.

The next Board meeting will be July 8, 2024 at 7:00 pm.

Duane Seifert made a motion to adjourn the meeting. Motion seconded by Bob Dalman. Motion approved.

The checks were signed and the meeting was adjourned at 8:07pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

As on 5/31/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	83,256.39	10,001.40	0.00	0.00	26,670.15	0.00	0.00	66,587.64	0.00	66,587.64
Road and Bridge	(76,759.44)	349,373.38	150,000.00	0.00	252,933.79	0.00	0.00	169,680.15	203,800.00	373,480.15
Fire Fund	31,162.30	36,039.71	0.00	0.00	36,251.71	0.00	0.00	30,950.30	0.00	30,950.30
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00	110,000.00
ARPA - American Rescue Plan Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ambulance Fund	0.00	11,600.00	0.00	0.00	0.00	0.00	0.00	11,600.00	0.00	11,600.00
Total :	37,659.25	407,014.49	150,000.00	0.00	315,855.65	0.00	0.00	278,818.09	313,800.00	592,618.09