

DUNN TOWNSHIP MEETING MINUTES-APPROVED
REORGANIZATION MEETING FOR YEAR 2025
DECEMBER 9, 2024

The meeting was called to order at 7:53 pm by Chairman David Johnson with The Pledge of Allegiance.

1. Approve the Agenda – David Johnson made a motion to approve the agenda as printed. Duane Seifert seconded the motion. Motion approved.
2. Oaths of Office taken by David Johnson, Bob Dalman, and Sue Pepelnjak.
3. Select the Town Chair – Bob Dalman made a motion to appoint David Johnson as the town chair. Duane Seifert seconded the motion. Motion approved.
4. Select the Town Vice Chair – Bob Dalman made a motion to appoint Mary Nyquist as the town vice chair. Motion seconded by Duane Seifert. Motion approved.
5. Designate a Road Supervisor and Assistant Road Supervisor – David Johnson was designated as the Road Supervisor. Adrian Lund volunteered to be Assistant Road Supervisor.
6. Designate a Permit Supervisor – Mary Nyquist was designated as the Permit Supervisor with David Johnson as Assistant Permit Supervisor.
7. Property Supervisor – Duane Seifert was designated to be the Property Supervisor.
8. Designate the Weed Inspector – Bob Dalman was designated to be the Weed Inspector with Duane Seifert as assistant.
9. Set compensation for town officers and employees, election judges, mileage (2025 IRS business mileage rate \$.70/mile), and telephone reimbursement – the 2025 meeting rate for town officers and employees will be \$120.00/meeting for the Town Chair and \$100.00/meeting for the town officers and employees. The annual meeting moderator fee will be \$100.00. The 2025 hourly rate for town officers, employees, and judges will remain at \$30.00/hour. Town officer and employee telephone reimbursement will remain at \$25.00/month and the 2025 mileage rate will be paid at the 2025 IRS business mileage rate of \$.70/mile.

10. Set meeting compensation for PVHD representative - \$200.00/month will be paid to the PVHD representative upon attendance at the town meeting with a report.
11. Set township posting site(s) – Lakeland General Store display board, town hall display board, and the township website were designated at the township posting sites.
12. Designate an official newspaper – The Press will be the official township newspaper.
13. Designate a bank as the town depository – Bell Bank of Pelican Rapids will be the town depository.
14. Set 2025 township fee schedule – 2024 fees will remain the same for 2025.
15. Set Gopher and beaver bounty – gopher bounty will be \$5.00/gopher. Beaver bounty will be set at \$125/beaver. **Note: Beaver bounties are only paid by the township in the event of road right of way issues and request by the board for the trapping.**
16. Adopt a schedule for 2025 Town Board monthly meetings – the second Monday of the month at 7:00 pm was set for the 2025 monthly town board meetings.
Duane Seifert made a motion to approve Agenda items *5 through *16. Motion seconded by Bob Dalman. Motion approved.
17. Town Cash Basis financial reporting form will be filed by March 31, 2025 to the Minnesota Secretary of State (Treasurer)
18. A list of 2025 town officers will be sent to OTC and township association (Clerk)
19. Unfinished Business (public input-advisory only) – no public input
20. New Business (public input-advisory only) – no public input
21. Motion by Bob Dalman to adjourn the 2025 Reorganization meeting. Motion seconded by Duane Seifert. Motion approved.
22. The meeting was adjourned at 8:12pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk