

## **DUNN TOWNSHIP ANNUAL MEETING MINUTES-APPROVED**

**TUESDAY, MARCH 12, 2024 7:00 PM**

The Board Meeting was called to order at 7:12 pm by Deputy Clerk Patricia Johnson with the Pledge of Allegiance.

The Deputy Clerk called for nominations for an annual meeting moderator. David Johnson made a motion to appoint Roscoe Herseth as moderator for the meeting. Adrian Lund seconded the motion. After two more calls for additional nominations, nominations were ceased.

### **ANNUAL MEETING AGENDA:**

**2023 Annual Meeting Minutes** – The minutes were read by Deputy Clerk Patricia Johnson. Bob Dalman made a motion to approve the 2023 annual meeting minutes as printed. Duane Seifert seconded the motion. Motion approved.

**2023 Annual Financial Report** – Township treasurer Susan Pepelnjak presented the year ending 12/31/2023 Cash Control Statement and Statement of Receipts, Disbursements, and Balances (Schedule 1) for 2023. Susan called for questions from the floor. With no questions from the floor, Mary Nyquist made a motion to approve the 2023 Financial Report. Motion was seconded by Adrian Lund. Motion approved.

**2023 Road Report** – Road Supervisor David Johnson presented a road report with 2023 completed road projects and 2024-2025 planned road projects. Planned projects include general road maintenance, complete Labrador Beach Road, touch up work on 470<sup>th</sup> St, overlay watch list on E Lake Lizzie Road, and paving 470<sup>th</sup> St, pending LRIP grant monies available in 2024, or Fall, 2025.

**2023 Fire Dept Report** – Town Supervisor Adrian Lund attended the annual meeting of the PR Fire Dept and gave a report of 2023 Dunn Township fire calls and a 2024 funding request of \$74,000 from Dunn Township based on fire call responses in 2023. Dunn Township used 25% of the PRFD man hours and calls.

**2023 PVHD Report** - PVHD Representative Dave Sloten gave a 2023 PVHD financial report and a report on management, staffing, residency percentages at each facility, 147 employees, etc to the hospital district. PVHD continues to receive grants due to COVID and received a 5 star rating. A question was asked of the average PVHD levy amount compared to other rural health care districts.

**2024 Ringdahl Ambulance Service Contract** – The 2023 Ringdahl Ambulance Service Contract was \$11,612.50 and was raised to \$49,607 for 2024. Ken Perpich, general manager of Ringdahl Ambulance, gave an account of Ringdahl Ambulance's funding short falls due to rising costs and lower reimbursements. Electorate concern was raised of the need for a 425% contract increase in one year. Mr. Perpich agreed to attend the Dunn Township April board meeting with more information.

**2024 Requests for Donations** – There were requests from organizations for funds. David Johnson made a motion to forward the requests to the Town Board monthly meeting agenda on April 8, 2024 for a Town Board decision. Duane Seifert seconded the motion. Motion approved.

**2024 Tax Levy** – Ross Herseth gave a report on the proposed 2025 Tax Levy. The 2025 Tax Levy as proposed is \$80,000 to the General Fund, \$650,000 to the Road and Bridge Fund, and \$70,000 to the Fire Fund for a total 2025 township budget levy of \$800,000.

**Other Business:** The moderator called for other business to discuss or items of concern. There was no further discussion of any business or items of concern from the floor.

**2025 Annual Meeting Date and Location:** Adrian Lund made a motion to set the 2025 Annual meeting for March 11, 2025 at the Dunn Township Hall. Duane Seifert seconded the motion. Motion approved.

David Johnson made a motion to recess the 2024 annual meeting to Monday, September 9, 2024, 6:45pm. Mary Nyquist seconded the motion. Motion approved.

The meeting was recessed at 8:15 pm.

### **Reconvened Annual Meeting Minutes**

**September 9, 2024 6:45 PM**

The Reconvened Annual Meeting was called to order at 6:45pm by Clerk Sandy Tingelstad. The Pledge of Allegiance was recited. Clerk Sandy Tingelstad served as moderator and Deputy Clerk Patricia Johnson served as clerk for the meeting.

The purpose of the meeting was to finalize the 2025 Tax Levy. There was discussion on the amount of monies to budget for ambulance services. There is ongoing talks with Ringdahl Ambulance Service and the Otter Tail County Board of Commissioners re: future ambulance services for Otter Tail County. David Johnson made a motion to send a proposed 2025 tax levy of \$800,000 to the Dunn Town Board for approval. Mary Nyquist seconded the motion. Motion approved.

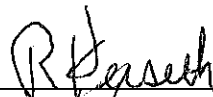
Bob Dalman made a motion to adjourn the 2024 Annual Meeting. Duane Seifert seconded the motion. Motion approved.

The Annual Meeting was adjourned at 6:55pm.

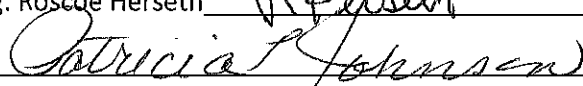
Respectfully submitted, Patricia Johnson, Dunn Township Deputy Clerk

#### **Signed:**

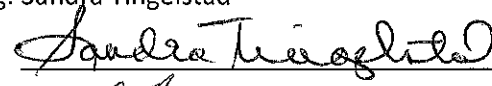
Moderator, March 12, 2024 Annual Meeting: Roscoe Herseth



Township Deputy Clerk: Patricia Johnson



Moderator, September 9, 2024 Reconvened Annual Meeting: Sandra Tingelstad



Township Deputy Clerk: Patricia Johnson

