

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, MARCH 10, 2025 5:30 PM

Board Members present: David Johnson, Mary Nyquist, Adrian Lund, Duane Seifert, Bob Dalman, Clerk Sandy Tingelstad, and Treasurer Sue Pepelnjak

The Board Meeting was called to order at 5:29 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda Approval:

Bob Dalman made a motion to approve the agenda as printed. Duane Seifert seconded the motion. Motion approved.

Correspondence: Correspondences were read. No board actions were taken.

PVHD Representative Report: Mr. Dave Sloten, PVHD Representative gave a report on the 2/24/2025 board meeting, January 31, 2025 financial statements and 9/30/24 fiscal year end (audited) financial statements.

Clerk Meeting Minutes: Minutes from the February 10, 2025 meeting were reviewed. Duane Seifert made a motion to approve the February 10, 2025 board meeting minutes. Mary Nyquist seconded the motion. Motion approved.

Treasurer's Report: Treasurer Sue Pepelnjak presented the February, 2025 financial report and March, 2025 claims for approval.

Bob Dalman made a motion to approve the February, 2025 financial report. Adrian Lund seconded the motion. Motion approved.

Bob Dalman made a motion to approve the March, 2025 claims. Adrian Lund seconded the motion. Motion approved.

*Sue Pepelnjak reported that she received a notice from Bell Bank re: a mature CD. The township could reinvest the CD for another 3 months at 3.65%. Mary Nyquist made a motion to reinvest the CD until 6/11/2025. Duane Seifert seconded the motion. Motion approved.

Road Report: 1) Bid Proposals:

*Road Grading Contract – Arntson Construction, Inc submitted a bid of \$140.00/hour with a fuel clause of \$143.00/hour if diesel fuel rises to \$4-5.00/gallon. Adrian Lund made a motion to accept the Arntson Construction Inc Road Grading bid proposal for the contract period May 1, 2025 to April 30, 2027. Duane Seifert seconded the motion. Motion approved.

*Snow Removal Contract – Arntson Construction Inc submitted a bid of \$140.00/hour for May 1, 2025 to April 30, 2026 and \$145.00/hour for May 1, 2026 to April 30, 2027 with a fuel clause of \$145.00/hour if diesel fuel rises to \$4-5.00/gallon. For no snow or ice removal between the months of November and April, there will be a minimum fee of \$2,500/month. Adrian Lund made a motion to accept the Arntson Construction Inc Snow Removal bid proposal for the contract period of May 1, 2025 to April 30, 2027. Mary Nyquist seconded the motion. Motion approved.

*Ditch Mowing Contract – Arntson Construction Inc submitted a bid of \$70.00/mile in 2025 and \$75.00/mile in 2026 for the first eight feet of the shoulders. For any special mowing requests not included in normal road shoulder mowing the bid is \$135.00/hour. Adrian Lund made a motion to

accept Arntson Construction Inc ditch mowing bid proposal. Mary Nyquist seconded the motion. Motion approved.

*Dust Guarding Contract – Two bid proposals were submitted for 2025 township road dust control. Corbin Excavating Inc submitted a bid of \$1.28/gallon for approximately 16 miles of gravel roads. Knife River submitted a bid of \$1.81/gallon for approximately 16 miles of gravel roads. Adrian Lund made a motion to accept the bid proposal from Corbin Excavating Inc at \$1.28/gallon. Duane Seifert seconded the motion. Motion approved.

*Egge Construction Inc quoted the township \$10.87/ton for Class 5 gravel. A surcharge could be added if fuel price exceeds \$5.00/gallon

2) Spring Road Tour – April 3, 2025 is set for the spring road tour commencing at the Dunn Townhall at 8:00am.

3) Roads are being sanded and removing snow as needed.

Properties Report: 1) Zierke Lawn Service 2025 Contract – Adrian made a motion to accept Zierke Lawn Service contract of \$62.00/mowing and \$125.00 for Spring cleanup. Bob Dalman seconded the motion. Motion approved.

Zoning Report: No report

Old Business: Adrian Lund gave a report to the board on February 24, 2025 PRFD annual meeting.

New Business: 1) Approved Annual Meeting Agenda – Mary Nyquist made a motion to approve the annual meeting agenda. Duane Seifert seconded the motion. Motion approved.

2) New Office Computer – the office computer needs to be upgraded to Windows 11 to support the new CTAS install. Duane Seifert made a motion to purchase a new office computer. Bob Dalman Seconded the motion. Motion approved.

Duane Seifert made a motion to adjourn the meeting. Bob Dalman seconded the motion. Motion approved.

The checks were signed and the meeting was adjourned at 6:17 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

Next meeting is April 14, 2025 at 5:30pm.

As on 3/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	58,328.64	1,944.92	0.00	0.00	31,444.71	0.00	0.00	28,828.85	0.00	28,828.85
Road and Bridge	53,012.76	49,718.44	0.00	0.00	43,631.07	0.00	0.00	59,100.13	250,000.00	309,100.13
Fire Fund	21,079.80	507.27	0.00	0.00	32,088.94	0.00	0.00	(10,501.87)	0.00	(10,501.87)
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116,395.89	116,395.89
ARPA - American Rescue Plan Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ambulance Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	132,421.20	52,170.63	0.00	0.00	107,164.72	0.00	0.00	77,427.11	366,395.89	443,823.00