

DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, APRIL 14, 2025 5:30 PM

Board Members present: David Johnson, Mary Nyquist, Adrian Lund, Duane Seifert, Bob Dalman, Clerk Sandy Tingelstad, and Treasurer Sue Pepelnjak

The Board Meeting was called to order at 5:31 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda Approval:

Mary Nyquist made a motion to approve the agenda as printed. Duane Seifert seconded the motion. Motion approved.

1a.) OTC Commissioner Wayne Johnson gave a report on the current status of ongoing talks with State of MN and Ringdahl Ambulance Service re: rural EMS service. Currently there are MN statutes re: PSAs, such as Ringdahl Ambulance Service, that hinder MN counties from setting up county ambulance services and collecting revenue for the service through Ad Valorem taxes. The county has been in talks with State Representative Jordan Rasmussen and will continue. No changes are expected for the foreseeable future. Mr. Johnson advised the township to continue to levy taxes for ambulance service as they have done in the past.

1b.) Lakeland General Store Liquor License – Mary Nyquist made a motion to approve the Lakeland General Store Liquor license. Duane Seifert seconded the motion. Motion approved.

Correspondence: Correspondences were read. No board actions were taken.

PVHD Representative Report: Mr. Dave Slotten, PVHD Representative gave a report on the 4/3/2025 board meeting and February 28, 2025 financial statements.

Clerk Meeting Minutes: Minutes from the March 10, 2025 meeting were reviewed. Bob Dalman made a motion to approve the March 10, 2025 board meeting minutes. Mary Nyquist seconded the motion. Motion approved.

Treasurer's Report: Treasurer Sue Pepelnjak presented the March, 2025 financial report and April, 2025 claims for approval.

Duane Seifert made a motion to approve the March, 2025 financial report. Mary Nyquist seconded the motion. Motion approved.

Adrian Lund made a motion to approve the April, 2025 claims. Bob Dalman seconded the motion. Motion approved.

*Brief board discussion on upcoming financing for 470 St paving. With May, 2025 Real Estate Tax revenue, CDs maturing in June, 2025, and the 470 St completion date of July 31, 2025, the board will postpone loan financing unless needed.

Road Report: 1) Steven Cossette-speed signs – Mr. Cossette gave a citizen's concern report on the increased traffic and speed on E. Lake Lizzie Road. Citizens and the board discussed options. Speed bumps were suggested but would have to be removed for winter snow removal or speed signs could be

installed, but the township has no means of enforcement. The township has signs in place and will check the reflectivity of the signs to see if any need to be replaced.

2) Spring Road Tour Report Approval – Adrian Lund made a motion to approve the Spring 2025 Road Tour Report. Duane Seifert seconded the motion. Motion approved.

Properties Report: 1) Zierke Lawn Service Ditch Mowing – Zierke Lawn Service will do summer ditch mowing in front of the townhall. The cost is \$400 for the first mowing and \$60 per mowing after the initial mowing.

2) MATS New Clerk and Treasurer Training at the Townhall – MN Assn of Townships is planning outstate new clerk and treasurer training and has inquired on using Dunn Townhall the week of May 19, 2025 for one of the outstate training sessions. Because it is for government use, the township will not charge rent to MATS. No motion was made.

3) Town Supervisor Adrian Lund suggested that the township purchase an 86" monitor and cart for presentations at townhall events. Mary Nyquist made a motion to purchase the monitor and cart. Duane Seifert seconded the motion. Motion approved.

Zoning Report: No report

Other Reports: 1) Donation to OTC Historical Society – Bob Dalman made a motion to donate \$500 to the OTC Historical Society. Duane Seifert seconded the motion. Motion approved.

Old Business: 1) Town Board Meeting Time – Bob Dalman made a motion to return to 7:00 pm board meeting times beginning in May. Adrian Lund seconded the motion. Motion approved.

New Business: 1) Approve Resolution 2025-01 – Retail Sale of Cannabis and Lower-Potency Hemp Edible Registration Authority Delegation to Otter Tail County – Bob Dalman made a motion to approve Resolution 2025-01. Mary Nyquist seconded the motion. Motion approved.

2) Fire Response Update – Adrian Lund presented a **Resolution to Pursue the Establishment of a Satellite Fire Station in Dunn Township in Co-Operation with the City of Pelican Rapids, MN and the Pelican Rapids Fire Department Pursuant to MN Statutes 365.15-365.18.** David Johnson made a motion that Dunn Township not be involved with the Dunn Fire Substation as being proposed. Mary Nyquist seconded the motion. With the second to the motion, Chairman David Johnson opened the floor for discussion. David Johnson reported that township attorney, Jason Hill from Town Law Center in Wazata, MN was contacted and a teleconference was held with the attorney, David Johnson, Clerk Sandy Tingelstad, and Treasurer Susan Peplenjak re: legal matters with a township fire substation. The township attorney had concerns with the fact that Dunn Township was in the Pelican Rapids Fire District with the city of Pelican Rapids and other townships. The attorney raised the concern that Dunn Township would have to resign from the fire district and the impact that would have on the members of the fire district. The attorney expressed that a special township meeting with the residents would be required and all costs related to the substation would have to be presented for approval of an increased tax levy. There were concerns raised with retaining enough volunteer firemen and the training requirements for a rural fire substation, the Fire Department response time to fires in Dunn Township, the site of the Dunn Fire substation to not be attached to the Dunn Townhall but should be on a separate parcel of land, there have been no discussions with Pelican Lake Property Owners Association or PGOLID, and a suggestion to strategically install fire hydrants throughout the township. David Johnson encouraged the Fire Response committee to meet with Jason Hill, the township attorney, and to ask questions and concerns they have. Chairman David Johnson called for a roll call vote on the

motion: Adrian Lund-no; Bob Dalman-yes; Duane Seifert- yes; Mary nyquist-yes; David Johnson-yes.
Motion approved.

Mary Nyquist made a motion to adjourn the meeting. Duane Seifert seconded the motion. Motion approved.

The checks were signed and the meeting was adjourned at 7:31 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

Next meeting is May 12, 2025 at 7:00 pm.

As on 3/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	58,328.64	1,944.92	0.00	0.00	31,444.71	0.00	0.00	28,828.85	0.00	28,828.85
Road and Bridge	53,012.76	49,718.44	0.00	0.00	43,631.07	0.00	0.00	59,100.13	250,000.00	309,100.13
Fire Fund	21,079.80	507.27	0.00	0.00	32,088.94	0.00	0.00	(10,501.87)	0.00	(10,501.87)
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116,395.89	116,395.89
ARPA - American Rescue Plan Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ambulance Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:	132,421.20	52,170.63	0.00	0.00	107,164.72	0.00	0.00	77,427.11	366,395.89	443,823.00