DUNN TOWNSHIP BOARD MEETING MINUTES-APPROVED

MONDAY, SEPTEMBER 14, 2026, 7:00 PM

Board Members present: David Johnson, Adrian Lund, Bob Dalman, Duane Seifert, Mary Nyquist, Sue Pepelnjak, and Clerk Sandy Tingelstad.

The Board Meeting was called to order at 7:00 pm by Chairman David Johnson with the Pledge of Allegiance.

Agenda Approval:
There were two additions made to the agenda. Under New Business 2) LRIP funding and 3) Fall Road tour were added. **Bob Dalman made a motion to approve the agenda with the additions. Adrian Lund seconded the motion. Motion approved.**

Correspondence: Correspondences were read. No other board action taken.

PVHD Representative Report: Dave Slotten gave report on PVHD 8/24/26 board meeting and 7/31/2026 monthly financial statement.

Clerk Meeting Minutes: Minutes from the August 10, 2026 board meeting were reviewed. **Duane Seifert made a motion to approve the August 10, 2026 board meeting minutes. Mary Nyquist seconded the motion. Motion approved.**

Treasurer's Report: Treasurer Sue Pepelnjak presented the August, 2026 financial report and September, 2026 claims for approval.
Adrian Lund made a motion to approve the August, 2026 financial report. Bob Dalman seconded the motion. Motion approved.
Mary Nyquist made a motion to approve the September, 2026 claims. Duane Seifert seconded the motion. Motion approved.

Road Report: 1) Sunset Beach/Edlynn Beach road projects for discussion – Road engineer, Jeff Stabnow, was present and gave a report on the Sunset/Edlynn Beach road projects.
*An invoice received from Nature's Design for shouldering the Sunset/Edlynn Beach roads was discussed by the board. David and Adrian will set up a time to meet with Nature's Design owner to discuss the invoice.
Mr. Stabnow also reported Driveway Services will begin the Midland Beach Road project the weeks of September 14 or 21, 2026. The town board requested that Mr. Stabnow discuss with Driveway Services about repairing a culvert on Henry's Hill Lane when they are in the area doing the Midland Beach Road.
Mr. Stabnow received a quote for road striping on Fish Lake Road. The quote was $.40/ft. Fish Lake Road striping would cost approximately $10,000. After board discussion, the board will discuss the striping project further in the spring when road project decisions are planned for 2027.
*Certified letter – the township received a certified letter from a resident requesting the township pay for an invisible dog fence that was disrupted and dug up when the road was being repaired as part of a current road project. The fence was in the township road right of way; the board will not do any action.
2) Stop signs at Lakeland General Store – David Johnson had a discussion with the owner about liability concerns. The signs are not in the township jurisdiction.

3) Trees at Dunvilla Condos – there are 4 trees in the township road right of way that are ready to go down and will cause the fence bordering the condos to fall if the trees fall. David Johnson inquired of the board if the township should incur some of the cost to remove the trees. After board discussion, David Johnson will confer with Dunvilla Condominium Assn about splitting the cost 50/50 to remove the trees. The condo association will be required to present two quotes to the town board for the removal of the trees.
4) Water Wheel at Dunvilla Condos – David Johnson received a call from a historical society re: restoring the Dunvilla Water Wheel back to its original condition. The historical society would need a government sponsor to do the restoration. Adrian Lund suggested a presentation from the historical society to the town board re: information on the water wheel project.
5) Gary Larsson email (Henry Hill Lane) – under 1) of the Road Report.
6) 2026 Mileage Certification – Otter Tail Highway Dept sent the township a request to certify the township road mileage of 49.8 miles for the Minnesota Dept of Transportation. The board certified the 2025 mileage.
7) **Resolution 2026-02 Winter Maintenance Agreement** approval – Bob Dalman made a motion to approve Resolution 2026-02 Winter Maintenance Agreement of 200 cubic yards of Winter Sand @ $56.83/per cubic yard. Adrian Lund seconded the motion. Motion approved. Dunn Township will not participate in OTC Highway Dept Seal Coat and Signs and Posts programs.
8) A resident from Pinewood Road sent an email to the township re: potholes on Pinewood Road. Arntson Construction will look at the road and crack fill the holes as needed.
Other Road Concerns:
* Adrian Lund suggested checking the township road signs lighting.
* Adrian Lund reported that PGOLID sponsored the merganser project and will work with DNR on it. PGOLID is also working with OTC to start a sewer inspection project.
* David Johnson reported that the township has had three incidents on shared roads with other townships.

Properties Report: 1) Town rentals – Sept 19-Dunvilla Homeowner Association annual meeting-9am-noon (David will open); Oct 10-Hailey Peterson-9am-2pm-birthday party (Sandy will open)

Zoning Report: 1) Zoning Ordinance update discussion – David Johnson suggested to have a work group review the updated zoning ordinance. Adrian Lund and Duane Siefert volunteered to serve on the work group. The clerk will attend the meetings to record possible changes.
*Public Hearing – a public hearing date will be set after the ordinance has been reviewed.

Other Reports: 1) Ambulance meeting-public info meeting (Oct 5,6:30pm); public resolution hearing (Oct 12, 6:30pm)
*Change October board meeting date? – the board decided to leave the meeting date as scheduled.
*Letter of support to OTC approval – **Adrian Lund made a motion to send a letter to Otter Tail County in support of establishing a Subordinate Service District for the Pelican Rapids EMS Primary Service Area. Bob Dalman seconded the motion. Motion approved.**

Old Business: No Old business.

New Business: 1) Approve 2027 Dunn Township Budget Levy – Adrian Lund made a motion to approve the 2027 Dunn Township Budget Levy of $55,000 to General Fund; $670,000 to Road and Bridge Fund; and $75,000 to the Fire Fund: Total 2027 Budget Levy of $800,000. Mary Nyquist seconded the motion. Motion approved.
2) LRIP Funding – the township received an email on information of funds available from the state LRIP Grant. Board discussion of future road projects.
3) Fall Road Tour – board discussion of a fall road tour date. Bob Dalman suggested that future road tours should take place earlier than fall but a current fall tour should still be scheduled. Chairman David Johnson appointed Town Supervisors Bob Dalman and Duane Seifert to complete the 2026 Fall Road Tour. Bob and Duane will set the date and time of the tour.

Duane Seifert made a motion to adjourn the meeting. Mary Nyquist seconded the motion. Motion approved.

The checks were signed and the meeting was adjourned at 8:31 pm.

Respectfully submitted by Sandy Tingelstad, Dunn Township Clerk

Next Board Meeting is October 12, 2026 at 7:00pm.

Dunn Township

Statement of Receipts, Disbursements and Balances (Schedule 1)

9/4/2026

As on 8/31/2026

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	21,932.62	40,581.88	0.00	0.00	56,006.88	0.00	0.00	6,507.62	0.00	6,507.62
Road and Bridge	423,351.17	434,384.78	200,000.00	0.00	257,143.91	300,000.00	0.00	500,592.04	100,000.00	600,592.04
Fire Fund	58,036.47	43,426.96	0.00	0.00	78,448.91	0.00	0.00	23,014.52	0.00	23,014.52
Emergency Road and Bridge Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121,810.12	121,810.12
Bell Acct to MN National Acct	0.00	0.00	0.00	721,254.14	0.00	0.00	721,254.14	0.00	0.00	0.00
Ambulance Fund	34,518.71	15,045.26	0.00	0.00	25,000.00	0.00	0.00	24,563.97	0.00	24,563.97
Total :	**537,838.97**	**533,438.88**	**200,000.00**	**721,254.14**	**416,599.70**	**300,000.00**	**721,254.14**	**554,678.15**	**221,810.12**	**776,488.27**