

**Dunn Township
Meeting Minutes
Monday, September 11, 2017
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order by Vice Chairman C. Kvaré in the absence of the Chairman, all other supervisors were present as were the treasurer and the clerk. Also, present: Linda Grefsrud, Michael Ondracek, Michelle Zimny, Jon Grefsrud, John Kvaré, Randy Arntson, Donna Ondracek, Dave Slotten, Greg Gustafson, Janis Gustafson, Nikke Schmaltz, Dan Schmaltz and James Clemenson

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Agenda – Approval: A motion by R. Herseth to approve the agenda as presented was seconded by B. Dalman. Motion carried.

Meeting Minutes- Approval: Approve the Minutes of the August 28, 2017 meeting. A motion to approve the minutes as printed was made by B. Dalman and seconded by D. Seifert. The motion carried.

Treasurer’s Report – Approval: A motion to approve the treasurers report as presented was made by D. Seifert and seconded by B. Dalman. Motion carried.

Claims List Approval: A motion was made by R. Herseth to approve the claims list and was seconded by B. Dalman. Motion carried.

Citizen Comments/Questions/Agenda Requests

1. Jim Clemenson 275th needs gravel: Mr. Clemenson gave his assessment of the condition of 275th and stated that when it rains it gets very slippery because of the lack of gravel. Supervisor Kvaré explained the Road Tours that are made each spring and fall and explained how the roads were prioritized for maintenance issues.
2. Dan Schmaltz, Randy Zimney and Mike Ondracek want to petition the town board to vacate a portion of the Fish Lake Rd that is adjacent to their property. They presented a current survey of the property and the surveyors notes. They were given a petition to start the process prior to setting a Hearing date.

Township Engineer Report- Jeff Stabnow: No report.

PVHD Report Recap – Dave Slotten: Mr. Slotten gave a recap of the monthly PVHD Board meeting and recapped some of the financial shortfalls that the PVHD is facing.

Correspondence- Clerk: Only one item of correspondence that was not a newsletter was a notice from the Otter Tail County Historical Society announcing their annual meeting and dinner to be held on September 14, 2017.

New Business:

1. Liquor License renewal for the Hotel: Linda Grefsrud approached the board to have their 3.2 Beer License and Wine License renewal. After a short discussion, a motion to approve the license renewals was made by R. Herseth and seconded by D. Seifert. Motion carried. The Vice Chairman C. Kvarre and the Clerk signed each application.
2. Building Permit Application for the Lakeland General Store: Vice Chair Kvarre stated that he viewed the building site and told the property owner that we should have a map and narrative of the lot size and location. Mr. Schempp was interested in knowing the current set back from Old 59 road since they may want to use this structure for a future store front. He was told the setback is 20 feet from the road right of way.
3. The board received a letter from Mr. and Mrs. Roald Lund stating that the Haugens Point residents are the major user of South Pelican Lake Drive and Pelican Lake Circle Township road and the residents are very disturbed with the lack of a center line. Their annual beach meeting had 40 residents in attendance and received 100% support to request that a center line be installed for safer driving in winter and stormy weather. The issue will be studied. Janis Gustafson also spoke of the need for center line striping at Knollwood drive. It was explained by R. Herseth that the township waits a year or two after new blacktop is put down, after that time they schedule crack sealing and after four years they schedule seal coating. A decision to not center stripe roads was made some time back. They will revisit this subject after they research as to who has done the work in the past. It will be put on the September 25, 2017 meeting agenda.
4. 245th widening. Randy Arntson spoke on the roads that are getting narrow. He is told by township officers to stay off the roads with the grader, that have been dust guarded. After you grade a dust guarded road the dust guard is no longer able to control dust or runoff when it rains. The dust guard will end its usefulness in October at which time grading could be done and they could bring the grassy shoulder back in on the road bed. A motion was made by D. Seifert and seconded by R. Herseth to table a decision until the September 25th meeting.

Old Business:

1. Website Update: Joshua Banks will have something to show us in a week or so.
2. Weed Spraying update: L & M was going to finish our spraying as Bob Dalman was not able to complete it due to health reasons.

3. Security deposit for Land Locked Property: The Resolution was mailed to the Cline Jensen Law Firm and we await their response.

Town Board Matters to be addressed:

1. Extra meeting in September, September 25, 2017: A motion was made by D. Seifert and seconded by B. Dalman to have an additional meeting on Sept 25, 2017. Motion carried.
- 2.

Meetings: Next Regular Monthly Meeting Date: September 25, 2017 at 7:00pm

Adjourn: A motion to adjourn was made by D. Seifert and seconded by B. Dalman. Motion carried.

Respectfully Submitted,

Douglas Winter, Clerk of Dunn Township

David Johnson, Chairman of Dunn Township