

**Dunn Township
Meeting Minutes
May 8, 2017
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order by Chairman David Johnson at 7:00 p.m. All Supervisors were in attendance as well as members of the public, Jordan Arntson, Dave Slotten, Tom Friend, Bruce Riedinger and Randy Arntson.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Agenda – Approval: A motion to approve the agenda as presented was made by C. Kvare and seconded by D. Seifert, Carried.

Previous Meeting Minutes- Approval: A motion to approve the April 2017 Meeting Minutes was made by C. Kvare and seconded by R. Dalman, Carried.

Treasurers Report –Approval: A motion to approve the Treasurers Report which is on file was made by R. Herseth and seconded by D. Seifert, Carried.

Claims List – Approval: A motion to approve the Claims list as presented was made by C. Kvare and seconded by R. Herseth, Carried.

Citizen Comments/Questions/Agenda Requests: None

PVHD Report - Dave Slotten: D. Slotten reviewed his submitted report. There was a question as to the percentage of occupancy. Occupancy is at 100% at this time.

Township Engineer Report- Jeff Stabnow: Bruce Quammen would like to get quotes on their Puppy Point project. They are aware that Engineering and all costs of the project must be paid by the property owners and won't be handled by the township.

Quotes were opened for Old Hwy 59 Paving Project:

Anderson Brothers quote: \$90,650.00, Central Specialties quote: \$73,350, Howard's Driveway quote: \$84,320, Knife River quote: \$77,305 and Mark Sand and Gravel quote \$73,525.

A motion was made by D. Johnson and seconded by R. Herseth to award the project to Central Specialties from Alexandria. Voting for was: Johnson, Herseth, Dalman, Seifert. Opposed: Kvare. Motion carried

Correspondence- Clerk: Nothing applicable to the township. Three Variance requests on Shore Land Management property.

New Business:

1. Spring Road Tour: Roads are in good shape, only a few will need crack seal we have to add Pelican Point to the list. The full report is on file. Resident Tom Friend mentioned a bad dip by an old culvert on Knollwood Rd.
2. Township Liability limit raised to \$1,500,000, Certificate of Insurance requests \$1 million: Reviewed the information gathered from the MATIT insurance representative. The Township has liability coverage in the amount of \$1,500,000. The only concern is that if we don't require the full liability limit from major contractors and they have large exposures and claims, the costs of our coverage may increase if a large number of claims are submitted to the insurance trust. The insurance trust would pursue all legal avenues for cost recovery in the event of a non-coverage contractor claim.
3. **Quotes for: Lawn Mowing:** One quote received from Preferred Lawn **Service**. 45.00 per mowing. (Same firms as we used last year). A motion to approve Preferred Lawn Service was made by R. Dalman and seconded by D Seifert, Carried.
4. **Quotes for: Dust Guarding:** One quote received from Stenger Dust Control, Magnesium Chloride cost of .92 per gallon if a full load is ordered. A motion to approve Stenger Dust Control quote was made by D. Seifert and seconded by C. Kvare, Carried.
5. **Quotes for Road Grading:** Two bids were received. Arnston at \$92.00 per hour and LeVigne at \$95.00 per hour. A motion was made by R. Dalman and seconded by R. Herseth to approve the Arnston quote for \$92.00 per hour, carried.
6. **Quotes for Class 5:** Two quoted were received. Egge Construction at \$6.95 per ton and Krause Brothers at \$15.05 per ton. A motion was made by D. Seifert and seconded by C. Kvare to approve the quote from **Egge Construction**.
7. **Quote for Road Ditch Mowing:** Two quotes received. Arnston Construction at \$80.00 per hour and \$36 per mile, LaVigne at \$95 per hour and \$65 per mile. A motion was made by C. Kvare to accept the quote from Arnston Construction, seconded by R. Dalman, Carried.
8. **Quotes for Snowplowing:** Two quotes received. Arnston at \$92.00 per hour with 4 pieces of equipment and LaVigne with 3 pieces of equipment at \$105 for a

maintainer, \$105 for a Plow truck, \$100 for a skid steer. A motion to accept the quote from Arnston was made by D. Seifert and seconded by R. Herseth, carried. After the quote was awarded there was extensive discussion from the citizens concerning snow plow timing after snow fall. Jordan Arntson said it was totally dependent on the wind direction, the amount of snow that has fallen, whether it has stopped snowing in the early morning hours. There are many variables and it is impossible to schedule snow removals for certain areas. The wind may blow the snow back in even if it is opened in the early morning hours and you wouldn't be aware that it was opened because it drifts back in right away.

9. **Quotes for Brush & Weed Spraying:** No quotes received.

10. **Resolution to remove easements-Kvare's Beauty Bay:** No easement is needed from the township. It was noted that easements are a function of the county.

Old Business:

1. Town hall Rental App. Stangeland, Jun 24th: A motion to approve the rental application was made by C. Kvare and seconded by D Seifert, carried
2. Town hall Rental App. Sailer, June 30th A motion to approve the rental application with the additional rent payment of \$150.00 was made by D. Seifert and seconded by R. Dalman, carried.
3. Update Zoning Ordinance, Jim Peters: A motion to approve the Planning Commission meeting for Monday, June 12, 2017 at 6:30p.m. for the purpose of adopting the Otter Tail County Zoning Ordinance as it applies to developments outside of the Lake Shore Management area. Motion by C. Kvare and seconded by D. Seifert, carried
4. East Fish Lake Rd Survey and Recording: Reviewed the Survey and drawings of the Eastern portion of the Fish Lake Road and discussed the notification process. There are 67 land owners along this stretch of roadway. According to the MAT attorney there is no need to make notifications of the survey or the fact that the roadway will be recorded since the roadway is in place and no changes to it will be made.

Town Board Matters to be addressed:

1. Charles brought up the fact that the Monday of Meeting day is extremely busy in the township office. He suggested that the Board of Supervisors make an effort to tell residents who inquire about getting a permit that they are available on the first, third and fourth Mondays to ease the workload on the second Monday of the month. A motion by C. Kvare to accept Permit Applications every Monday except the 2nd Monday of each month second by Herseth, carried

Adjourn: A motion to adjourn was made by R. Dalman and seconded by D. Seifert,
Carried.

Meetings: Next Regular Monthly Meeting Date: June 12, 2017, 7 p.m.
Lake Lizzie Assoc. meeting 9:00am May 20, 2017
Planning Commission Zoning Change Hearing 6:30pm, June 12, 2017

Respectfully Submitted,

Douglas Winter, Dunn Town Clerk

David Johnson, Chairman of the Dunn Town Board