

Dunn Township  
Meeting Minutes  
Monday, July 10, 2017  
Dunn Town Hall 7:00 pm

Call to Order: The meeting was called to order by Chairman Dave Johnson at 7:00pm. All supervisors were present, Janis and Greg Gustafson, Dave Sloten, Dirk Lenthe, Jordan Arntson present, not signed in John Kvale and John Barry also present.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Agenda – Approval: A motion was made by C. Kvale to approve the printed agenda for the July 10, 2017 meeting, seconded by R. Herseth, Carried.

Previous Meeting Minutes- Approval: C. Kvale stated that item 2. Under new business should state that Mr. Wertisch is aware that all costs associated with his project will be his responsibility, with this change a motion was made by C. Kvale to approve the minutes of the June 12, 2017 meeting as amended, second D. Seifert. Carried

Treasurers Report – Approval: A motion by B. Dalman to approve the treasurers report as presented, seconded by R. Herseth. Carried.

Claims List – Approval: A motion was made by C. Kvale to approve the claims list as presented and seconded by D. Seifert. Carried

Citizen Comments/Questions/Agenda Requests: None.

PVHD Report - Dave Sloten: Dave reviewed his printed recap of the last months activity at the PVHD Board meeting.

Township Engineer Report- Jeff Stabnow

1. Bruce Quammen/Puppy Point Road upgrade: Bruce has received the quotes for the project and Jeff is awaiting Bruce's signature accepting the quote and the financial responsibility for the project.

Correspondence- Clerk: Discussed correspondence from Carbonite, Inc. They do our off-site backup of all of our computer files. In attempting to get the renewal costs for payment by check the clerk was informed by Carbonite that they do not accept checks. The board of Supervisors were asked to authorize the use of a Township credit card for such purposes. C. Kvale stated that we should get a card from our bank and authorized the Chairman, Clerk and Treasurer to use it for these and other approved uses. A motion covering this need was made by C. Kvale and seconded by R. Herseth. Carried.

A letter from Jim Peters explaining the actions taken and the research done in regard to our Zoning Ordinance changes in regard to "Plated developments outside of the

Lakeshore Management Jurisdiction in Dunn Township. The letter will be reviewed at our July 24, 2017 meeting.

New Business:

1. Planning Commission Hearing held tonight at 6:30pm: An informational Hearing was held explaining the purpose and need to record all township roads.
2. East Fish Lake Rd recording: With the Planning Commission's recommendation to proceed with recording the east portion of the Fish Lake Rd, R Herseth read a Resolution regarding the recording.
3. Vacate unused roadways along the Fish Lake Rd, D. Lenthe: Dirk Lenthe is interested in getting all cart ways and prior plated roads outside of the roadway that will be recorded as the Fish Lake Road along the Provan Beach area and possibly the full length of the Fish Lake Road vacated. He asked how the process should begin. The supervisors stated that after the road is recorded and drawing brought up to date that a survey should be completed to establish the roadways that are no longer valid and apply for a hearing to get the process started.
4. Recording the 2001 Road dedication was not properly recorded: According to the drawings of the east portion of the Fish Lake Road the newest roadway build by B. John Barry has not been updated with the maps section of Otter Tail County. Some of the areas on the new survey have been vacated but don't show on the new survey drawings. None of the roadway shows on the drawings presented by Ross Herseth on his computer graphics. Mr. Barry will contact the attorney who handled it originally and have it completed.

Old Business:

1. Fadness agreement: Mr. Fadness is working with an attorney to prepare a license agreement allowing him to use the existing stairway from the roadway down to the lake. The stairway going up the hill from the roadway has been removed.
2. Revise Hall Rental Policy & Application: Ross Herseth presented a new Rental Application and a new Rental Policy bringing all of the documentation up to date and consistent with one another.
3. Grate on Edlin Beach Rd Culvert: The supervisors have had a discussion with Grefsrud about installing a stand pipe to remove the wildlife access to the culvert and will prevent future attempts for wildlife to plug the culvert. We

need to get measurements for the length of the stand pipe needed and also would like to have the stand pipe moved closer to the road but being sure to leave sufficient space for snow plowing and mowing. Jordan Arntson will measure the height needed to install the stand pipe as recommended by the supervisors.

Town Board Matters to be addressed:

1. Road Issue: Birch Grove Lane had an 11' by 9' hole under the asphalt. The washout was caused by a crack in the culvert that allowed water to work at the soil removal over a long period of time. Arntson's filled the hole.
2. Weed sprays costs will be \$115.00 per hour plus chemicals. The area's needing spray will be discussed at the July 24<sup>th</sup> meeting.
3. Charles got a call from a Ms. Greenwald regarding planting trees.
4. Dust Coat has been put down.
5. Sue asked about the large bank balance. There are several projects slated for this summer that will utilize the funds.

Meetings: Next Regular Monthly Meeting Date:

1. July 24, 2017 at 7:00pm

Adjourn: A motion to adjourn was made by B. Dalman and seconded by C. Kvale, Carried.

Respectfully Submitted,

---

Douglas Winter, Clerk of Dunn Township

---

David Johnson, Chairman of Dunn Township