

**Dunn Township
Meeting Minutes
Monday, October 9, 2018
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order by Chairman D. Johnson at 7:00pm.

Those in attendance were: Supervisors Herseth, Seifert, Kvale, Dalman, Treasurer Pepelnjak, Clerk Winter. In the audience: John Kvale, Richard Gabe, Randy Arntson, Dave Slotten, Doug Ackling, Cliff McLain, Richard E. Peterson

Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda – Approval: A motion to approve the printed agenda was made by C. Kvale and seconded by D. Seifert, motion carried.

Meeting Minutes: Approve the Minutes of the September 10, 2018 meeting: A needed correction was noted by B. Dalman to the meeting minutes changing the name Randy Dalman in Old Business item 2, 3rd line from the bottom to Randy Arntson. A motion to approve the minutes after the noted correction was made by C. Kvale and seconded by B. Dalman, motion carried.

Treasurer's Report – Approval: A motion to accept the Treasurers recap of the report on file was made by B. Dalman and seconded by D. Seifert, motion carried.

Claims List Approval: The Claims List in the amount of \$149,987.49 was presented. A motion by D. Seifert and seconded by R. Herseth, motion carried.

Citizen Comments/Questions/Agenda Requests: None.

Township Engineer Report- Jeff Stabnow: Pelican Point Drive, options and quotes for repairs: No report.

PVHD Report Recap – Dave Slotten: The Pelican Valley Heath District recap of the monthly board meeting was reviewed by D. Slotten. Supervisor C. Kvare asked about what the maximum levy can be for the coming year. D. Slotten stated that the original proposal was for a \$900,000 budget. D. Slotten stated that they are ahead of budget for this year. C. Kvare asked what last year's levy was and was told it is at \$600,000. Why then is next year's levy higher at \$750,000 and Slotten stated that they are expecting next year to be worse than 2018. C. Kvare asked if the new management team has come on board? Slotten stated that they started on October 1, 2018. C. Kvare asked if they had reviewed the financial statement to make any changes. Kvare stated that any budget can be trimmed. Has the budget been reviewed? Not yet responded Mr. Slotten. Kvare believes that spending is out of hand. Charles asked who set next year's budget and was told that Ecumen prepared that budget because they have all of the numbers for past years. Charles asked D. Slotten to bring the message back to the board, that Dunn Township is objecting to the rising budgets. D. Winter asked Mr. Slotten if there has ever been any discussion about selling or giving the property away and removing it from the public funding responsibility? Slotten said it has been suggested but not considered.

Correspondence- Clerk: See list of items: The Clerk mentioned one item from the State Auditors E—Update. Adequate support for payments is a fundamental requirement of a sound accounting system. Before vendors

claims are paid, the corresponding invoice should be reviewed, then initialed and dated as approved for payment by an authorized supervisor.

New Business:

1. Edlynn Beach Sewer Project: A motion to approve the Encroachment License Agreement as presented to the board by R. Herseth and seconded by C. Kvare, motion carried. The draft that we have in the file is the same with the addition of two names in the document. The clerk was directed to have the document recorded with the Otter Tail County Recorder.

2. Peterson Cartway Vacation, Pemberton Law Firm: Richard Peterson spoke about the new Petition which was presented to the board of Supervisors. The previous Petition was deemed to be insufficient due to too few signatures. New signatures have been added. There are a dozen names on the petition now. The clerk mentioned that all signatures were checked with the County Auditor to verify that they were in fact eligible voters in Otter Tail County, Dunn Township. All are on the voters list with the exception of two (Ochsner's) who are homesteaded but have not live in the township through an election as yet. A Resolution establishing the new date for the Peterson Cartway Vacation Hearing will be 2018-10, setting the time and date of the Hearing on Monday, October 29th, 2018, site visit 6:30pm and Hearing time of 7:00pm. At the Dunn Townhall. Motion by R. Herseth and seconded by D. Seifert, Resolution passed unanimously.

3. Vic Haugrud Snow Removal Contract for winter 2018/2019: The signed contract for the coming winter season was sent to the township by Mr. Haugrud. A motion was made by C. Kvare

to accept the contract as presented, seconded by B. Dalman, motion carried.

Old Business:

1.

Town Board Matters to be addressed:

1. Canvassing Board must meet 3 to 10 days after the General Election. Can canvass at the November 12, 2018 meeting: Vote Canvassing will be on the November 13, 2018 Agenda.
2. Winter Minimum Maintenance Road Closing Resolution: Resolution 2018-11 was presented along with appendix A, listing the effected roads. Roads to be closed from December 1, 2018 to April 1, 2019. A motion was made by C. Kvare and seconded by D. Seifert, motion passed unanimously.
3. County winter maintenance supplies resolution signed and returned: The resolution was signed by Chairman Johnson and mailed back to the Otter Tail County Highway Department indicating our need for 200 cu. Yds of Sand and Salt available in Pelican Rapids. \$33.00 per yard mixed at 10% salt content. Arntson adds salt to the mix to bring it to 25%.
4. Set date for Fall Road Tour, Check Sunset Beach Trail for rocks, bricks and other obstructions in road right of way: The tentative date for the Fall Road Tour is, Saturday December 8, 2018.
5. Outdoor light replacement: Two price quotes were received for the replacement of our outdoor light fixtures by each of the town hall doors and a flood light over the town hall bulletin board. Code Plus Electric was the low quote of \$710.00. A

motion was made by D. Seifert to accept the quote and was seconded by R. Herseth, motion carried.

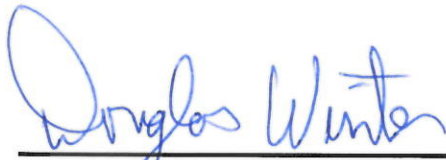
6. Chairman D. Johnson and Supervisor D. Seifert will install the new Town Hall Signed.

Meetings: Next Regular Monthly Meeting Date:

1. November 13, 2018 – 7pm, Regular Monthly Meeting:
The meeting date was changed from November 12 to November 13th due to Veteran's Day being on the 12th of November.

Meeting Adjourn: A motion to adjourn the meeting was made by D. Seifert and seconded by B. Dalman, motion carried.

Respectfully submitted,



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township