

**Dunn Township  
Meeting Minutes  
Monday, November 13, 2018  
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order at 7:00pm by Chairman David Johnson, also present were supervisors: Herseth, Kvarre, Dalman and Seifert. Treasurer Pepelnjak, Clerk Winter.

Also, in the audience: John Kvarre, Diana Barta, Gary Barta, Mary Nyquist, Dave Sloten, Randy Arntson, Cliff McLain, Richard Gabe, Wayne Johnson, Nancy Trinkka and Richard E. Peterson.

Pledge of Allegiance: The Pledge of Allegiance was recited

Agenda – Approval: A motion was made to approve the agenda as presented by C. Kvarre and seconded by D. Seifert, motion carried.

Meeting Minutes: Approve the Minutes of the October 9, 2018 meeting: A motion to approve the previous meeting minutes was made by C. Kvarre and seconded by R. Herseth, motion carried.

Treasurer's Report – Approval: After the treasurer reviewed the printed reports a motion to approve was made by D. Seifert and seconded by B. Dalman, motion carried.

1. CD options discussion: This item was moved for review later in the meeting.

Claims List Approval: After a review of the claims list a motion to approve the claims was made by R. Herseth and seconded by B. Dalman, motion carried.

Citizen Comments/Questions/Agenda Requests:

1. Nancy Trinkka, Lake Lizzie, Lines on 460<sup>th</sup>: A request was made by Ms. Trinkka to stripe 460<sup>th</sup> for safety reasons during the winter months. She was informed by the supervisor Herseth that the project will be added to next summer's striping plan since it is too late to do a proper job at this time of year. They will only be painting a single yellow center line and no fog line.
2. Wayne Johnson, Hall Rental application: Mr. Johnson explained the use of the town hall next August as a Septic Education Class put on by the University of Minnesota and will be held over two days in August. A motion was made to approve the rental application for the two days at \$25.00 per day, by B. Dalman and seconded by C. Kvarre, motion carried

Township Engineer Report- Jeff Stabnow: Pelican Point Drive, options and quotes for repairs:  
Our engineer was not available at the meeting but Supervisor Herseth visited with Egge's regarding the Pelican Point project. Instead of requesting a two-foot sub-cut they will wait until next year to do some sample borings to determine how deep the bad soil is.

PVHD Report Recap – Dave Slotten:

Mr. Slotten handed out a recap of the monthly Board of Directors meeting and reviewed his recap.

Correspondence- Clerk: See list of items.

No supervisor comments or questions about the listed correspondence items.

New Business:

1. Edlynn Beach Sewer Project: No new information regarding the sewer project.
2. Peterson Cartway Vacation Hearing held October 29, 2018:  
Supervisors reviewed the minutes of the Hearing and noted that P. Hillius was not notified of the Hearing. Several attempts were made but they were unable to serve him. A motion was made by C. Kvare and seconded by R. Herseth to approve the minutes with the above change, motion carried.  
  
A motion to approve the Peterson Cartway Vacation application was made through Resolution 2018-12 by a motion by D. Seifert and seconded by R. Herseth, resolution passed unanimously
3. Arvig web maintenance: R. Herseth stated that our Web designer has decided to discontinue servicing out web page. R. Herseth had been in contact with Arvig for support of our Web page and they will do uploads and downloads and maintenance as needed for a flat monthly rate of \$100.00. A motion was made by C. Kvare and seconded by D. Seifert to contract with Arvig, motion carried.
4. Pelican Point Encroachment: R. Herseth provided pictures and a narrative regarding an encroachment of the road right of way on Pelican Point Road. A conduit has been placed directly under the road asphalt. It has been done without an encroachment permit/license application and has been done far too shallow to allow for road maintenance without damaging the conduit. Supervisor Herseth suggested that the encroachment be turned over to our attorney for handling. All Supervisors were in agreement.

## Old Business:

1. Barta, Steeple Chase Ln and Dr: Gary Barta reviewed the process that they have been following in order to bring the roadways into the township road system. They have installed the first half of the required 3 inches of class 5. Randy Arntson stated that the soft spot earlier identified by our Engineer has been dried out and the class 5 has set up proper flow of rainwater, so the soft spot is no longer an issue. They will complete the second inch and a half of class five installation and tree trimming next spring. The final issue will be to apply Dust Guard next year and to hold a Public Hearing to finalize the process.

## Treasurers review of town investment accounts:

Treasurer S. Pepelnjak review document received from Bell Bank in regard to our CD investment. The new program will pay substantially more interest. She suggested that the Road and Bridge balance be combined into one item in the amount of \$275,000 at 2.55% for one year. And she suggested taking \$150,000 from regular checking for a 6-month period at 2.3% and finally to invest the Emergency fund balance for a three-year period at 2.55%. A motion to do as stated was made by R. Herseth and seconded by C. Kvale, motion carried.

## Town Board Matters to be addressed:

1. Canvassing Board: The board reviewed the vote totals received from the Otter Tail County Auditors office. A motion to certify the results was made by R. Herseth and seconded by B. Dalman, motion carried.
2. WOTTA Meeting Attendance Approval. D. Johnson and D. Seifert will attend this meeting.
3. Grading 275<sup>th</sup> Ave and 478<sup>th</sup> St. Jim Clemenson: Randy Arntson stated that 478<sup>th</sup> did not need grading when they did 275<sup>th</sup>.
4. Fall Road Tour, Saturday, December 8, 2018:

The date set for the Fall Road Tour is Wednesday, December 5, 2018 at 8:00am.

5. Supervisor B. Dalman had several items to discuss that were not on the agenda:

He is unable to help to install the Road Closed signs on the Minimum Maintenance Roads on December 1<sup>st</sup>. Chairman D. Johnson said that December 2, 2018 would be OK.

Dalman also stated that he will look over Pelican Point Drive to see what needs to be trimmed. It was stated that some residents do not want any trees trimmed in their area.

It was stated that if one of those trees falls and injures someone both the resident and the township will be liable.

Midland beach road has water going over the road and a full stream coming through the culvert. The DNR has no record of any beaver dam removal being approved. Kvare stated that the road deteriorated badly when the house at the end of the road was built.

Dalman stated that Carr's did not do the trimming under the power lines that it earlier agreed to do.

Meetings: Next Regular Monthly Meeting Date:

1. December 10, 2018 – 7pm, Regular Monthly Meeting
2. WOTTA Meeting Tuesday, November 20, 2018

Meeting Adjourn: A motion to adjourn the meeting was made by C. Kvare and seconded by D. Seifert, motion carried.

Respectfully submitted,

  
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Douglas Winter, Clerk of Dunn Township

  
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David L. Johnson, Chairman of Dunn