

**Dunn Township  
Meeting Minutes  
Monday, May 14, 2018  
Dunn Town Hall 7:00 pm**

Call to Order: The meeting was called to order at 7:00pm by Chairman Johnson, Supervisors Kvale, Herseth and Seifert were present. Supervisor Dalman was absent. Also present was Treasurer Pepelnjak, Clerk Winter, Rodney Spidahl, Dave, Sloten, and John Kvale.

Pledge of Allegiance was recited

Agenda – Approval: Three items were added to the printed agenda. Steeple Chase Lane and Fish Lake Road phase two recording under old business and Town Hall rental request under Town Board Matters. A motion to approve as amended was made by C. Kvale and seconded by D. Seifert, motion carried.

Meeting Minutes: Approve the Minutes of the April 9, 2018 meeting. After review of the minutes a motion to approve as printed was made by C. Kvale and seconded by D. Seifert, motion carried.

Treasurer’s Report – Approval: After review by the treasurer a motion to approve as presented and printed was made by D. Seifert and seconded by R. Herseth, motion carried.

Claims List Approval: A motion to VOID the check to MATIT for insurance for the coming year was made by C. Kvale and seconded by D. Seifert, motion carried. A motion to approve the Claims list as amended (\$12,266.88) was made by R. Herseth and seconded by D. Seifert, motion carried. A motion was made by R. Herseth and seconded by C. Kvale to direct Arntson Construction to no longer encumber the township for Lakeland Frontage road maintenance. It is a private road and the township should not be paying for maintenance.

Citizen Comments/Questions/Agenda Requests:

1. Quotes for Services, open and award: Requested quotes were received as follows: For town hall mowing and trimming a quote was received from Preferred Lawn Service in the amount of \$46.00 per mowing on an as needed basis. With no other quotes received a motion was made by R. Herseth and seconded by D. Seifert to accept the quote, motion carried.

Gravel quotes: Received a quote from Ripley’s with an insurance certificate and gradation report.

Class 5 price \$7.50 per ton and Modified Class 5 for \$8.21 per ton

Egge’s Construction submitted a quote with an insurance certificate and gradation report.

Class 5 price \$6.85 per ton

A motion was made by C. Kvare and seconded by R. Herseth to accept the quote from Egge Construction for 2018 Road gravel contract.

Recess the regular meeting to open the Spidahl Cart way Hearing

**Re-convene Spidahl Cart way Petition Hearing:**

Re-convene the regular township monthly meeting

Township Engineer Report- Jeff Stabnow: None

PVHD Report Recap – Dave Slotten: D. Slotten reviewed his printed recap of the monthly activity.

Correspondence- Clerk: See list of items: The Supervisors reviewed the list of items presented with action taken on item number three on the list: M-R Sign Co. with signage options and prices to replace the Town Hall sign at the entrance to the Town Hall lot. After discussion a motion was made by C. Kvare and seconded by D. Seifert to order the 96” wide by 18” high sign with green background and white lettering for the quoted price of \$165.00.

**New Business:**

1. Spring Road Tour date & time: The spring road tour is slated for Saturday, May 19, 2018 at 8:00am.
2. Weed Notice last week of May and 1<sup>st</sup> week in June recommended in 2016: Two notices will be posted and published. One concerning Noxious weeds throughout the township and One in regard to Road Right of Way spraying.
3. 500<sup>th</sup> Street, Ken (218)790-3712: A resolution will be considered at a later meeting.
4. Final Plat of Ballard Woods. Greg Ballard, need Chairman’s signature: A motion to authorize the Chairman to sign the final plat was made by C. Kvare and seconded by D. Seifert, motion carried.
5. MATIT insurance policy for 2018-2019 Review: Supervisor Kvare stated that all supervisors, the Clerk and Treasurer need sufficient liability coverage so as not to expose individuals for any lawsuits that may arise out of the exercise of their duties for the township. We require contractors to supply us with a \$1,500,000 liability coverage and the MATIT coverage for liability coverage for township officials is \$100,000. We need to look into the coverages and costs to be sure we are covered for our needs. The insurance policy will be reviewed with additional information gathered for the June 11, 2018 meeting.

Old Business:

1. Steeple Chase Lane: Steeple Chase Lane was told by the township engineer that they would need 3 inches of gravel on their road to help make it acceptable to the township. They asked if they could install 1 ½ inch this year and 1 ½ inch next year to bring the road to an acceptable level. It was noted by the Supervisors that there are soft spots on that road that may require repair and they felt that the engineer should provide at the property owners expense a full engineering report on the road and what is actually needed to bring the road to Dunn Township Road standards.
2. Fish Lake Road recording phase 2: The Fish Lake Road survey and surveyor's narrative is almost complete. When it is complete we will notify all property owners along that section of road of our intention to record the road.

Town Board Matters to be addressed:

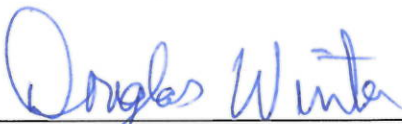
1. Hiring sub-contractors, Ross: If a contractor is hired by the township for a specific job and they determine that they don't have the proper equipment to complete the job, any sub-contractors that they hire should be arranged and paid by them and the township should be billed by the original contractor only. With this method of handling a project all needed insurance certificates will be in place for the township.
2. Town hall rental request from PGOLID: A request for town hall rental was received by the Clerk. It was stated by the Supervisors that the Clerk should go ahead with approving and set up the opening and closing time with the rental party. They will have the hall from 8:00am to Noon on August 11, 2018 for their annual meeting.

Meetings: Next Regular Monthly Meeting Date:

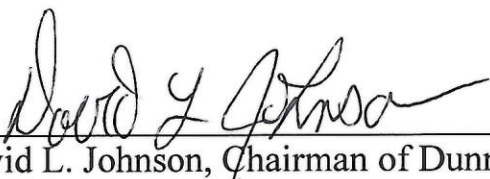
1. June 11, 2018 – 7PM Regular Town Meeting

Meeting Adjourn: A motion was made by D. Seifert and seconded by C. Kvale, motion carried.

Respectfully submitted,



Douglas Winter, Clerk of Dunn Township



David L. Johnson, Chairman of Dunn Township